S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	7845 R	TC/ ड़ा॰ बेला तुर्की कौशल शोध छात्र DAAS	DR/CRC	21.1.16	Hod DAAS	21/Jan	Prof. Ram Sir
2	6581 R	P.O.L. Imprest File (T.C).	VC	21.1.16	FO	21/Jan	For need full.
3	4006 R	Ms. Bela Turkey Kaushal, RGNF. File With Ph.D Thesis Submission, & a note sheet,	VC	21.1.16	FO	21/Jan	by hand Chaudhary Sir
4	5827 R	Painting & Virtified Floring at VC's Sectt. 5(413)/13	EE	21.1.16	FO	21/Jan	For need full.