

S.No.	File/Letter No.	Subject	Sent to
1	7330 R	XV Advisory Committee Meeting	DR-SC/ST
2	7408 R	Purchase Of Kitchen Equipment& Mess Furnitures For The Hostel	AR/Snp
3	7633 R	Transfer of Hostel Fee, Electricity and room rental changes.	FO
4	7638 R	Foundation Day.	PIC/Estt
5	5836 R	Construction of Student Activity Center. 5(549)/2015	VC
6	3638 R	Department of Plant Science ka nirman 5(502)/14	EE
7	7645 R	Gomiti Gallery.	AR/Estt
8	7594 R	JRF/SHS/Swati Rani/2015	AR/A
9	7646 R	Approval For Blankets, Pillow & bed Sheets.	FO
10	7648 R	Name plates of Library.	VC
11	5730 R	Application for Attaining International Conference.	VC
12	7231 R	Academic Activity - 205, Satanu maji.	VC
13	7440 R	Advance for 103th Indian Science Congress.2016 Held at Univ. of Mysore	VC
14	5173 R	DEM-FIST	AR/A
15	7369 R	Suply for Book Raks for Central Library.	VC
16	7600 R	Resignation From the Post Of DST Inspire Faculty Position Dr. Pramod Kumar Kushwaha.	PIC/Estt
17	7648 R	NON-PLAN 2014-15	VC
18	7487 R	Offical forwarding of application M.K. Padhy	AR/Estt
19	7649 R	Special Lecture: SES	AR/A
20	7518 R	BBA,LLB(H) Extention of term Contractual Faculty,	PIC/Estt
21	6111 R	Appointment of Part time Medical Attendent on Contract Basis	PIC/Estt
22	7614 R	UGC research field Visit file.	FO
23	6980 R	JRF file Mr. Amit Singh.	AR/A
24	7650 R	प्रेकछा गृह अनुरक्चनीय कार्य 5(589)/2016	
25	7651 R	Imprest file, AE (Electrical)	FO
26	7471 R	External Hard Disc.	FO

27	6142 R	department Print Journals BBA. LLB (H) DHR	FO
28	7420 R	Purchase of Computer Items.	FO
29	4664 R	BPGS Department of Sociology.	VC
30	3850 R	BPGS. Dpartment of Envi. Microbiology.	VC
31	7350 R	B.Voc In Live Stok Production & Mangemeant 3 Year Undergraduate Programe.	VC
32	6952 R	Water coolar & Airconditionar	AR/Snp
33	7656 R	Purchase of Almirah & Steel Box. Deptt.ECE	AR/Snp
34	5330 R	UGC JRF Activation File 2015	AR/A
35	3592 R	Purchase of Toner for Photocopier Machine	FO
36	7530 R	T/C PF of Prof. R.C. Sobti, V.C. , LTC	FO
37	3115 R	General Office Order- 137/Estt/BBAU/2013	PIC/Estt
38	7147 R	PF of Dr. Preeti Chaudhary. Asstt.Prof. DPS	FO
39	6131 R	Grievances File Teaching	IAO
40	5063 R	हि.प्र.बी.बी.ए.यू./ तिमाही प्रगति रिपोर्ट 2015	HO
41	3070 R	Samiksha/DAP/ Inspire Fellowship-2014	AR/A
42	6938 R	Purchase of Computer & Digital Coppier Machine.	AR/Snp
43	5123 R	JRF Fellowship,Ph.d. Joining & Registration.	AR/A
44	4157 R	UPCST, Project Resarch Assistant regarding.	AR/A
45	7330 R	XV Advisory Committee Meeting	VC
46	4008 R	Fellowship RGNF ,2011-12, DHR	FO
47	6708 R	Ph.d Admission 2015-16. Alongwith 6656/R	DR-SC/ST
48	7049 R	DST Inspire Fellowship, Amar jyoti Das///156	AR/A
49	5069 R	Interactive Session , Academic Section.	VC
50	7658 R	RGNF Jovita Kanaujiya.	FO
51	6784 R	Construction Open Parking For Sidhartha Boys Hostel, 5(556)/2015.	FO
52	4915 R	DRC file Of DAPS, Horrti.	AR/A

53	3441	Reg. For file Student Council 2015-16 students Welfare ,bbau lko	COE
54	3442	Reg.For course code JMC-101 ans. Books confidential	COE
55	3450	Reg. For M.Tech (Computer sci.) frist and third sem. Schedule	COE
56	3462	Reg. Nomenclature of B.sc. - M.sc. Applied Geology	COE
57	3463	Reg. For File Zero sem. M.A. History	COE
58		Construction of Open parking for Sidhartha Boys Hostel 5(556)/2015	Registrar
59	3065/R	Interlocking for V.C's Residence 5(428)/13	
60	3888/R	Maintenance off SES Building 5(372)/13	
61	4308/R	Repairing & Painting of Engineering Section 5(489)/14	Registrar
62	3888/R	Maintenance off SES Building 5(372)/13	Registrar
63	6877/R	PF of Shri Pinku Tiwari, Lab. Attd.	PIC/AR
64	7070/R	Home LTC, Dr. Siddhartha Mukerji, Pol. Science	PIC/AR
65	7540/R	Inspection report of Labour Commissioner in respect of BBAU	PIC/AR
66	7190/R	PF of Shri Arvind Shukla, RSO	PIC/AR
67	7193/R	PF of Er. Vishal Singh, AE (Electrical)	PIC/AR
68	7629/R	T/c PF of Shri Ram Pravesh Pal, RA, CSSEIP (Passport)	PIC/AR
69	6230/R	PF of Dr. Prasamita Mohanty, Reader-cum-Dy. Director, CSSEIP	PIC/AR
70	5711/R	T/c PF of Dr. Hemlata Pandey, Asstt. Prof. (Contract), HD&FS	PIC/AR
71	7506/R	Appointment of Nodal Officer	PIC/AR
72	6843/R	Dr. Nirula, Research Scientist 'B', DH	PIC/AR
73	7623/R	DPC for promotion to the post of group 'B'	PIC/AR
74	4844/R	T/c PF of Shri Somesh Chandra, SO	PIC/AR
75	5613/R	MHRD/UGC correspondence (3)	PIC/AR

76	7152/R	GPF/CPF Advance/Withdrawal (Non-teaching), Part-IV	PIC/AR
77	7537/R	CAS application of Dr. M. Ravi Kumar Vejendla, DH (Stage II to III)	PIC/AR
78	7638/R	Foundation Day	PIC/AR
79	7487/R	Official forwarding of application, Dr. M.K. Pandhy, DMCJ	AR
80	3115/R	General Office Order-III	PIC
81	7600/R	Resignation from the post of DST Inspire faculty position, Dr. Pramod Kumar Kushawaha, DBT, BBAU	PIC
82	7518/R	Extension of term contractual faculty, DHR	PIC
83	6111/R	Part time medical attendant appointment of medical attendant on contract basis of 2005	PIC
84	7005/R	PF of Shri Ishwar Chandra, Driver, Vol-II	AR
85	7487/R	T/c PF of Shri N.K.S. More, Asso. Prof., DES	SO (Fin.)
86	7127/R	Committee for the Purchase of Chemicals	AR (S&P)
87	6007/R	Case of Physical violence etc. among B.Tech. students in University Auditorium on 30.04.15, Proctor	Registrar
88	7497/R	Interactive Session on various diseases	Registrar
89	4932/R	Internal Quality Assurance Cell (IQAC), Acad. Section	Registrar
90	5997/R	F.N. Regarding reservation rosters for ad-hoc employee	Registrar
91	7486/R	T.C. PF of Sh. R.K. Shukla, PS, R office	Registrar
92	7505/R	Compassionate Appointment (Against Late Shri Ishwar Chand)	Registrar
93		Forwarding Application of Dr. A. Mahadava, Asstt. Prof., RCA	Registrar
94	4942/R	Prize Distrubation	Registrar

95	7310/R	Creation/Sanction of New Posts for Health Centre, Nov., 2015	Registrar
96		Upgradation of lenovo computers	vc
97	6817R	Purchase of conumabales	FO
98	5896R	Advance contingency	PI-DBT
99	7005R	PF OF SHRI ISHWAR CHANDRA V-III	AR(E)
100	3994R	M.Phil programme payment file	H-DE
101		Imprest	CASHIER
102		IMPREST	CASHIER
103	5915R	IMPREST	CASHIER
104	3968R	medical reimbursement (non-Teaching)	vc
105	5628R	INDO-RUSSIAN PROJ.(MAIN FILE)	vc
106	2064R	IMPREST	CASHIER
107	1509R	IMPREST	FO
108		HONORARIUM	FO
109		IMPREST	CASHIER
110	5261R	Releasing JRF-2012	FO
111		Purchase of plants for botanical garden	FO
112	6263R	T/C PF of Prof. KL Mahawar(LTC)	FO
113	3385R	Training programme	vc
114	5928R	Almirah for lab & Lib.	FO
115		Dr. Rima kumari Start up research grant(YS)	FO
116	703F	NKN Virtual class room advacce	CASHIER
117		Maintenance work Toilet Mirror	w-abh
118	4647R	Staff salary	CO-DST
119	4843R	estate maintenance works	FO
120	6639R	Shiv shankar UPCST Proj.	FO
121	7630R	NHFDC Scholarship 2012-13 (Mr. Roshan k. sahn)	FO
122	3124R	Purchase of Cartridge(P-1007)	FO
123	6264R	T/C PF of Prof.RB Ram(LTC)	FO
124	4866R	PREETI GUPTA	ARF
125	6402R	Repairing Drum Cartridge	FO
126	7631R	Civil Maintenance work P-2	FO
127		Remuneration RCA	FO
128	3519R	JRF-DST	FO
129	4372R	Subhead- Technical Assistance	FO
130	6251R	Post-Paid sim for FO	FO
131	4117R	Payment of Vc's Mobile bill	FO
132	7643R	High mast light in the uni.	FO

133	4311R	Civil Maintenance work2014-15	ARF
134	3399R	Renovation in SES BUILDING	ARF
135	5617R	Retro reflective guide map	ARF
136	2833f	Uni.Film	CO-DMCJ
137	7642R	Decorative light works on Foundation day celebration	EE
138	7510R	Purchase of GIGI	prof. vipin saxena
139	7479R	Gardening & Beautification committee	co-gbs
140	5782R	PF OF Dr.Amit k.Mishra	ldc
141	5630R	PF OF DR. Rahul varshney	ldc
142	7588R	Nz,He Gases for BET	SA
143	7469R	payment of DPW	FO
144	6915R	Financial support for molecular analysis	vc
145	5100R	Dr. Gaurav raj dwivedi proj SERB	ARF
146	7647R	Group Insurance Policy for New appointment	SOII
147	7644R	Student group health scheme	FO
148	6333R	imPREST	UDC
149	5539R	TA/DA tour programme	UDC
150	7635R	MBA-Infrastructure management	FO
151	7499R	Appointement of JRF in DST proj	SA
152	5661R	ADVANE(MISCELLANEOUS)	LDC
153		IMPREST	UDC
154	7484R	Inter-departmental Kabaddi competion	vc
155	4784R	Requirement for B.Voc.Course	sa
156	7241R	Advance for LUSCON-2015	ldc
157	7420R	PURCHASE OF COMPUTER ITEMS	SA
158	6142R	Print Journal	SA
159	7471R	External hard disc	LDC
160	7530R	T/C PF OF PROF. R.C. SOBTI,VC(LTC)	UDC
161	3592R	Purchase of toner for Photocopier machine	sa
162	7633R	TRANFER OF HOSTAL FEE	ldc
163		SUBMISSION OF PFMS PERFORMA	FO
164		निबन्ध प्रतियोगिता	ldc
165	7487R	T/C PF of Sh. NKS MORE	udc
166	5631R	UC+1 FILE	FO
167	4008R	JRF 2011-12	SOII
168	7651R	IMPREST	SOII
169	7614R	UGC research field visit file	SOII
170	7658R	RGNF- JOVITA KANOJIA	SOII

171	7646R	Approval for Blanket,Pillow& Bed sheets	SOI
172	7147R	PF of Dr. Preety choudhary	ldc
173	6784R	Construction of open parking for SBH	SOI
174	4099R	GPAT 2010-12	UDC
175		TYPE-C Open th AccountS	fo
176	5940R	UC(SERB-DST PROJ) V.Elangovan	arf
177		Purchase of LED Video wall for uni. Auditorium	soi
178	4262R	Sushil kumar bharti UGC-JRF 2013-14	UDC
179	7006/R	Purchase of Chemical Glasswave & Plastic Work (DBT)	Head DBT
180	7654/R	Publication of Tender Notice	
181	7197/R	Application CUH Estt. Section	
182	7459/R	Equipment Purchase file DBT Project	
183	7632/R	Repair of Photo Copier Machine	
184	7127/R	Committee for the Purchase of Chemical	
185	6952/R	Water Cooler 2 Air Conditionar R-office	
186	7408/R	Purchase of Kitchen Equipment/Mess for the Hostel	
187	6752/R	Community College Dietetics	
188	7634/R	कनिष्क छात्रावास में साउण्ड सिस्टम बीजक के आधार पर खरीदने से सम्बन्धित पत्रावली	
189	6576/R	Purchase of UPS	
190	7295/R	Purchasing of Water Cooler & RO for Ashoka Boys Hostel	
191	7603/R	Purchase of Sports Items	
192	6359/R	Write off and Auction(Electrical & Electronocs items)	
193	Pharma	RGNF- Jovita Kanoujia- Pharma Science	R
194	7049/R	DST- Inspire Fellowship- Amar Jyoti Das-DES	R
195	6708/R	Ph.d Admission File (2015-16)	R
196	5069/R	Interactive session- Academic Section	R
197	5921/R	Extension of Ph.d Submission-Mr. Lalta Prasad- Political Science	Head, DPS

198	Geology	Nomenclature of B.Sc/M.Sc of Applied Geology	COE
199	5649 Notesheet	34th meeting minutes of DRC of DLISc held on 28/12/2015	Head, DLISc
200	5800/R	पत्र...राष्ट्रीय उच्चतर शिक्षा अभियान (RUSA) पी०के० पाण्डेय दि.. 23-12-15	RSO
201	7049/R	DST- Inspire Fellowship- Amar Jyoti Das-DEM	Cord, DEM
201	7525/R	JRF Payment of Ms. Maya Bharti- Political Science	R