

| S.No. | File/Letter No. | Subject | From whom Received | Received Date | Sent to | Sent Date | Remarks |
|-------|-----------------|--|--------------------|---------------|---------|-----------|--|
| 1 | 3567/R | Purchasing of Pulumbing Goods, 5(475)/14 | FO | 11/1/2016 | FO | 11/1/2016 | अनुमोदित नियमानुसार है |
| 2 | 6142/R | Departmental Print Journals, DHR | FO | 11/1/2016 | FO | 11/1/2016 | अनुमोदित नियमानुसार है |
| 3 | 4666/R | UP-32-CX-6091, Maintenance File, Vehicle Sec. | FO | 11/1/2016 | FO | 11/1/2016 | अनुमोदित नियमानुसार है |
| 4 | 4105/R | RGNF, Brijendra Sing Panwar, Deptt. Law | FO | 11/1/2016 | FO | 11/1/2016 | अनुमोदित नियमानुसार है |
| 5 | 7420/R | Purchase of Computer Items, G.B.L. | FO | 11/1/2016 | FO | 11/1/2016 | अनुमोदित नियमानुसार है |
| 6 | 7510/R | Purchase of Gymnasium & Indoor Games Items | FO | 11/1/2016 | FO | 11/1/2016 | अनुमोदित नियमानुसार है |
| 7 | 5783/R | P.f of Dr. Jitendra Singh, Asstt, Professor | R | 9/1/2016 | R | 10/1/2016 | Ok as per rules, please adverstised the post immediately |
| 8 | - | UGC (Non-NET) Fellowship, Finance | Fo | 11/1/2016 | FO | 10/1/2016 | yes as per rule |
| 9 | 6784/R | Construction of open Parking for Sidhartha Boys hostel | FO | 11/1/2016 | FO | 11/1/2016 | अनुमोदित नियमानुसार है |
| 10 | 4082/R | Children Education Allowance, Part III | FO | 11/1/2016 | FO | 11/1/2016 | yes as per rule |
| 11 | 7660/R | Forwarding of Application of Dr. A. Mahadeva, RCA | R | 11/1/2016 | R | 11/1/2016 | ok yes as per rule |

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| 12 | 6131/R | Grievanas of Faculty Members and Academic Staff | R | 11/1/2016 | R | 11/1/2016 | OK |
| 13 | 4942/R | पुरस्कार वितरण | R | 11/1/2016 | R | 11/1/2016 | Pls. Discuss |
| 14 | 7680/R | Purchase-Providing Services of Mirna Sequencing & analysis using next Generation Sequencing, Dr. Virendra Shukla | R | 11/1/2016 | R | 11/1/2016 | ok yes as per rule |
| 15 | 7662/R | Purchse of carpet and Guest House | R | 11/1/2016 | R | 11/1/2016 | OK |
| 16 | 7649/R | Special Lecture : SES, DEM | R | 11/1/2016 | R | 11/1/2016 | ok yes as per rule |
| 17 | 7479/R | Engagement of Consultant | R | 11/1/2016 | R | 11/1/2016 | It need discus |
| 18 | 7664/R | PF of Ms. Sufiya Ahmed, Law | R | 11/1/2016 | R | 11/1/2016 | OK |
| 19 | 6708/R +6656/R | Ph.D. Admission File Session-2015-16 | R | 11/1/2016 | R | 11/1/2016 | OK |