

S.No.	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	7330 R	XV Advisory Committee Meeting	S.K.Bhatt	1.1.16	DR-SC/ST	7/Jan	For need full.
2	7408 R	Purchase Of Kitchen Equipment& Mess Furnitures For The Hostel	AR/Snp	4.1.16	AR/Snp	7/Jan	Counter Sign Plz.
3	7633 R	Transfer of Hostel Fee, Electricity and room rental changes.	Warden	4.1.16	FO	7/Jan	For need full.
4	7638 R	Foundation Day.	PIC/Esstt	4.1.16	PIC/Estt	7/Jan	For need full.
5	5836 R	Construction of Student Activity Center. 5(549)/2015	IAO	5.1.16	VC	7/Jan	May Be placed Before Building Committee.
6	3638 R	Department of Plant Science ka nirman 5(502)/14	IAO	5.1.16	EE	7/Jan	For need full.
7	7645 R	Gomiti Gallery.	Convener	5.1.16	AR/Estt	7/Jan	For need full.
8	7594 R	JRF/SHS/Swati Rani/2015	AR/A	5.1.16	AR/A	7/Jan	For need full.
9	7646 R	Approval For Blankets, Pillow & bed Sheets.	Warden	5.1.16	FO	7/Jan	For need full.
10	7648 R	Name plates of Library.	Librarian	5.1.16	VC	7/Jan	For Approval
11	5730 R	Application for Attaining International Conference.	FO	5.1.16	VC	7/Jan	For Approval
12	7231 R	Academic Activity - 205, Satanu maji.	FO	5.1.16	VC	7/Jan	For Approval

13	7440 R	Advance for 103th Indian Science Congress.2016 Held at Univ. of Mysore	FO	5.1.16	VC	7/Jan	For Approval
14	5173 R	DEM-FIST	FO	5.1.16	AR/A	7/Jan	For need full.
15	7369 R	Suply for Book Raks for Central Library.	FO	5.1.16	VC	7/Jan	For Approval
16	7600 R	Resignation From the Post Of DST Inspire Faculty Position Dr. Pramod Kumar	FO	5.1.16	PIC/Estt	7/Jan	For need full.
17	7648 R	NON-PLAN 2014-15	FO	5.1.16	VC	7/Jan	For Approval
18	7487 R	Officeal forwarding of application M.K. Padhy	HoD	5.1.16	AR/Estt	7/Jan	For need full.
19	7649 R	Special Lecture: SES	HoD	5.1.16	AR/A	7/Jan	For need full.
20	7518 R	BBA,LLB(H) Extention of term Contractual Faculty,	PIC/Estt	5.1.16	PIC/Estt	7/Jan	For need full.
21	6111 R	Appointment of Part time Medical Attendent on Contract Basis	DR/Legal	5.1.16	PIC/Estt	7/Jan	For need full.
22	7614 R	UGC research field Visit file.	HoD	5.1.16	FO	7/Jan	For need full.
23	6980 R	JRF file Mr. Amit Singh.	AR/A	5.1.16	AR/A	7/Jan	For need full.
24	7650 R	प्रेकछा गृह अनुरक्ञ्नीय कार्य 5(589)/2016	EE	5.1.16		7/Jan	By hand V.K. Tripathi sir,
25	7651 R	Imprest file, AE (Electrical)	EE	5.1.16	FO	7/Jan	For need full.
26	7471 R	External Hard Disc.	Librarian	5.1.16	FO	7/Jan	For need full.

27	6142 R	department Print Journals BBA. LLB (H) DHR	Librarian	5.1.16	FO	7/Jan	For need full.
28	7420 R	Purchase of Computer Items.	Librarian	5.1.16	FO	7/Jan	For need full.
29	4664 R	BPGS Department of Sociology.	AR/A	6.1.16	VC	7/Jan	For Approval
30	3850 R	BPGS. Dpartment of Envi. Microbiology.	AR/A	6.1.16	VC	7/Jan	For Approval
31	7350 R	B.Voc In Live Stok Production & Mangemeant 3 Year Undergraduate	AR/A	6.1.16	VC	7/Jan	For Approval
32	6952 R	Water coolar & Airconditionar	Chair-	6.1.16	AR/Snp	7/Jan	For need full.
33	7656 R	Purchase of Almirah & Steel Box. Deptt.ECE	Cor-	6.1.16	AR/Snp	7/Jan	For need full.
34	5330 R	UGC JRF Activation File 2015	HoD	6.1.16	AR/A	7/Jan	For need full.
35	3592 R	Purchase of Toner for Photocopier Machine	AR/Store	6.1.16	FO	7/Jan	For need full.
36	7530 R	T/C PF of Prof. R.C. Sobti, V.C. , LTC	PIC/Estt	6.1.16	FO	7/Jan	For need full.
37	3115 R	General Office Order- 137/Estt/BBAU/2013	PIC/Estt	6.1.16	PIC/Estt	7/Jan	For need full.
38	7147 R	PF of Dr. Preeti Chaudhary. Asstt.Prof. DPS	PIC/Estt	6.1.16	FO	7/Jan	For need full.
39	6131 R	Grievances File Teaching	PIC/Estt	6.1.16	IAO	7/Jan	May Examine plz.
40	5063 R	हि.प्र.बी.बी.ए.यू./ तिमाही प्रगति रिपोर्ट 2015	HO	6.1.16	HO	7/Jan	For need full.

41	3070 R	Samiksha/DAP/ Inspire Fellowship-2014	AR/A	6.1.16	AR/A	7/Jan	For Approval
42	6938 R	Purchase of Computer & Digital Copier Machine.	FO	7.1.16	AR/Snp	7/Jan	For need full.
43	5123 R	JRF Fellowship, Ph.d. Joining & Registration.	Head	7.1.16	AR/A	7/Jan	For need full.
44	4157 R	UPCST, Project Resarch Assistant regarding.	PI	7.1.16	AR/A	7/Jan	For need full.
45	7330 R	XV Advisory Committee Meeting	DR-SC/ST	7.1.16	VC	7/Jan	for Approval attched minutes
46	4008 R	Fellowship RGNF ,2011-12, DHR	AR/A	7.1.16	FO	7/Jan	For need full.
47	6708 R	Ph.d Admission 2015-16. Alongwith 6656/R	AR/A	7.1.16	DR-SC/ST	7/Jan	For need full.
48	7049 R	DST Inspire Fellowship, Amar jyoti Das///156	AR/A	7.1.16	AR/A	7/Jan	For need full.
49	5069 R	Interactive Session , Academic Section.	AR/A	7.1.16	VC	7/Jan	Before issue for perusal....
50	7658 R	RGNF Jovita Kanaujiya.	AR/A	7.1.16	FO	7/Jan	For need full.
51	6784 R	Construction Open Parking For Sidhartha Boys Hostel, 5(556)/2015.	EE	7.1.16	FO	7/Jan	For need full.
52	4915 R	DRC file Of DAPS, Horrti.	AR/A	7.1.16	AR/A	7/Jan	For need full.