

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	9398/R	60th Emergent Meeting of the Academic Council held on 05.10.2016 at 03:30PM (Academic Section)	R	23/12/2016	R	1.5.17	Ok if as per rules.
2	-	F. W. Finance Section	FO	30/12/2016	FO	1.5.17	Yes if as per rules.
3	4400/R	PF of Sh. Shahnwaz Khan (JE)	R	30/12/2016	R	1.5.17	Have we received the official letter from the employer w.r.t. extension of his probation period with reason.
4	-	Curtain Payment File- Department of Applied Physics	Head, DAP	30/12/2016	Head, DAP	1.5.17	Ok if as per rules.
5	9282/R	SERB -N - PDF Dr.Ashish k. Mishra School of Environmental Science	FO	30/12/2016	FO	1.5.17	Yes if as per rules.

6	-	Ground Water Project-II (Dr. V. Dutta, DES) + 6878/R Consutance project : ground water Dr. V. Dutta	FO	30/12/2016	FO	1.5.17	Yes if as per rules.
7	-	Procurement of Chemicals under DST-SERB Grant (Recurring-A: Consumables) Dr. Jawahar Lal, DAC (04 Files)+ Recuring -A: Consunable Dr. Jawahan lal ,	FO	30/12/2016	FO	1.5.17	Yes if as per rules.
8	9578/R	File Approvel far Deliver to BBAU . By Prof Sakthivel sad Dr. Balraj Mittal DBT	R	30/12/2016	R	1.5.17	A-Yes, X-FO
9	3268/R	School Board File Deptt. of Applied Physics (DAP)	R	30/12/2016	R	1.5.17	It should have been done long ago. Who is responsible for the delay? Please report.
10	9603/R	Committee for University-Industry MOU 2016 (Prof. RP Singh)+8851/R	R	30/12/2016	R	1.5.17	ok
11	6849/R	DRC Vol-IV th (DES)	R	30/12/2016	R	1.5.17	ok

12	9773/R	Extension /Continuation of EOL Dr. Md. Reyaz Ahmad-CSSEIP	R	03.01.2017	R	1.5.17	To clearcut recommenda tion by qouting rules.
13	4941/R	Republic Day Festival	R	03.01.2017	R	1.5.17	As ammended.
14	7638/R	Foundation Day	R	03.01.2017	Prof. Sunita Mishra & Prof. Vipin Saxena	1.5.17	Urgent.
15	-	Requirement for Proctor Office	Prof. Ram Chandra, Dean, SES	03.01.2017	R	1.5.17	To do needful please.
16	4082/R	Children Education Allownace- Part III	R	03.01.2017	FO	1.5.17	Yes if as per rules.
17	8228/R	Dr. Mujibur Rehman, Asst. Prof., Dept. of Law (P.F. No. 306)	R	03.01.2017	R	1.5.17	-
18	-	Guest Faculty -Deptt. of Sociology	Dean, SAS	03.01.2017	Dean, SAS	1.5.17	Ok if as per rules.
19	3152/R	Operation and Maintenance of Central AC Plant of Auditorium 5(507)/14	FO	04.01.2017	FO	1.5.17	Yes if as per rules.
20	8912/R	Earthing 5(49) Elect./2016	FO	04.01.2017	FO	10.5.17	Ok

21	-	Committee on Deployment of Security	Security Section	04.01.2017	Security Section	10.5.17	-
22	9785/R	T/c of Prof. M.Y. Khan, Professor, DBT (Reg: LTC)	FO	04.01.2017	FO	1.5.17	Yes if as per rules.
23	-	Dr. Alok Kumar Singh DAC Inspire Faculty DAC Head of Expenditure : Travel	FO	04.01.2017	FO	1.5.17	Yes if as per rules.
24	-	Negligence of UGC Letter in Registrar Office for RCA Meeting-Director, RCA			R	1.5.17	
25	9803/R	LTC (Home) Dr. M.S. Khan, DRM	FO	05.01.2017	R	1.5.17	for NA.
26	9419/R	Purchase of Books-GBL	FO	05.01.2017	FO	1.5.17	Yes if as per rules.
27	9778/R	T/c of Shri A.K. Mishra, Section Office (Reg: LTC)	FO	05.01.2017	FO	1.5.17	Yes if as per rules.
28	3484/R	Diesel for Tractor-GBS	FO	05.01.2017	FO	1.5.17	Yes if as per rules.
29	-	DST-SERB Grant of Dr. Jawahar Lal, DAC (Head: Manpower Salary {Project Fellow, Recurring Items-A)	FO	05.01.2017	FO	1.5.17	Yes if as per rules.
30	7205/R	221/UGC-MRP (2015-16) DIT (Prof. R.A. Khan)	FO	05.01.2017	FO	1.5.17	Yes if as per rules.
31	7873/R	Online UPS and Inverter-GBL	FO	05.01.2017	FO	1.5.17	Yes if as per rules.
32	3228/R	Imprest Money of the Exn. Office - 5(430)/2013	FO	05.01.2017	FO	1.5.17	A-should be accepted.

33	-	Dr. Alok Kumar Singh, DST-Inspire Faculty, DAC, Head of Expenditure: Contingency	FO	05.01.2017	FO	1.5.17	Yes if as per rules.
34	5613/R	MHRD/UGC Correspondence (3)	R	05.01.2017	R	1.5.17	Information is not correct.
35	-	मानवधिकार विभाग के अन्तर्गत चल रहे BBA LL.B (H) कोर्स में पढ़ाने हेतु नियुक्त 08 सहायक आचार्यों (संविदा) का विस्तार किये जाने हेतु प्रार्थना पत्र के सम्बन्ध में - मानवधिकार विभाग	Head, DHR	05.01.2017	Head, DHR	1.5.17	What action has been taken on my orders at N/1
36	4074/R	Promotion of Teachers Under CAS (CAS-1)	R	05.01.2017	R	1.5.17	Ok but we must get concurrence for EC Up before please.
37	-	New Vehicle Maruti Ertiga Vdi SHVS (6/Vs/BBAU/17)			FO	1.5.17	-