

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	9453/R	Payments of Bills in Connection with Advertisement for Teaching and Non-Teaching Positions	FO	09.01.2017	FO	13/01/2017	Yes if as per rules.
2	9798/R	Workshop on Project Formulation and Appraisal (09/BBAU/RSO/2016)	RSO Office	09.01.2017	RSO Office	13/01/2017	Ok as per rules.
3	-	T/c PF of Dr. Sangeeta Saxena, Associate Professor, DBT (Reg: CCL)	AR Estt.	10.01.2017	R	13/01/2017	Ok if as per rules & students classs not suffer.
4	-	Guest Faculty Payment-Finance Section	FO	10.01.2017	FO	13/01/2017	Ok but Please see that it does not audit objection.
5	9608/R	Application for Lien (Dr. Gaurav Kaithwas, DPS)	AR Estt.	11.01.2017	R	13/01/2017	Clear cut recommendation and quote the rules.
6	-	Special lecture file SAS, BBAU Deptt.of Sociology	SAS	11.01.2017	FO	13/01/2017	-
7	-	Workshop on Film Making-Media Centre (60/Media Centre/BBAU/16)	I/c Media centre	11.01.2017	I/c Media Centre	13/01/2017	Ok if as per rules.

8	4899/R	SRF-Applications File (DMCJ)	Head, DMCJ	11.01.2017	Head, DMCJ	13/01/2017	Seen & Ok if as per rules.
9	9851/R	I.D. Case No. 15/2016 Rajendra Prasad Vs. BBAU (Verification of Job Card) File No. 212/Legal/17-Legal Cell	R	11.01.2017	R	13/01/2017	For NA Please.
10	9846/R	CCTV Camera Requirement for Registrar Office, Finance Office & COE Office-5(72)Elect/2017	R	11.01.2017	R	13/01/2017	-
11	7984/R	Transformer Maintenance Work-5(12)/Elect/2016	R	11.01.2017	R	13/01/2017	Ok if as per rules.
12	4253/R	International Symposium/Seminar-Guest House	R	11.01.2017	I/c Guest House	13/01/2017	-
13	-	Ms. Snigdha, Assistant Professor (On Contract), Food Science & Technology, Satellite Campus of BBAU at Amethi	Rectt. Cell	11.01.2017	Rectt. Cell	13/01/2017	Ok as per rules.
14	-	Ms. Pragya Singh, Assistant Professor (On Contract), Food Science & Technology, Satellite Campus of BBAU at Amethi	Rectt. Cell	11.01.2017	Rectt. Cell	13/01/2017	Ok as per rules.
15	-	Guest Faculty BBAU Satellite Campus, Amethi (On Contract)	FO	11.01.2017	FO	13/01/2017	Yes if as per rules.
16	-	Training Misc. (Ms. Garima Mishra)	FO	11.01.2017	FO	13/01/2017	Ok if as per rules.

17	8917/R	Application form for Promotion under CAS Dr. Naveen Kumar Arora, DEM	Dean, SES	12.01.2017	Dean, SES	13/01/2017	-
18	-	CAS files of Dem (Dr. Jay Shankar Singh)	Dean, SES	12.01.2017	Dean, SES	13/01/2017	-
19	-	Application Form for the Promotion from Assistant Professor Level-I to Level-II Under CAS Dr. Ram Naresh Bhargava, Asst. Prof., DEM	Dean, SES	12.01.2017	Dean, SES	13/01/2017	-
20	8121/R	Promotion of Stage 2 to Stage 3 (Dr. Richa Kothari, DES, Assistant Professor) + 8572/R Representation of Dr. Richa Kothari, Asstt. Professor, DES + 8431/R Request of Dr. Richa Kothari, Asstt. Professor, DES (+02 Files)	Dean, SES	12.01.2017	Dean, SES	13/01/2017	As ammended.
21	-	Application for Promotion under CAS from Assosicate Professor to Professor Dr. Rajesh Kumar, DEM	Dean, SES	12.01.2017	Prof. Vipin Saxena	13/01/2017	-
22	-	Application for Promotion under CAS from Assosicate Professor to Professor Dr. Md. Shakil Khan, DRM	Dean, SES	12.01.2017	Prof. Vipin Saxena	13/01/2017	-
23	-	Application for Promotion under CAS from Assosicate Professor to Professor Dr. Kushendra Mishra, DRM	Dean, SES	12.01.2017	Prof. Vipin Saxena	13/01/2017	-

24	-	NCC 67 BN (Boys & Girls) VITTIYA SAKASHARATA ABHIYAN-Sport Section	Sports Section	12.01.2017	R	13/01/2017	Ok
25	9794/R	Ph.D. Admission in BPL Category (Sociology)	R	12.01.2017	Prof. R.P. Singh	13/01/2017	-
26	9750/R	Orientation Programme (Dr. Sharmila, School for Home Science) + 9731/R Orientation Programme (School for Home Science)	R	12.01.2017	R	13/01/2017	I cannot allowed during academic session please.
27	6052/R	File No. 3/Washing Polishiy and Refreshment Bill/NCC/BBAU/11	R	12.01.2017	R	13/01/2017	Ok if as per rules.
28	9400/R	LUSCON-2017 (Sub: University Guest House)	R	12.01.2017	I/c Guest House	13/01/2017	-
29	9399/R	LUSCON-2017, Sub: University Auditorium	R	12.01.2017	EO	13/01/2017	-
30	9718/R	Cases of Submission of fee in the Deptt. of the University- 2016 + 9498/R Depositing fee in instalments (Mr. Rajkumar Shukla, BBAU, LLB (H)	R	12.01.2017	R	13/01/2017	Ok but In such cases why the chairperson invite the person. He deems fit instead of
31	-	Advertisement for Teaching and Non Teaching Positions-2016 (Vol II)	Rectt. Cell	12.01.2017	Rectt. Cell	13/01/2017	Ok strictly if as per.....

32	-	Financial Assistance for National Seminar, Dr. Preety Choudhari, DPS, Org. Secretary, BBAU			I/c Guest House	13/01/2017	Ok, as per rules.
33	-	Cash Details-Finance Section			FO	13/01/2017	Seen
34	-	Proposal for UV-Light Tube Solarmeter- Prof. D.P. Singh, DES			FO	13/01/2017	Ok if as per rules.
35	-	Extension of Contractual Faculty Appoinment (Mohd. Tabish Qidwai, M.Sc. Brain and Cognition Science) DBT, w.e.f. 12.01.2017			PIC (Rectt.)	13/01/2017	Yes if as per rules.