

S.No	File/Letter No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	4853/R	Cleaning of water storage tank 5(529)/14	E.O.	25.Jan			
2	9851/R	I.D. Case No-15/2016, Dr. Rajendra Prasad Vs. BBAU, Verification of Job Cards			Legal Cell	25.Jan	
	8125/R	Electrical Fault works 5(6)/Elect	Registrar	25.Jan			
	4846/R	DG set Maintenance work	F.O.	25.Jan			
3	9627/R	Purchase of Rota vator	F.O.	25.Jan			
5	8587/R	lejfly@V~;wesy iEi fjis;fjax odZ 5¼25½@16	F.O.	25.Jan			
6	3886/R	Renovation of Cauncil hall 5(440)/14 Part-1	F.O.	25.Jan			
7	8593/R	Maintenance of Type-B Residence 5(324)/16 Part-2	F.O.	25.Jan			