

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1		T/C MONITORING & INVESTMENT OF FUNDS		07.11.16	FO/SO/ARF/FO	04.01.17	
2	3579R	हिन्दी पखवारा	हि०प्र०	07.12.16	CASHIER	04.01.17	disposed off
3		COMPLAINT AGAINST REGISTER MADE BY FO WITH THIS OFFICE	DE	08.12.16	PROF NMP VERMA	04.01.17	
4		TRAINING FOR INTERNAL FACULTY	CPD	09.12.16	FO/ARF/soii/LDC/ARF/SOII/FO	04.01.17	
5		TA BILL OF EXTERNAL EXPERTS FOR SCREENING COMMITTEE	RECTRUI	14.12.16	LDC/ARF	04.01.17	
6	9250R	APPOINTMENT OF NODAL OFFICER FOR INSTITUTIONAL DIGITAL	R	16.12.16	LIBRARIAN	04.01.17	
7	3837R	ADVANCE FOR UNI. FUNTIONS	R	19.12.16	CASHIER	04.01.17	disposed off
8	7860R	UPS MAINTENANCE WORK OF AUDITORIUM	EE	22.12.16	CASHIER	04.01.17	disposed off
9	4009R	IMPREST	VC	23.12.16	ARF/SOII/steno/ARF/FO/ARF/SOII/ARF/FO	04.01.17	
10	7445R	PURCHASE OF UNI LIB ITEMS	R	26.12.16	LDC/ARF/SOII/ARF	04.01.17	
11		REPAIR OF REVOLVING CHEIR IN DEPTT OF ECONOMICS	STR	26.12.16	CASHIER	04.01.17	disposed off
12		PURCHASE OF DISH TV (AIRTEL)FOR VCS	STR	28.12.16	LDC/ARF/FO	04.01.17	

13	8125R	ELECTRICAL FAULT WORKS	R	29.12.16	SA/ARF	04.01.17	
14		HEAD OF EXPENDITURE : TRAVEL	DAC	29.12.16	VC	04.01.17	
15	8371R	SHS LABORATORY WORK+1 FILE ATTACHED		29.12.16	ARF/SOI/ SA	04.01.17	
16	8804R	RE-CONSTRUCTION OF CAMPUS BOUNDARY WALL	EE	30.12.16	FO/ARF/ SOI/SA	04.01.17	
17	9785R	T/C PF PROF.MY KHAN LTC	ESTT	30.12.16	VC	04.01.17	
18	3342R	IMPREST	R	30.12.16	STENO/A RF/FO	04.01.17	
19	3484R	Diesel for tractor	R	30.12.16	STENO/A RF/FO	04.01.17	
20	9811R	REGARDING LABORATORY CONSTRUCTION	R	30.12.16	SA/ARF	04.01.17	
21	301F	IMPREST	DPS	03.01.17	STENO/A RF	04.01.17	
22	6369R	IMPREST	DSW	03.01.17	STENO/A RF	04.01.17	
23	4647R	Staff salary	DST	03.01.17	STENO/A RF	04.01.17	
24		PROPOSAL FOR INSTALLATION OF WATER FACILITY FOR STUDENTS AT THE UNI PLAY GROUND	SPORT	03.01.17	SA/ARF	04.01.17	
25	9707R	INTER SCHOOL FOOTBALL FROM 14TH DEC2016.....		03.01.17	AD-PE	04.01.17	
26		HEAD OF EXPENDITURE: FELLOWSHIP	DAC	03.01.17	SA/ARF	04.01.17	
27		DST-SERB GRANT OF DR. JL HEAD: MANPOWER SALARY(PROJ FELLOW, RECURRING ITEMS-A)	DAC	03.01.17	SA/ARF/ FO	04.01.17	
28	9318R	DR. MADHUKAR SAXENA-FELLOWSHIP GRANT	VC	03.01.17	CASHIER	04.01.17	disposed off
29		DR. RIMA KUMARI DST-YS TRAVEL GRANT FILE	VC	03.01.17	CASHIER	04.01.17	disposed off
30	9769R	WORKSHOP	VC	03.01.17	ARF/SOII /LDC	04.01.17	
31	3070R	SAMIKSHA INSPIRE FELLOWSHIP	VC	03.01.17	CASHIER	04.01.17	disposed off

32		REPAIR OF PHOTOCOPIER MACHINE OF DEAN,SAS	VC	03.01.17	CASHIER	04.01.17	disposed off
33		ICCICPR-2017	VC	03.01.17	DR.ANA ND PRAKAS H	04.01.17	
34	8088R	DR. RIMA KUMARI YS FELLOWSHIP	VC	03.01.17	CASHIER	04.01.17	disposed off
35	9699R	IPCBAU-2017	PHARMA	03.01.17	STENO/A RF	04.01.17	
36	9821R	CULTURAL PROGRAMME OF FOUNDATION DAY	ESTT	03.01.17	STENO/A RF	04.01.17	
37	4839R	CONSUMABLES UNDER PROJ	DAPS	03.01.17	SA/ARF	04.01.17	
38	7049R	DST INSPIRE FELLOWSHIP AMARJYOTI DAS	VC	03.01.17	CASHIER	04.01.17	disposed off
39	9066R	DR. DEEPTI BARNWAL	VC	03.01.17	CASHIER	04.01.17	disposed off
40	3346R	PURCHASE OF BUSH CUTTER	VC	03.01.17	CASHIER	04.01.17	disposed off
41	8589R	MEDICAL REMBURSEMENT FILE REGISTRAR & FO & COE	R	03.01.17	STENO/A RF	04.01.17	
42	7205R	UGC-MRP (2015-16)	DIT	03.01.17	SA/ARF/ FO	04.01.17	
43	9778R	T/C SHRI AK MISHRA LTC	ESTT	04.01.17	FO	04.01.17	
44		GUEST FACULTY	DLIS	04.01.17	LDC	04.01.17	
45	9407R	REPAIR OF PHOTOCOPIER MACHINE INSTALLED IN R- OFFICE	STR	04.01.17	LDC	04.01.17	
46	455F	IMPREST	DCS	04.01.17	STENO	04.01.17	
47	9745R	EQUIPMENT/ETC	STR	04.01.17	SA	04.01.17	
48	3824R	UP32FK2928	VEHI	04.01.17	ldc	04.01.17	
49	4057r	NEW BUILDING FOR ADMINISTRATIVE BLOCK COMPLEX....	ee	04.01.17	sa	04.01.17	
50	7903r	function on vip visit in the university campus p-2	ee	04.01.17	FO	04.01.17	

51		national institute of rural development and panchayati raj	dps	04.01.17	ldc	04.01.17	
52	9819r	UGC FELLOWSHIP MR. om prakash singh	ACAD	04.01.17	STENO	04.01.17	
53		PURCHASE OF GLASSWARE FROM DST FUNDED PROJ	DEM	04.01.17	ARF	04.01.17	
54	4907R	Dr. RN BHARGAVA(CONSUMABLES & CHEMICALS-DST-SERB PROJ)	DEM	04.01.17	SA	04.01.17	
55	5100R	DR. GAURAV RAJ DWIVEDI-PROJ FILE (SERB)	DES	04.01.17	SA	04.01.17	
56	4232R	Dr.RN Bhargava Contingency-DST-SERB Proj	RSO	04.01.17	SA	04.01.17	