

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	-	Confidential (11/Confid./Rect Cell/BBAU/16)	Prof. Ram Chandra, Dean, SES	26/12/2016	Prof. Ram Chandra, Dean, SES	1.3.17	-
2	9753/R	Judgement with regard to matter of Shri Salahuddin-Estt. Section	R	26/12/2016	R	1.3.17	A-Yes & Immediately.
3	9762/R	Consitution of BPGS, DHR	R	27/12/2016	Prof. Priti Saxena, DHR	1.3.17	Please discuss.
4	9757/R	Proposal for Research Methodology Workshop to ICSSR (Prof. Ripu Sudan Singh, DPS)	R	27/12/2016	R	1.3.17	Ok if as per rules & Needful done to avoid delay.
5	-	Two file in closed envelope 312, 313	COE Office	27/12/2016	COE Office	1.3.17	-
6	8852/R	Tender for Manpower Providing Agency-Finance Section	R	28/12/2016	R	1.3.17	-
7	4473/R	Administrative Reforms File	R	28/12/2016	R	1.3.17	Ok & Immeditaly.
8	9705/R	NOC for DST-Project (Dr. Gaurav Kaithwas, Deptt. of Pharmaceutical Sciences)	R	28/12/2016	R	1.3.17	Is n't he on leave?

9	9558/R	BRNS-DAE Project (Dr. Bal Chandra Yadav, Prinicpal Investigator)	R	28/12/2016	R	1.3.17	Ok if as per rules.
10	3228/R	Imprest Money of the Exn. Office - 5(430)/2013	R	28/12/2016	FO	1.3.17	-
11	9803/R	LTC (Home) Dr. M.S. Khan, DRM	R	28/12/2016	FO	1.3.17	-
12	4657/R	DRC 2nd File (Deptt of Sociology)	R	29/12/2016	R	1.3.17	Yes if as per rules.
13	9787/R	National Conference on Relevancy of Sant Gadge ji Maharaj philosophy on 23rd-24th Feburary, 2017 (NCRSG-2017) Deptt of Library & Information Science	R	29/12/2016	R	1.3.17	N F Done.
14	9664/R	Security Guards Strike	Dr. Preeti saxena	30/12/2016	RSO Office	1.3.17	-
15	9653/R	DRC (Volume-V) DEM + 9367/R DRC (Volume-IV)	R	30/12/2016	R	1.3.17	Yes if as per rules.
16	4860/R	Industrial Tribunal cum Labour Court-Sri Anand Kr & 3 others vs BBA University	R	30/12/2016	R	1.3.17	Ok if as per rules.
17	7310/R	Creation /Sanction of New post for Health Centre Nov/2015	R	30/12/2016	R	1.3.17	Needs Discuss.
18	3346/R	Purchase of Bush Cutler-GBS	FO	30/12/2016	FO	1.3.17	Ok if strictly as per rules.

19	9066/R	SERB - National Post Doctoral Fellowship (w.e.f. 08/08/2016) 2016-17 (Dr. Deepti Barnwal, DES)	FO	30/12/2016	FO	1.3.17	Yes if as per rules.
20	7049/R	DST Inspire Fellowship (Amar Joty Das, Research Scholar, DEM)	FO	30/12/2016	FO	1.3.17	Yes if as per rules.
21	3070/R	Samiksha/DAP/INSPIRE FELLOWSHIP-2014	FO	30/12/2016	FO	1.3.17	Yes if as per rules.
22	-	Repair of Photocopier Machine of Dean ,SAS	FO	30/12/2016	FO	1.3.17	Yes if as per rules.
23	-	Funds From DST Policy Centre- (Dr. Anand Prakash, DBT)	FO	30/12/2016	FO	1.3.17	Yes if as per rules.
24	9769/R	Workshop CEO Office T/C	FO	30/12/2016	FO	1.3.17	Ok as per rules.
25	9318/R	Fellowship Grant (Dr. Madhukar Saxena, DBT, SBBT)	FO	30/12/2016	FO	1.3.17	Yes if as per rules.
26	8088/R	Start up Young Scientist Fellowship (Dr. Rima Kumari, DES)	FO	30/12/2016	FO	1.3.17	Ok as per rules.
27	-	YS Travel Grant File (Dr. Rima kumari DST) 2016 -17	FO	30/12/2016	FO	1.3.17	Yes if as per rules.
28	3401/R	Request for Mansquito Netting to Cover Windows of CGH-F.T.S - Chitralekha Girls Hostel - EE/ ENGG /22 5(477)/14	FO	30/12/2016	FO	1.3.17	Yes if as per rules.
29	-	Budget Estimation for Film " <b>CHEERS</b> "			FO	1.3.17	Yes if as per rules.

30	-	Budget Estimation for Film <b>Lunch-Box</b>			FO	1.3.17	Ok as per rules.
31	-	Budget Estimation for Road Sider Stars			FO	1.3.17	Yes if as per rules.
32	9801/R	Warden Notification-RCA Boys Hostel			R	1.3.17	Ok