

S.No	File.No	Subject	From whom Received	Received Date	Sent to		Remark
1		IMPREST DIESAL FOR D.G.SET BBAU	EE	27.09.17	ankit/ARF/FO	11.01.18	
2	7642R	DECORATIVE LIGHTING WORKS ON FOUNDATION DAY CELEBRATIONS	EE	10.10.17	fo/ARF/SOI	11.01.18	
3	3285/DAC	REIMBURSEMENT OF DAC	VC	29.11.17	ARF/SO/UDC/ ARF/FO/ARF/ FO/ARF/SOII/ UDC	11.01.18	
4	5162R	PHARMACY COUNCIL OF INDIA (PROPOSAL LABORATORY FURNITURE)	DPS	30.11.17	SA/SO/ARF/F O/SOI/SA/AR F/FO/ARF/SO I	11.01.18	
5		imprest money for hindi department	hindi	11.12.17	ankit/ARF/FO /ARF/SOII/CA SHIER	11.01.18	disposed off
6	10456R	ACADEMIC ACTIVITIES OF PROF SANJAY KUMAR	DAPS	19.12.17	FO/ARF/SOI/ UDC/DAPS	11.01.18	PROF SANJAY KUMAR
7	10693R	IMPREST MONEY FOR USIC	USIC	21.12.17	ANKIT/ARF/F O/ARF/SOII	11.01.18	
8	4185R	CENTRAL LIBRARY AC PLANT	EE	22.12.17	FO/ARF/SOI/ SA/ARF/SOI	11.01.18	
9	10449R	PF OF SHRI BALAN G + 1 FILE 10449R	R	22.12.17	FO/ARF/SOI/ UDC/ARF/FO	11.01.18	
10	11127R	EDUCATION DAY,2017 BBAU		22.12.17	ankit/ARF/FO /ARF/soii/CA SHIER	11.01.18	disposed off
11	5(647)/2017	REPAIRING OF SLUICE VALVE	EE	22.12.17	SA/ARF/FO/A RF/SOI	11.01.18	

12	11143R	T/C PF LTC OF SHRI V K TRIPATHI JE ENGINEERING SECTION	ESTT	22.12.17	FO/ARF/SOI/ ANKIT/ARF/F O	11.01.18	
13		IMPREST MONEY FOR SES	SES	22.12.17	FO/SOII/ANKI T/ARF/FO/SO II	11.01.18	
14	10895R	ADVANCE ADJUSTMENT FOR 62ND ACADEMIC COUNCIL & MEETING	R	26.12.17	SA/SO/ARF/F O/SOII	11.01.18	
15	11033R	T/C PF OF PROF NMP VERMA LTC	R	26.12.17	ankit/ARF/FO /ARF/SOII/FO /R	11.01.18	
16	11237R	MANPOWER REQUIREMENT FOR DEM	R	26.12.17	FO/ARF/SOI	11.01.18	
17		PROPOSAL FOR INSTALLATION OF WATER FACILITY FOR STUDENTS AT THE UNIVERSITY PLAY GROUND	EE	26.12.17	FO/ARF/SOI	11.01.18	
18		ADVANCE FOR PROF. RB RAM (HOL)	HOL	26.12.17	UDC/SOI/ARF /FO/SOII	11.01.18	
19		REMUNERATION FILE OF DIRECTOR, RCA	RCA	01.01.18	FO/ARF/SOI	11.01.18	
20	7048R	SERVICING OF ELECTRIC LAWN MOWER	GBS	01.01.18	UDC/SOI/FO/ ARF/SOI	11.01.18	
21		HONORARIUM TO RCP COORDINATOR	RCP	01.01.18	FO/SOI	11.01.18	
22	4082R	Children Education Allowance Part III	R	02.01.18	SA/ARF/FO	11.01.18	
23	11615R	REQUIREMENT OF CHEMICALS & GLASSWARE	R	02.01.18	SA/ARF/FO	11.01.18	
24	11616R	REQUIREMENT OF CHEMICALS & GLASSWARE	R	02.01.18	SA/ARF/FO	11.01.18	
25	5682R	PF OF DR.BRAJESH KUMAR SINGH ASTT PROFESSOR	R	02.01.18	FO/ARF/SOI	11.01.18	
26	11286R	PF OF MR. ASHISH RASTOGI DR	R	02.01.18	FO/ARF/SOI	11.01.18	
27	3070R	SAMIKSHA/DAP/INSPIRE FELLOWSHIP-2014	R	02.01.18	SA/SOI/ARF/F O	11.01.18	
28	10207R	FINANCIAL COMMITTEE APPLIED PHYSICS DR. BAL CHANDRA YADAV	DAP	02.01.18	FO/ARF/SOI	11.01.18	
29	3679R	ACTIVATION OF CSIR-JRF OF MR. ATUL (PHD STUDENT 2012-13)	R	02.01.18	ANKIT/DEPT. BIOTCH	11.01.18	

30		ADVANCE FOR CONVOCATION PROF. RAM CHANDRA	BY HAND	02.01.18	arf/FO/ARF/S OI	11.01.18	
31	6415R	LIBRARY COMMITTEE (PROCEEDING)	VC	03.01.18	FO/ARF/SOI	11.01.18	
32	11609R	T/C PF OF SHRI BODH LAL (STENO) ACAD.SECT.	VC	04.01.18	FO/ARF/SOI	11.01.18	
33	11625R	FILE FOR LL.M DISSERTATION CLAIM 2015-17 OF SC/ST STUDENTS	SC/ST	04.01.18	ANKIT/ARF/F O	11.01.18	
34		FILE FOR THE REQUIREMENT ONE MICROWAVE OVEN FOR C CENTRE OF POST GRADUATE LAGAL STUDIES,SLS	SLS	04.01.18	ARF/SOI/UDC /ARF/SOII	11.01.18	
35		FILE FOR AN ADVANCE OF RS 3000.00 FOR INDUCTION COOKTOP, CENTRE OF POST GRADUATE	SLS	04.01.18	ARF/SOI/UDC /ARF/FO	11.01.18	
36		ADJUSTMENT OF ADVANCE FOR RCA LECTURE	BY HAND	04.01.18	udc/FO/DIR RCA	11.01.18	
37		OCCASIONAL LECTURE SEUICS DST-CENTRE FOR POLICY RESEARCH DR.VENKATESH DUTTA		05.01.18	ARF/SOII	11.01.18	
38	10174R	PHOTO COPY MACHINE REGARDING	VC	05.01.18	ARF/SOII/LDC /CASHIER	11.01.18	disposed off
39		HOSPITALITY EXPENSES OF RSO OFFICE	RSO	05.01.18	FO/ARF	11.01.18	
40	10682R	POST DOCTORAL FELOWSHIP FILE DR. HEMLATA	DOE	09.01.18	ARF/FO/PROF . NMP VERMA	11.01.18	
41		DR.NEELAM(MO)CONTRACT SATELITE CAMPUS AMETHI	OSD AMETHI	09.01.18	UDC/ARF/FO	11.01.18	
42	11641R	REQUIRED OF PODIUM DLIS/BBAU/17	R	11.01.18	FO	11.01.18	
43	10772R	PROJECT ASSISTANT MOHD ADIL SIDDIQUE	DES	11.01.18	SA	11.01.18	
44		SERB-DST PROJECT (CONTINGENCY) DR JIWAN SINGH	DES	11.01.18	SA	11.01.18	
45		UGC-BSR START UP GRANT PROJECT (UV-VISIBLE SPECTROPHOTOMETER PURCHASE) DR. JIWAN SINGH	DES	11.01.18	SA	11.01.18	
46		ELECTRICAL WORKS/SUPPLY FOR BBAU SATELLITE CAMPUS AMETHI	AE(E)	11.01.18	ARF	11.01.18	
47	9846R	CCTV CAMERA REQUIREMENT FOR REGITRAR OFFCE FINANCE OFFICE AND COE OFFICE	VC	11.01.18	ARF	11.01.18	
48		CARTRIDGE/UPS BATTERY DR. JAY SHANKAR SINGH	DEM	11.01.18	UDC	11.01.18	

49		HONORARIUM FILE OF WARDEN RCA BOYS HOSTEL	RCA	11.01.18	UDC	11.01.18	
50		PURCHASE OF NEWSPAPER FOR I&GB	I&GB	11.01.18	UDC	11.01.18	
51		PAYMENT FOR BOOKS & NEWS PAPER	CGH	11.01.18	UDC	11.01.18	
52	11600R	MANPOWER REQUIREMENT FOR GBL	R	11.01.18	FO	11.01.18	
53	3675R	GUNNER FOR HON'BLE VC	SECURITY	11.01.18	UDC/FO/VC	11.01.18	
54		MAINTENANCE OF HR FARMS BBAU,LKO	DAPS	11.01.18	SA	11.01.18	
55		PRINT JOURNAL-2017 FOR GBL	LIB	11.01.18	SA	11.01.18	
56	10884R	PURCHASE OF CHEMICALS (CONSUMBLES-1) IDENTIFICATION AND FUNCTIONAL ANALYSIS OF ANTIAPOPTOTIC HCMV DR G SUNIL BABU AND DR SANGEETA SAXENA +10883R	DBT	11.01.18	SA	11.01.18	
57	8309R	GPF(ADVANCE AND WITHDRWAL TEACHING AND NON TEACHING PART 4	R	11.01.18	ANKIT	11.01.18	
58	10981R	NAME PLATE PAYMENT FILE	DRM	11.01.18	UDC	11.01.18	
59	6142R	DEPARTMENTAL PRINT JOURNALS B.B.A. LL.B.(H)	DRH	11.01.18	SA	11.01.18	
60		RPROJECTOR MAINTENANCE	DEM	11.01.18		11.01.18	
61		PURCHASE OF CHEMICAL/CLASSROOM UPDATION/REPAIR & MAINTENANCE	BIO	11.01.18	SA	11.01.18	
62	9442R	ICSSR RESEACH PROJECT (DR.S NAYAK)	DE	11.01.18	SA	11.01.18	
63	11155R	ANNUAL REPORT FOR THE YEAR 2016-17 VOLL-IIND	STR	11.01.18	FO	11.01.18	
64	3827R	ULTRA PURE WATER SYSTEM	STR	11.01.18	FO	11.01.18	
65	10385R	PURCHASE OF PROCESSORS/RAM/HD	STR	11.01.18	FO	11.01.18	
66		shifting of lab equipment usic	USIC	11.01.18	FO	11.01.18	
67	10218R	FIELD LAB CUM STATION	DES	11.01.18	FO	11.01.18	
68	10278R	ANNUAL REPORT 2016-17	RSO	11.01.18	SA	11.01.18	
69	10248R	DBT PROJECT PROF RAM CHANDRA OPTIMIZATION OF POST METHANATED DISTILLERY EFFLUCENT	DBT	11.01.18	SA	11.01.18	
70		MAINTENANCE OF INSTRUMENTS-I	DES	11.01.18	fo	11.01.18	
71		PURCHASE OF CHEMICAL GLASSWARE CLASSROOM EQUIPMENTS AND MAINTENANCE PROF RB RAM	HORTICULTURE	11.01.18	FO	11.01.18	
72	3838R	SERVICING OF AGRICULTURAL EQUIPMENT	GBL	11.01.18	gbs	11.01.18	
73		guest faculty payment bill dec -2017	UIET	11.01.18	UDC	11.01.18	
74	11285R	PARTICIPATION & INVITED TALK 105TH INDIAN SCIENCE CONGRESS(ISCA)	DAC	11.01.18	FO	11.01.18	

75		IMPREST MONEY FOR LAW	LAW	11.01.18	ANKIT	11.01.18	
76	5058R	PROPOSAL FOR GRANT FROM THE VC'S DESCRETIONARY FUND+1 FILE ATTACHED	R	11.01.18	fo	11.01.18	
77	5630R	PF OF DR.RAHUL VARSHNEY	R	11.01.18	DR(E)	11.01.18	
78	8377R	CONSTRUCTION OF MAIN GATE NEAR SIDDHARTHA BOYS HOSTEL	VC	11.01.18	ARF	11.01.18	
79	11658R	CAUTION MONEY(PART-III)	R	11.01.18	ANKIT	11.01.18	
80	10700R	DIGITAL SINGNATURE OF THE REGISTRAR AND CONTROLLER OF EXAMINATION FOR THE POST SCHOLARSHIP	R	11.01.18	FO	11.01.18	
81		शुल्क चालान की प्रिंटिंग से संबंधित पत्रावली	SBH	11.01.18	ANKIT	11.01.18	
82		CAG AUDIT W.E.F 23.10.17 AUDIT VISIT REGARDING	VC	11.01.18	ARF/SOI	11.01.18	
83		मानदेय /पारीतोषिक के निर्धारण के सम्बन्ध में	वित्त	11.01.18	वित्त अधिकारी	11.01.18	
84	8558R	PURCHASE OF ELECTRICAL CABLE	EE	11.01.18	SA	11.01.18	
85	8912R	EARTHING	EE	11.01.18	SA	11.01.18	
86	3046r	STEEL FABRIC FENCING AT SPORTS GROUND	ee	11.01.18	ARF	11.01.18	
87	8763R	GIRLS HOSTEL'S STREET LIGHT MAINTENANCE WORKS	EE	11.01.18	FO	11.01.18	
88		CONVOCATION DRESS FOR STUDENTS DR.NEETU SINGH	VC	11.01.18	ARF	11.01.18	
89		FIELD VISIT & WORKSHOP VISIT OF PI-DST CENTRE TO OXFORD-U.K	IAO	11.01.18	FO	11.01.18	
90		UGC NON NET FELLWOSHIP	FINANCE	11.01.18	VC	11.01.18	
91	11334R	PURCHASE OF LIBRARY FURNITURE'S	VC	11.01.18	FO	11.01.18	
92	9318R	DR.MADHURKAR SAXSENA (DST-NPDF)FELLOWSHIP GRANT	DBT	11.01.18	SA	11.01.18	
93	9320R	DR.MADHURKAR SAXSENA (DST-NPDF) RESEARCH GRANT	DBT	11.01.18	SA	11.01.18	
94	11618R	PF OF DR. PRITI SAXENA PROFESSOR	IAO	11.01.18	FO	11.01.18	
95	11620R	PF OF DR.K L MAHAWAR (READER) DLIS	IAO	11.01.18	FO	11.01.18	