

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	5243 R	PF of Dr. Shura Darapuri.	IAO	15.1.16	PIC/Estt	19/Jan	For need full.
2	6169 R	Bulding Proposed For Mangemeant Engg. 5(550)/2015	EE	15.1.16	EE	19/Jan	For need full.
3	6650 R	Supply & Installation of Modular Kitchen in VC Ress. 5(263)/8	EE	15.1.16	FO	19/Jan	For need full.
4	7642 R	Decorating lighting works on Foundation Day Celebrations.	EE	15.1.16	FO	19/Jan	For need full.
5	5107 R	P/F of Granite & S/S Lettering of Main Gate. 5(540)/2015	EE	15.1.16	FO	19/Jan	For need full.
6	7819 R	ICSSR Doctoral Fellowship, Anjali Verma.	HoD	15.1.16	AR/A	19/Jan	For need full.
7	7820 R	CIC Return Under RTI Act.	DR/RTI	15.1.16	DR/Legal	19/Jan	For need full.
8	7541 R	PF of Prof. Narendra Kumar.DPS	IAO	15.1.16	IAO	19/Jan	Discuss
9	7648 R	Name plates of Library.	PIC/Esstt	15.1.16	Librarian	19/Jan	For need full.
10	6264 R	T/C PF of Prof. R.B. Ram	PIC/Estt	15.1.16	AR/Estt	19/Jan	For need full.
11	7693 R	Sensor based Urinal For Toilets.	EO	15.1.16	EO	19/Jan	For need full.
12	7825 R	Upgradation of JRF to SRF, Sanjay Singh.	HoD	18.1.16	VC	19/Jan	For Approval
13	6532 R	गृह विज्ञान विभाग की छात्राओं की शिकायत के जांच के संबंध मे।	Dr/CRC	18.1.16	VC	19/Jan	May Plz

14	4703 R	Advance/ Imprest for library	Librarian	18.1.16	FO	19/Jan	For need full.
15	7826 R	GPAT Scholarship for M.Pharma.Students	FO	18.1.16	VC	19/Jan	For Approval
16	6175 R	JRF Payment Chandra Shekhae Saini	HoD	18.1.16	AR/A	19/Jan	For need full.
17	4057 R	New Building for Administrative Block Complex & main Gate, 5(386)/13	EE	18.1.16	EE	19/Jan	For need full.
18	5412 R	Purchase of Sanitation Items Part -2	AR/Sani	18.1.16	FO	19/Jan	For need full.
19	7408 R	Purchase Of Kitchen Equipment& Mess Furnitures For The Hostel	IAO	18.1.16	AR/Snp	19/Jan	For need full.
20	3570 R	Fellowship RGNF (Ph.D) Part -1, Political science	HoD	18.1.16	FO	19/Jan	For need full.
21	3534 R	JRF Fellowship Political Science.	HoD	18.1.16	FO	19/Jan	For need full.
22	7670 R	JRF continuation Certificate File.	HoD	18.1.16	AR/A	19/Jan	For need full.
23	7827 R	RGNF Continuation Certificate deptt. Of political science.	HoD	18.1.16	AR/A	19/Jan	For need full.
24	6131 R	Grievances File Teaching	PIC/Estt	18.1.16	AR/Estt	19/Jan	For need full.
25	7308 R	LTC (2014-17) Dr. G.Shushil Babu. Asstt.Prof.	PIC/Estt	18.1.16	FO	19/Jan	For need full.
26	4244 R	File for Helth Center.	PIC/Estt	18.1.16	AR/Estt	19/Jan	For need full.
27	4082 R	Children Education allownces, Part III. With register.	PIC/Estt	18.1.16	FO	19/Jan	For need full.

28	5091 R	PF. Of sh. Sudhir Kumar Suthar. Asstt. Prof.	PIC/Estt	18.1.16	VC	19/Jan	For Approval
29	7692 R	Extntion of Contractual Faculty...	PIC/Estt	18.1.16	VC	19/Jan	For Approval
30	3933 R	P.O.L. imprest File	FO	18.1.16	AR/V	19/Jan	Putup PLz
31	7828 R	Imprest Computer Center, With 3 File.	Dir-	18.1.16	FO	19/Jan	For need full.
32	4207 R	PF of Sh. D. Jayabalachandran, Deputy Registrar. Vol-3	PIC/Estt	18.1.16	FO	19/Jan	For need full.
33	7829 R	File for Fees Comparison.	Dean SOE	18.1.16	AR/A	19/Jan	For need full.
34	7830 R	MOU File BRAUSS & BBAU	VC	18.1.16	AR/A	19/Jan	For need full.
35	7336 R	T/C F/N Monitering/Investment of Fund.	FO	18.1.16	VC	19/Jan	For Approval
36	4006 R	Ms. Bela Turkey Kaushal, RGNF. File	FO	19.1.16	VC	19/Jan	For Approval
37	5711 R	T/C PF of Hemlata Pandey, Asstt.Prof. HD&FS	VC	19.1.16	AR/Estt	19/Jan	For need full.
38	7661 R	Applying for the post of Proffesor Dr. G. Sunil Babu.	VC	19.1.16	AR/Estt	19/Jan	For need full.
39	7669 R	Approval of Guest Faculty for Semister- Jan-To July-2016	VC	19.1.16	PAR/Estt	19/Jan	For need full.
40	3231 R	UP- 32-FR -5768 Etios Diesel	AR/Vehi.	19.1.16	FO	19/Jan	For need full.
41	3920 R	Land Line Bill Payment File VC Sir/Sectt	AR/Tele	19.1.16	FO	19/Jan	For need full.

42	3532 R	Advance/Adjustment of SC/ST Cell.	DR-SC/ST	19.1.16	FO	19/Jan	For need full.
43	4006 R	Ms. Bela Turkey Kaushal, RGNF. File With Ph.D Thesis Submission,	VC	19.1.16	PIC/Estt	19/Jan	For need full.
44	7336 R	T/C F/N Monitering/Investment of Fund.	VC	19.1.16	PIC/Estt	19/Jan	For need full.
45	5091 R	PF. Of sh. Sudhir Kumar Suthar. Asstt. Prof.	VC	19.1.16	AR/Estt	19/Jan	For need full.
46	7825 R	Upgradation of JRF to SRF, Sanjay Singh.	VC	19.1.16	AR/A	19/Jan	For need full.
47	7826 R	GPAT Scholarship for M.Pharma.Students	VC	19.1.16	AR/A	19/Jan	For need full.
48	6094 R	Home Town LTC Dr. Sartik Bagh	IAO	19.1.16	IAO	19/Jan	Discuss
49	5911 R	Representation of NCSC	DR-SC/ST	19.1.16	VC	19/Jan	For Approval
50	7687 R	T/C PF Of ram Shankar Singh, Reg. Appointment of Examinar of Institute of	DR-SC/ST	19.1.16	VC	19/Jan	For Information Plz
51	3933 R	P.O.L. imprest File	AR/Vehi.	19.1.16	VC	19/Jan	by hand AR/Vehi
52	4006 R	Ms. Bela Turkey Kaushal, RGNF. File With Ph.D Thesis Submission,	PIC/Estt	19.1.16	AR/A	19/Jan	For need full.
53	7691 R	Constitute a Committee of D.Law.	AR/A	19.1.16	AR/A	19/Jan	For need full.
54	3269 R	payment of Electricety Bill Of University Campus.	EO	19.1.16	VC	19/Jan	Through FO
55	5911 R	Representation of NCSC	VC	19.1.16	DR-SC/ST	19/Jan	For need full.

56	3933 R	P.O.L. impost File	VC	19.1.16	FO	19/Jan	AR/Vehi By Hand
57	6532 R	गृह विज्ञान विभाग की छात्राओं की शिकायत के जांच के संबंध में।	VC	19.1.16	DR/CRC	19/Jan	For need full.