

S.No.	File /Letter No.	Subject	From whom Received	Recived Date	Sent to	Sent Date	Remark
1	7612/R	Purchase of Deep Freezer, DEM	FO	1/1/2016	FO	8/1/2016	ok as per rules
5	7356/R	IQAC N.M.P.Verma Director	Director IQAC	6/1/2016	FO	8/01/206	yes as per rule
6	3583/R	RGNF Research Fellowship file/Deptt. sociology	FO	6/1/2016	FO	8/01/206	yes as per rule
7	7200/R	Purchase of Computer for Computer Lab/ Deptt. Economics	FO	6/1/2016	FO	8/01/206	अनुमोदित अगर नियमानुसार है ।
8	6094/R	T/C PF of Dr. Sartik Bagh, Home Town LTC	FO	6/1/2016	FO	8/01/206	ok as per rules
9	4508/R	Rajiv Gandhi National Fellowship SRM Mr. Deep Chandra	FO	6/1/2016	FO	8/01/206	yes as per rule
10	6981/R	JRF Fellowship file Ph.D. Amit kumar,Gyansagar and Kuldeep Kumar /Deptt. socilogy	FO	6/1/2016	FO	8/01/206	ok as per rules
11	-	Dr. Manjari Shukla 'Women Scientists Scheme (WOS) DST Project	FO	6/1/2016	FO	8/01/206	yes as per rule
12	4029/R	Copital Maintanance of School for Ambedkar Studies 5(443)/14	FO	6/1/2016	FO	8/01/206	ok as per rules
13	3385/R	Training Programme File for SC/ST Cell	FO	7/1/2016	FO	8/01/206	yes as per rule

14	6915/R	Financial Support for Molecular Analysis, Shashank Tiwari/DEM	FO	7/1/2016	FO	8/01/206	Pls. Discuss
15	5628/R	Dr. Bal Chandra Yadav, Indo-Russian DST Project (main file)/DAP	FO	7/1/2016	FO	8/01/206	ok as per rules
16	-	Upgradation of Lenevo Computers/DIT	FO	7/1/2016	FO	8/01/206	yes as per rule
17	3968/R	Medical Reimbursement for Non-teaching staff	FO	7/1/2016	FO	8/01/206	ok as per rules
18	7484/R	Inter-departmental Kabaddi Competition (Boys/Girls), Sport Sec.	FO	7/1/2016	FO	8/1/2016	yes as per rule(by hand-Dr.Sudarsha verma)
19	-	साइंस रांकस के कलाकारो को पारिश्रमिक के अग्रिम भुगतान हेतु	Media Centur	7/1/2016	FO	8/1/2016	(FO)
20	7469/R	Payment of DPW	FO	8/1/2016	FO	8/1/2016	अनुमोदित नियमानुसार है तो
21	-	One File	COE office	6/1/2016	COE	8/1/2016	needfull done
22	7363/R	Purchase of Electronics and communication lab items for B.Tech. students	coordinator EC	6/1/2016	coordinator EC	8/1/2016	ok as per rules
23	-	Media Centur Meeting	Media Centur	6/1/2016	DMCJ	8/1/2016	ok as per rules(by heand Govind ji pandey sir)
24	-	Botanical Garden /DAPS(Horti.)	DAPS	7/1/2016	DAPS	8/1/2016	Ok as per rules
25	6522/R	T/C joinig Report &Acceptens CAS-2015	R	6/1/2016	PA	8/1/2016	PA to disciss

26	7379/R	T/C File of ID Cards for officers/officials of the	R	6/1/2016	R	8/1/2016	yes as per rule
28	3635/R	Purchase of Earthen post/pots stand (GBS)	R	6/1/2016	R	8/1/2016	yes
29	4941/R	Republic Day Festival	R	6/1/2016	R	8/1/2016	need discus
30	7608/R	Bharatrani Project UGC	R	6/1/2016	R	8/01/206	Seen
31	5730/R	Application for Attending/Participation in the National Conference, Dr.S.K. Sonkar/ DLIS	R	7/1/2016	R	8/01/206	A yes
32	7440/R	Advance for 103rd Indian Congress,2016 hold at university of Mysore, Mysuru from 3-7 January 2016, Prof. R.P.Sing/DEM	R	7/1/2016	R	8/1/2016	ok as per rules
33	7231/R	Academic Activity-2015, Dr. Sutanu Maji/DAPS	R	7/1/2016	R	8/1/2016	ok as per rules
34	7369/R	Supply of Book Racks/G.B.L.	R	7/1/2016	R	8/1/2016	ok as per rules
35	3850/R	Board of post Graduate Studies(B.P.G.S), DEM	R	7/1/2016	R	8/1/2016	Ok as per rules
36	7350/R	B.Voc. In live stock production & management - 3 Year Undergraduate Program, 2015-16 - DAAS	R	7/1/2016	R	8/1/2016	ok
37	5069/R	Interactive Session, Acad. Sec.	R	7/1/2016	R	8/1/2016	ok
38	5836/R	Construction of Students Activity Centre, 5(549)/15	R	7/1/2016	R	8/1/2016	ok

39	6876/R	P.F. of Sh. Brij Narain Pradhan, Lab Attendant	R	6/1/2016	R	8/1/2016	Pls. Discuss
40	-	55th Special meeting of the BOM 22/1/2016	R	7/1/2016	R	8/1/2016	ok
41	6264/R	T/C PF of Prof. R.B. Ram (LTC)	FO	8/1/2016	FO	8/1/2016	as per rules
42	3519/R	JRF-DST DR. Gourav Kathwas, DPHS	FO	8/1/2016	FO	8/1/2016	as per rules
43	-	Dr. Rima Kumari : Startup Reaearch Grant (Young Scientist), DES	FO	8/1/2016	FO	8/1/2016	as per rules
44	6639/R	Dr. Shiv shankar, DES - Advance UPCST Project	FO	8/1/2016	FO	8/1/2016	as per rules
45	6402/R	Repairing Drum Cartridge/DLIS/2015	FO	8/1/2016	FO	8/1/2016	as per rules
46	6263/R	T/C PF of Prof. K.L. Mahawar (LTC),DLIS	FO	8/1/2016	FO	8/1/2016	अनुमोदित नियमानुसार है तो
47	-	Guest Faculty Payment ,FO	FO	8/1/2016	FO	8/1/2016	अनुमोदित नियमानुसार है
48	-	Contractual Faculties Payment, Finance	FO	8/1/2016	FO	8/1/2016	अनुमोदित नियमानुसार है
49	3124/R	Purchase of Cartridge (P-1007),store	FO	8/1/2016	FO	8/1/2016	अनुमोदित नियमानुसार है
50	-	Purchase of Plants for Botonical Gaeden, DAPS(H.)	FO	8/1/2016	FO	8/1/2016	Pls. Discuss
51	5928/R	Requirement Deptt. Almirah for Laboratory&Library	FO	8/1/2016	FO	8/1/2016	अनुमोदित नियमानुसार है
52	-	Advance for Purchase of Stationery Items, DCE	DEC	8/1/2016	coodinator EC	8/1/2016	Ok as per rules
53	2833/FO	University File,DMCJ File No-9	DPR	8/1/2016	(DMCJ), DPR	8/1/2016	OK
54	7638/R	Foundation Day	R	8/1/2016	R	8/1/2016	OK

55	7665/R	VI Convocation Reception Committee	R	8/1/2016	R	8/1/2016	OK
56	4664/R	BPGS, Deptt.of Sociology	R	7/1/2016	R	8/1/2016	As Ammended
57	7145/R	PF of Pranav Kumar Anand (SAS)	R	6/1/2016	R	8/1/2016	Yes strictly as per rules
58	7648/R	Name Plates For Gautam Guddha Library	R	7/1/2016	R	8/01/206	OK as rules the committee also look in to the issue of auditorium
59	7330/R	XV Advisory Committee Meeting for, SC/ST Cell	R	7/1/2016	R	8/1/2016	Yes if every thing as per rules
60	7674/R	Non- Plan,-2014-15	R	7/1/2016	R	8/01/206	OK as rules the committee also look in to the issue of auditorium
61	7615/R	P.F. of Dr V. Elangovan, DAAS	R	8/1/2016	R	8/1/2016	ok as per rules