

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	7814 R	Internet Connection.	VC	15.1.16	FO	20/Jan	For need full.
2	6970 R	MoU Between BBAU and Research Institute of Buddhist Studies.	VC	18.1.16	AR/A	20/Jan	Put up the facts
3	4519 R	MOU between IISR with BBAU.& Others.	VC	18.1.16	VC	20/Jan	For
4	6522 R	T/C Joining Report & Acceptance CAS-2015	PIC/Estt	19.1.16	VC	20/Jan	For Approval
5	7692 R	Extntion of Contractual Faculty...	VC	19.1.16	VC	20/Jan	For Approval
6	6494 R	Payment of Legal Fee, Vol-2	DR/Legal	19.1.16	FO	20/Jan	For need full.
7	5650 R	Cash Advance Part II	EO	19.1.16	FO	20/Jan	For need full.
8	3297 R	Purchase of Diesel for Genretor 5(330)/11	EO	19.1.16	EO	20/Jan	Discuss
9	3956 R	Aluminium Partition work SBBT, 5(388)/13.	FO	19.1.16	IAO	20/Jan	Discuss
10	7818 R	Proposal for Hosting the Tournament BBAU.2016-17	FO	19.1.16	A.D./Sports	20/Jan	For need full.
11	6142 R	department Print Journals BBA. LLB (H) DHR	FO	19.1.16	VC	20/Jan	For Approval
12	7831 R	File for the JRF 2014-15 and 2015-16, Preeti& Neha singh	Hod	19.1.16	AR/Snp	20/Jan	Putup Plz.
13	4890 R	Open Parking for S.L.S 5(531)/14	EE	19.1.16	FO	20/Jan	For need full.

14	6828 R	Special Lectures Of M.Sc. & Ph.D.	Hod	19.1.16	FO	20/Jan	For need full.
15	6921 R	Special Lectures Of M.Sc. & Ph.D.	HoD	19.1.16	FO	20/Jan	For need full.
16	7832 R	Instrumentes Repairing.	HoD	19.1.16	FO	20/Jan	For need full.
17	7833 R	Matteress for Library Entrance.	Librarian	19.1.16	FO	20/Jan	For need full.
18	6034 R	UGC Correspondence.	PIC/Esstt	19.1.16	VC	20/Jan	For Approval
19	7521 R	Requiremeant Of Staff in Engineering Department. 5 (239)/2006.	PIC/Esstt	19.1.16	AR/Esstt	20/Jan	For need full.
20	7144 R	PF of Dr. Salini Chandra. Asstt. Prof. DCS.	PIC/Esstt	19.1.16	VC	20/Jan	For Approval
21	3393 R	Medical Reimbursement (teaching) File -April-2013	PIC/Esstt	19.1.16	FO	20/Jan	For need full.
22	4183 R	T/c-2 Sanction of manpower.	PIC/Esstt	19.1.16	AR/Esstt	20/Jan	For need full.
23	4609 R	Confirmation Of Teachers/ Non Teachers Empolyes.	PIC/Esstt	19.1.16	AR/Esstt	20/Jan	For need full.
24	6263 R	T/C PF of Prof. K.L. Mahawar	PIC/Esstt	19.1.16	AR/Esstt	20/Jan	For need full.
25	3844 R	Payment of manpower providing Agency, Sai Nath Associates.	Prof.Vipin Saxena	19.1.16	VC	20/Jan	For Approval
26	7687 R	T/C PF Of ram Shankar Singh, Reg. Appointment of Examinar of Institute of	VC	19.1.16	DR/Legal	20/Jan	For need full.
27	4519 R	MOU between IISR with BBAU.& Others.	VC	20.1.16	VC	20/Jan	For

28	7835 R	Catering Committee for VI th Convocation.	VC	20.1.16		20/Jan	By Hand AR/Snp
29	3844 R	Payment of manpower providing Agency, Sai Nath Associates.	DR/E	20.1.16	Prof. Vipin Saxena	20/Jan	Prof Vipin Saxena
30	7836 R	JRF Continuation of Mr. Sandeep, Aditya,	HoD	20.1.16	AR/A	20/Jan	For need full.
31	6142 R	department Print Journals BBA. LLB (H) DHR	VC	20.1.16	FO	20/Jan	For need full.
32	7692 R	Extntion of Contractual Faculty...	VC	20.1.16	AR/Estt	20/Jan	For need full.
33	7838 R	Nomination of Escorts of VVIPs	Registrar	20.1.16	VC	20/Jan	For Approval
34	7839 R	SCSIR Fellowship of Renu Verma.	HoD	20.1.16	AR/A	20/Jan	For need full.
35	6478 R	ICSSR Doctoral Fellowship, Mr. Hari Om.	AR/A	20.1.16	AR/A	20/Jan	For need full.
36	7014 R	Student Council 2015-16	COE	20.1.16	AR/A	20/Jan	For need full.
37	7840 R	JRF Fellowship Anil Kumar, Ranjeet Bharti	HoD	20.1.16	AR/A	20/Jan	For need full.
38	7556 R	53rd meeting of Academic Council held onn 08- Jan	AR/A	20.1.16	VC	20/Jan	For Approval
39	7842 R	Committee Constitute to look into the Grivances of Students	VC	20.1.16	AR/A	20/Jan	For need full.