

S.No.	File/Letter No.	Subject	Sent to
1	3413	Reg. For online admission system vide UGC letter dated on 28.12.2015	COE
2	3414	reg.for one big confidential closed envelope	COE
3	3415	reg. For one big confidential closed envelope	COE
4	3419	reg. For appli. Ms. Anshu Sing Ph.D Scholar P.D.C.	COE
5	3740/R	के०लो०नि० विभाग विशिष्ट उद्यानीकरण कार्य भाग-2 5(402)/2014	Coordinator GBS
6		High Mast Light in the University 5(401)/2015 Part-2	Registrar
7	3399/R	Renovation in SES Building 5(435)/2014	Registrar
8	3567/R	Purchasing of plumbing goods 5(475)/14	Finance Office
9	4311/R	Civil Maintenance work 5(457)/14 Part-1	Registrar
10	3381/R	Extension of School Building for Biotechnology 5(414)/2013 Part-1	Registrar
11	5617/R	Retro Reflective Guide Map 5(450)/2014	Registrar
12		Imprest Vishal Singh AE Electrical 5(588)/2016	Registrar
13		प्रेक्षागृह अनुरक्षणीय कार्य 5(589)/2016	Registrar
14		छात्रावास फण्ड से खरीदी गयी विद्युत सामग्री के समायोजना से सम्बन्धित पत्रावली	
15	6914/R	Aluminium Ladder 5(350)/2012	
16	6148/R	वि०वि० के तीनों गेटों पर बैरियर लगवाने के सम्बन्ध में 5(559)/2015	

17	5225/R	Renovation of Council Hall 5(440)/2014 Part-2	
18	3060/R	Road work at Ashoka Boys Hostel 5(499)/2014	
19	7016/R	R-Office Mics. (UIET) 5(573)/2015	
20	7432/R	Advance for Meeting Engg. Sec.	
21	3393/R	Medical Reimbursement (Teaching) file with register	SO
22	3566/R	Engagement of LDC (02Nos) and Drivers (02Nos) in VC Sectt./VC's Camp Office	SO
23	4932/R	Internal Quality Assurance Cell (IQAC), Acad. Section	AR
24	4941/R	Republic Day Festival	AR
25	7479/R	Engagement of consultant	PIC
26	7127/R	Committee for the Purchase of Chemicals	AR
27	7604/R	Visiting Faculty in Deptt. of Pol. Sc.	AR
28	7610/R	T/c P.F. of Dr. G. Sunil Babu, DBT	PIC
29	7518/R	Extension of term contractual faculty, BBA LLB (H), DHR, SLS	R
30	-	Requirement of Manpower (Estt. Section)	R
31	7599/R	T/c PF of Shri Ram Pravesh Pal, RA, CSSEIP (Ph.D. Degree)	R

32	6876/R	PF of Shri Brij Narain Pradhan, Lab Attd.	R
33	7506/R	Appointment of Nodal Officer, Estt. Section	R
34	7491/R	IQAC (Prof. N.M.P. Verma), Deptt. of Economics	R
35	7379/R	T/c file of ID cards	R
36	7591 R	Selectionj for the post of Professor(UR-01)	PIC/R
37	3829 R	Advance & Imprest.	FO
38	7627 R	Requirment of Furniture/DAP/BBAU	AR/Snp
39	7628 R	Mutual Transfer of Lab Assitt/DAP	HoD
40	7514 R	Online Leave System.	Dir-CC
41	7496 R	Sanction of Transfer TA Advance in respect of FO	DR/Legal
42	7540 R	Inspection Report of Labour Commission in respect of BBAU.	VC
43	7629 R	T/C PF of Sh. Ram Parvesh Pal. (Passport).	VC
44	7604 R	Visiting Faculty in DPS	AR/Estt
45	7610/R	T/C PF of Dr. G Sunil Banu, DBT	PIC/Estt
46	7187 R	Grass in Children Park	VC
47	3850 R	BPGS. Dpartment of Envi. Microbiology.	AR/A
48	7630 R	NHFDC Scholarship 2012-13, Mr.Roshan Kr.Sahu.	FO
49	7064 R	HPC Agenda Resolution	IAO
50	7127 R	Committee for the Purchase of Chemicals.	AR/Estt
51	3548 R	R.G.N.F.-2010 File No. 151	FO
52	6402 R	Reparing Drum Cartridge DLIS.	FO

53	7631 R	Civil maintenance Work 5(457)/15. PART-2.	FO
54	3888 R	Maintenance work of SES Building, 5(372)/13	VC
55	7459 R	Equipment purchase file.	VC
56	3124 R	Purchase Of Cartridge (P-1007)	FO
57	7006 R	Purchase of chemical glassware and plasticware.	AR/Snp
58	6938 R	Purchase of Computer & Digital Copier Machine.	FO
59	7652 R	Volley ball Court for Hostel.	FO
60	7634 R	छात्रावास मे साउंड सिस्टम बीजक के आधार पर खरीदने से संबन्धित पत्रावलि ।	FO
61	7635 R	MBA Infrstructure Mangemeant, DRM	VC
62	7636 R	परिसर मे पुलिस चौकी की स्थापना	EO
63	7637 R	Gate No. 1 par changing Room and Washroom ki vyastha.	VC
64	5580 R	आदेश और सूचना का अनुवाद	HO
65	4799 R	राजभाषा कार्यान्वन समिति की बैठक	HO
66	6264 R	T/C PF of Prof. R.B. Ram	FO
67	7566 R	Orientation Program, Asstt. Lib.	VC
68	7070 R	Home LTC ,Dr. Siddharth Mukerji.	VC
69	4866 R	PF of Preeti Gupta, Asst. Prof.	FO
70	4932 R	Internal Quality Assurance Cell, IQAC	AR/Estt
71	5711 R	T/C PF of Hemlata Pandey, Asstt.Prof. HD&FS	VC

72	5630 R	PF of Rahul Varshney. Asstt. Proff. DAS	VC
73	4941 R	Republic Day Festival.	AR/Estt
74	5782 R	PF of Dr. Amit Kumar Mishra.	VC
75	7638 R	Foundation Day.	AR/Estt
76	5539 R	Tour Programme (TA/DA) Ramanujam Fellowship of Dr. Devesh Kumar,	VC
77	7479 R	Engagement of Consultant	PIC/Estt
78	6893 R	Guest House Rule Regulaitiotion 2012,	I/C GH
79	4117 R	Payment of vice Chancellor Mobile bill Post Paid Sim For VC.	FO
80	6251 R	Post-Paid Sim For FO	FO
81	4311 R	Civil maintinance Work 5(457)/14	FO
82	5617 R	Retro Refletive Guid Map 5(450)/2014	FO
83	3381 R	Extension of School Builiding for Biotechnology. 5(414)/13	EE
84	3399 R	Renovation in SES Building, 5(435)/2014	FO
85	7643 R	High mast light in the Uni. 5(401)2015 Part - 2	FO
86	3297 R	Purchase of Diesel for Genretor 5(330)/11	FO
87	4900 R	Imperset Mony File.	FO
88	7644 R	Studente's Group Health Scheme.	VC
89	3328 R	Printing of University Name File Covr/ Voucher.	AR/Snp

90	7082 R	Establishment of LAB.	AR/Snp
91	5343 R	Internet access.	Dir-CC
92	5926 R	Requirement of HPLC	AR/Snp
93	3933 R	P.O.L. imprest File	FO
94	3714 R	Purchase of Chemicals from DST., Dr. Gaurav Kaithwas.	FO
95	3519 R	JRF-DST, Dr. Gaurav Kaithwas	FO
96	7647 R	Group Insurance Policy for New Appointments of BBAU	VC
97	7506 R	Appointment of Nodal Officer Establishment Section.	VC
98	7491 R	I.Q.A.C (Prof.NMP. Verma)	AR/Estt
99	4672 R	National Knowledge Network (NKN)	VC
100	6952 R	Water cooler & Airconditioner	Chair-Prof Preeti Saxena
101	7585 R	Requirements of CCTVs.	EO
102	7654 R	Publication of Tender Notice.	VC
103	7655 R	232/PFMS/DIT/BBAU/15	FO
104	6349/R	Auction of old & Unusable furniture/Electrical's, Electronics Equipments received from Various Deptt./Section	Prof. S.V. Babu Chairman
105	6359/R	Write off and Auction(Electrical & Electronics items)	Prof. Sanjai K Dwevedi Chairman
106	5926/R	Requirement for HPLC DPHS	Registrar
107	5343/R	Internet Access UIET	Registrar
108	7082/R	Establishment of Lab DAAS	Registrar
109	3328/R	Printing of University Name File Cover	Registrar

110	6952/R	Water Cooler 2 Air Conditionar R-office	Registrar
111	6701/R	Photocopy work for University Library	Library
112	7488/R	Office Order/Circular F.O.Office	FO
113	7016/R	R-office Mics, UIET	EE
114	6914/R	Aluminum Ladder	EE
115	3060/R	Road work of Ashoka Boys Hostel	EE
116	6148/R	विश्वविद्यालय के तीनों गेटों पर बैरियर लगवाने के सम्बन्ध में	EE
117	5225/R	Renovation of Council Hall	EE
118	7011/R	Setup of Structure Analysis Lab UIET	UIET
119	7627/R	Requirment of furniture/DAP/BBAU	
120	7006/R	Purchase of Chemical, Galss ware & Plastic ware	
121	6975/R	Online Vendor Ragistration	
122	5744/R	Application of Dr. S.F. Mujtaba- CSIR-RA reg-Joining as CSIR-RA dated: 29-12-2015	Head, DAAS
123	6980/R	JRF Payment file (Mr. Amit Singh)- Economics	R
124	5692/R	Notesheet- reg sign an MoU for research collaboration btw deptt. Pharma Science	Cord, Pharma
125	6915/R	Financial support for Molecular analysis- Shashank Tiwari-DEM	FO
126	Letter	UGC Assistance to the DES	DES
		fresh under Induction SAP	
		reg.	

127	DBT	RGNF File- Manoj Kumar by Dr. Sunil Babu	FO
128	4259/R	Ms. Shalini-PDF DIT	Head, DIT