

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	6261 R	Promotion of Group A,	VC	3.1.17	VC	5.Jan	For approval
2	9824 R	Reporting after Refresher Participation Dr. MK. Padhy	HoD	3.1.17	AR/A	5.Jan	For need full.
3	9825 R	LTC Adjustmeant, Dr. R.N.Bhargava/DEM.	HoD	3.1.17	FO	5.Jan	For need full.
4	9625 R	Requirement for manpower Proctor& Dean SES.	AR/Estt	3.1.17	VC	5.Jan	For approval
5	4533 R	Appointment Of Deans. File 60.	AR/Estt	3.1.17	VC	5.Jan	For approval
6	5613 R	MHRD/UGC, Correspondence.	AR/Estt	3.1.17	VC	5.Jan	For approval
7	9693 R	Teaching/ Non Teaching Roster (Dummy File)Sc-ST/File	RSO	3.1.17	DR-SC/ST	5.Jan	For need full.
8	9794 R	P.hd Admission in BPL Category.	HoD	3.1.17	AR/A	5.Jan	For need full.
9	8852 R	Tender for Manpower Providing Agency.	VC	3.1.17	DR/Legal	5.Jan	For need full.
10	8300 R	Reply of RTI, Academic	AR/A	4.1.17	VC	5.Jan	For approval
11	9172 R	T/C File-Purchase of Postage Stamp Advance.	Discpatch	4.1.17	FO	5.Jan	For need full.
12	9600 R	Major Research Prtoject (ICSSR). New Delhi. Prof Ripu sudan.	RSO	4.1.17	VC	5.Jan	For approval
13	4074 R	Promotion of teaching Faculty under CAS	AR/Estt	4.1.17	VC	5.Jan	For approval

14	9042 R	NCC Senior Wing (Boys)	AD/PE	4.1.17	AR/Estt	5.Jan	For need full.
15	9637 R	Dispose of Sessional Copies(UIET)	Dir-UIET	4.1.17	AR/A	5.Jan	For need full.
16	9828 R	पत्र के अनुमोदन हेतु ।	EO	4.1.17	EO	5.Jan	For need full.
17	9829 R	वाहन आवंटन के संबंध मे।	EO	4.1.17	EO	5.Jan	For need full.
18	9483 R	Personal file of Mhd. Faizan.	HoD	4.1.17	AR/A	5.Jan	For need full.
19	8931 R	DST Project (Prof. Ram Chandra)	HoD	4.1.17	AR/A	5.Jan	For need full.
20	9830 R	Resume of Duties After Orientation Programme, Dr. Preeti Gupta & Shalendra Kumar.	HoD	4.1.17	AR/A	5.Jan	For need full.
21	9832 R	Representation of Sh. Suresh Chandra, MTS	AR/Estt	4.1.17	AR/Estt	5.Jan	For need full.
22	8161 R	Promotion Under CAS Dr. Jya Srivastava.	AR/Estt	5.1.17	AR/Estt	5.Jan	For need full.
23	4086 R	Caution Mony, Academic Section	FO	5.1.17	AR/A	5.Jan	For need full.
24	4009 R	Imprest File Establishment Section.	FO	5.1.17	AR/Estt	5.Jan	For need full.
25	3058 R	Comman Seniortiy List Of Teachers	Prof.N.M.P.Verma	5.1.17	AR/Estt	5.Jan	For need full.
26	9287 R	Upgradation JRF to SRF, Ms Vandana & Smita Rani.	AR/A	5.1.17	AR/A	5.Jan	For need full.
27	9810 R	JRF Joining Report of Mr. Alok kumar , M.Phil, RS.	HoD	5.1.17	AR/A	5.Jan	For need full.

28	9718 R	Case of Submission of fee in the Deptt of Uni.Alongwith 9498/R	Dean	5.1.17	AR/A	5.Jan	For need full.
29	9834 R	Request of NOC, Dr Venkatesh Dutta	HoD	5.1.17	AR/Estt	5.Jan	For need full.
30	9835 R	Hari nath Kumar	HoD	5.1.17	AR/A	5.Jan	For need full.
31	8350 R	T/C Pf of Shri.O.P.Saini Assistant Librian.	AR/Estt	5.1.17		5.Jan	By hand OP Saini Sir
32	3133 R	B.P.G.S. Deptt.Political Sein. DPS/2009	AR/A	5.1.17	VC	5.Jan	For approval
33	4031 R	DRC File Of DPS	AR/A	5.1.17	VC	5.Jan	For approval
34	9837 R	Agenda item for 61st AC Meeting.	AR/A	5.1.17	VC	5.Jan	For approval
35	9803 R	Home LTC of DR. M.S. Khan	VC	5.1.17	AR/Estt	5.Jan	For need full.
36	9398 R	60th meeting of the Academic Council.	VC	5.1.17	AR/A	5.Jan	For need full.
37	9773 R	Extention Continuation Of EOL Dr. Md Reyaz Ahmad.	VC	5.1.17	AR/Estt	5.Jan	For need full.
38	4941 R	Republic Day Festival.	VC	5.1.17	AR/Estt	5.Jan	For need full.
39	7623 R	DPC For Group -B, Post.	By hand	5.1.17	AR/Estt	5.Jan	For need full.