S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	7650 R	प्रेकछा गृह अनुरक्च्नीय कार्य 5(589)/2016	EE	7.1.16	FO	8/Jan	For need full.
2	7638 R	Foundation Day.	PIC/Esstt	8.1.16	VC	8/Jan	For Appoval Plz.
3	7665 R	Reception Committee.	Convener	8.1.16	VC	8/Jan	For Appoval Plz.
4	7667 R	UGC-SAP (DS) UC & Progress Report (Consolated)	FO	8.1.16	AR/A	8/Jan	For need full.
5	5750 R	International Seminar on Dr. B.R. Ambedkar'S Global Vision	HoD	8.1.16	AR/A	8/Jan	By Hand Ripu Sudan Sir
6	6079 R	Perposal for National Seminar.	HoD	8.1.16	AR/A	8/Jan	By Hand Ravi Kumar Sir
7	7672 R	Blood Donation Camp.	PIC/Estt	8.1.16	AR/Estt	8/Jan	For need full.
8	7515 R	Sports Events	Sport-Cor	8.1.16	FO	8/Jan	For need full.
9	7673 R	Swami Viveka nand Jayanti	Cor-	8.1.16		8/Jan	By Hand Ripu Sudan Sir