

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	4544R	PAYMENT OF LEGAL FEE- APRAJITA	VC	14.12.16	FO/ARF/S OII/SA	05.01.17	
2		ENV.SC.FIELD LAB. CUM STATION	DES	19.12.16	ARF/FO/A RF/SOI	05.01.17	
3		PURCHASE OF TONER FOR COLOUR PHOTOCOPIER MACHINE ACADEMIC SEC.	STR	19.12.16	LDC/ARF/ FO/ARF/F O/ARF	05.01.17	
4	4009R	IMPREST	VC	23.12.16	R	05.01.17	
5	7613R	LABORATORY		26.12.16	VC	05.01.17	
6	9789R	COACHING PROGRAMME	R	26.12.16	LDC/ARF	05.01.17	
7	3297R	purchase of diesel for genset	R	26.12.16	LDC/ARF/ FO/ARF	05.01.17	
8		PURCHASE OF PODIUM FOR THE DIT	STR	26.12.16	LDC/ARF/ FO/ARF	05.01.17	
9	8763R	GIRLS HOSTEL'S STREET LIGHT MAINTENANCE WORKS	VC	26.12.16	EE	05.01.17	
10	4086R	CAUTION MONEY	ACAD	27.12.16	R	05.01.17	
11	4901R	Path way of open parking for RCA	EE	28.12.16	ARF/SOI/S A/ARF	05.01.17	
12		PURCHASE OF DISH TV (AIRTEL)FOR VCS	STR	28.12.16	LDC/ARF/ FO/ARF	05.01.17	
13		PURCHASE OF RO FOR COE OFFICE	STR	28.12.16	VC	05.01.17	
14	3181R	ALUMINIUM PARTITION WORK CENTRAL LIBRARY FOR SCHOOL OF EDUCATION	R	28.12.16	SA/ARF	05.01.17	
15	9056R	IMPREST	R	28.12.16	STENO/AR F/FO/ARF	05.01.17	
16	9752R	नयी दिल्ली यात्रा सडक मार्ग से	R	29.12.16	FO/ARF/S OII	05.01.17	
17		CHEMICALS/GLASSWARWES ETC		29.12.16	SA/ARF/F O	05.01.17	
18		HEAD OF EXPENDITURE: CONTINGENCY	DAC	29.12.16	VC	05.01.17	

19	3886R	Renovation of council hall	EE	29.12.16	FO/ARF/S OI/SA	05.01.17	
20	8804R	RE-CONSTUION OF CAMPUS BOUNDARY WALL	EE	30.12.16	FO/ARF/S OI/SA/AR F	05.01.17	
21	9419R	PURCHASE OF BOOKS	DEM	30.12.16	VC	05.01.17	
22	9229R	ELECTRICAL MATERIAL FILE OF RCA		30.12.16	EE	05.01.17	
23	3484R	Diesel for tractor	R	30.12.16	VC	05.01.17	
24		DST-SERB GRANT OF DR. JL HEAD: MANPOWER SALARY(PROJ FELLOW, RECURRING ITEMS-A)	DAC	03.01.17	VC	05.01.17	
25	3401R	REGUEST FOR MOSQUITO NETTING TO COVER WINDOUS OF CGH	VC	03.01.17	EE	05.01.17	
26	4102R	IMPREST	R	03.01.17	STENO/AR F	05.01.17	
27	7205R	UGC-MRP (2015-16)	DIT	03.01.17	VC	05.01.17	
28	9803R	LTC DR. MS KHAN	VC	03.01.17	vc	05.01.17	
29	3228R	IMPREST	VC	03.01.17	VC	05.01.17	
30		PRINTER OF RCA OFFICE	RCA	03.01.17	AR(S&P)	05.01.17	
31	9778R	T/C SHRI AK MISHRA LTC	ESTT	04.01.17	VC	05.01.17	
32	455F	IMPREST	DCS	04.01.17	STENO/AR F	05.01.17	
33	9745R	EQUIPMENT/ETC	STR	04.01.17	SA/ARF	05.01.17	
34	7903r	function on vip visit in the university campus p-2	ee	04.01.17	LDC/ARF	05.01.17	
35	5100R	DR. GAURAV RAJ DWIVEDI-PROJ FILE (SERB)	DES	04.01.17	SA/ARF	05.01.17	
36	9831R	LTC ADJUSTMENT PROF SK DWIVEDI	R	04.01.17	STENO/AR F	05.01.17	
37	7873R	ONLINE UPS AND INVERTER		04.01.17	VC	05.01.17	
38	8516R	INTERNET SERVICE PROVIDING FIRMS	CC	05.01.17	ARF	05.01.17	
39	7651R	IMPREST		05.01.17	ARF	05.01.17	
40		PAYMENT OF CONTRACT FACULTY	UIET	05.01.17	LDC	05.01.17	
41		GULAM ABBAS, RESEARCH SCHOLAR	DAC	05.01.17	STENO/AR F	05.01.17	
42		FULL TIME RESEARCH STAFF, PART TIME ASSISTANCE/HIRING CHARGES	DE	05.01.17		05.01.17	

43		GEYSER MAINTENANCE BOYS/GIRLS HOSTEL		05.01.17	VC/BY HAND AE(E)	05.01.17	
44		Remuneration RCA	RCA	05.01.17	LDC	05.01.17	
45	8026R	DELHI VISIT	DMCJ	05.01.17	LDC	05.01.17	
46		INDUCTION COOKER	ABH	05.01.17	DSW	05.01.17	
47		RO MACHINE	STR	05.01.17	ARF	05.01.17	
48	9172R	T/C PURCHASE OF POSTAGE STAMP(ADVANCE)	R	05.01.17	STENO	05.01.17	