

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1		ESTABLISHMENT OF LAB OF FOOD ANALYSIS &.....	SHS	24.11.16	H-SHS	12.01.17	
2	9419R	PURCHASE OF BOOKS	VC	05.01.17	H-DEM	12.01.17	
3	8201R	NATIONAL FLAG	VC	06.01.17	AR(S&P)	12.01.17	
4		IMPREST	RCA	06.01.17	STENO/ARF/FO	12.01.17	
5	3180R	LECTURE & SPECIAL LECTURES	STR	06.01.17	ARF/SOI/SA/arf/FO	12.01.17	
6		JRF SALARY FILE DST-SERB PROJ VENKATESH KUMAR R	DAAS	09.01.17	SA/ARF/FO	12.01.17	
7	4137R	आवासीय दूरभाष मोबाइल की प्रतिपूर्ति भाग 2	VEHI	09.01.17	LDC/ARF/FO	12.01.17	
8		IMPREST	RCP	09.01.17	STENO/ARF/FO	12.01.17	
9	9619R	JRF CONTINUATION & UGC FELLOWSHIP DEDUCTION OF MR. DENESH K.	DPS	09.01.17	STENO/ARF/FO	12.01.17	
10	8191R	BARBED WIRE FENCING ON ANGLE IRON PAST FOR BOTANICAL GARDEN	EE	10.01.17	SA/ARF/SOI	12.01.17	
11	8931R	DST PROJ RAM CHANDRA	RSO	10.01.17	SA/ARF/FO	12.01.17	
12		IMPREST	DRM	10.01.17	STENO/ARF/FO	12.01.17	
13	9763r	CHEMICALS & GLASSWARE FILE DST-SERB PROJ	DEM	10.01.17	SA/ARF/FO	12.01.17	
14	9641R	PROPOSAL FOR TOURISM & WELLNERS CONFERENCE	PHARMA	11.01.17	H-PHARMA	12.01.17	
15	5701r	purchase of laptop/xerox/desktop	dcs	11.01.17	sa/ARF/FO	12.01.17	
16	4086R	CAUTION MONEY	R	11.01.17	STENO/arf/FO	12.01.17	
17	4452R	CARTRIDGE/TONER+1 FILE ATTACHED	R	11.01.17	AR(S&P)	12.01.17	
18	9374R	ADVANCE FOR LUSCON-2016	dem	12.01.17	steno	12.01.17	

19	3704R	IMPREST	MEDIA CENTRE	12.01.17	steno	12.01.17	
20		IMPREST	das	12.01.17	steno	12.01.17	
21	2665F	PURCHASE OF CARTRIDGES	R	12.01.17	FO	12.01.17	
22	8142R	RECRUITMENT FILE DST-SERB PROJ	R	12.01.17	SA	12.01.17	
23	4094R	UP32DC4006 TATA INDIGO	R	12.01.17	LDC	12.01.17	
24	9511R	DOOR CLOSER	R	12.01.17	LDC	12.01.17	
25	9612R	PURCHASE OF COMPUTER/LAPTOP	DBT	12.01.17	STENO	12.01.17	
26		IMPREST	DLIS	12.01.17	STENO	12.01.17	
27	3806R	COMPUTER COACHING PROGRAMME	RCP	12.01.17	LDC	12.01.17	
28		ANTIVIRYS	DEAN SES	12.01.17	LDC	12.01.17	
29	9738R	STATUS OF EXPENDITURE OF XII PLAN A/C	R	12.01.17	FO	12.01.17	
30	4588R	LEGAL FEE-RAJESH TIWARI	R	12.01.17	FO	12.01.17	
31	3534R	JRF FELLOWSHIP	R	12.01.17	STENO	12.01.17	