

S.No	File.No	Subject	From whom Received	Received Date	Sent to		Remark
1	11042R	RGNF PRADEEP KUMAR	DES	08.11.17	ARF/SOII/ANKIT/ARF/FO/ARF/SOII/ANKIT/ARF/AR(A)	29.01.18	
2	5162R	PHARMACY COUNCIL OF INDIA (PROPOSAL LABORATORY FURNITURE)	DPS	30.11.17	SA/SO/ARF/FO/SOI/SA/ARF/FO/ARF/SOI/SA/ARF/FO	29.01.18	
3		HEAD OF EXPENDITURE: TRAVEL DR.ALOK KUMAR SINGH	DAC	04.01.18	ARF/SOI/SA/ARF/FO	29.01.18	
4	11641R	REQUIRED OF PODIUM DLIS/BBAU/17	R	11.01.18	FO/ARF/SOI/UDC/SOI	29.01.18	
5		PURCHASE OF CHEMICAL/CLASSROOM UPDATION/REPAIR & MAINTENANCE	BIO	11.01.18	SA/ARF/FO/VC	29.01.18	
6	11334R	PURCHASE OF LIBRARY FURNITURE'S	VC	11.01.18	FO/ARF/SOI/SA/ARF/DR(STORE)	29.01.18	
7	10109R	GEYSER MAINTENANCE BOYS/GIRLS HOSTEL	DSW	12.01.18	FO/ARF/SOI/SA/ARF/SOI	29.01.18	
8	VH/VSB/JUNE/17/1	DR. VS BAGHAL, MS. PRAGATI KATIYAR RESEARCH SCHOLOR	DEM	12.01.18	FO/ARF/SOII/SA/ANKIT/ARF/FO	29.01.18	
9	VH/VSB/JUNE/17/2	DR. VS BAGHAL, MS. VISHVAS HARE RESEARCH SCHOLOR	DEM	12.01.18	FO/ARF/SOI/SA/ANKIT/ARF/FO	29.01.18	
10	1/0307/DAS/	ADJUSTMENT OF RS.10,000 (FOR NISC-2018 & INTERNATIONAL CONFERENCE ON SCIENCE AND TECHNOLOGY FOR SUSTAINABLE FUTURE)	STATISTICS	16.01.18	ARF/SOII/ANKIT/ARF/FO	29.01.18	
11		TECHNICAL SESSION FILE 1ST NORTH INDIAN SCIENCE CONGRESS NISC-2018 & INTERNATIONAL CONFERENCE ON SCIENCE AND TECHNOLOGY FOR SUSTAINABLE FUTURE (10TH & 11TH JANUARY,2018)	DAAS	16.01.18	ARF/SOII/ANKIT/ARF/FO	29.01.18	

12	9702R	N-PDF RESEARCH GRANT/CONTINGENCY DR. DEEPTI BARNAWAL	DES	17.01.18	SA/ARF/FO	29.01.18	
13	11026R	SPORTS EVENTS TO BE CONDUCTED FOR THE A/C YEAR 2017-18	SPORTS	17.01.18	ANKIT/ARF	29.01.18	
14	6808R	MAINTENANCE OF LAB. & STORE.	DBT	17.01.18	FO/ARF/SOI/SA/ARF/FO	29.01.18	
15		ADVANCE ADJUSTMENT AGAINST THE ADVANCE OF 07TH CONVOCATION FOR THE UNIVERSITY	DPT	18.01.18	UDC/SOII	29.01.18	
16		IMPREST MONEY FOR SGH	SGH	18.01.18	ANKIT/ARF/FO	29.01.18	
17		ADVANCE FOR LUNCH	EE	18.01.18	ARF/SOII/UDC/SOII	29.01.18	
18	11336R	CAUTION MONEY DIT	R	18.01.18	ANKIT/SO/ARF/FO	29.01.18	
19	9601R	FEES REIMBURSED + 6630R FOR FEES REFUND TO TOPPERS (DRM)		23.01.18	FO/ARF/SOI/ANKIT/ARF/FO	29.01.18	
20		IMPREST MONEY FOR DAPS	DAPS	24.01.18	ANKIT/ARF/FO	29.01.18	
21	3837R	ADVANCE FOR UNIVERSITY FUNCTION	GBS	24.01.18	ARF/SOI/UDC	29.01.18	
22	6315R	PURCHASE OF ELECTRIC MATERIAL	GBS	24.01.18	ARF/SOI/UDC	29.01.18	
23		NSGH(EXT) HOSTLE FEE RECEIPT	DSW	24.01.18	ARF/SOI/DAYA	29.01.18	
24	3207R	SERVICING OF TRACTOR	GBS	24.01.18	ARF/SOI/ANKIT	29.01.18	
25		PURCHASE OF CHEMICALS/GLASSWARE FOR (M.SC. FOOD MICROBIOLOGY & TOXICOLOGY)	DEM	24.01.18	ARF/SOI/SA	29.01.18	
26	3642/DAC	DST-SERB GRANT OF DR.JAWAHAR LAL HEAD: MANPOWER SALARY (PROJECT FELLOW RECURRING ITEMS-A)	DAC	24.01.18	SA/ARF/FO	29.01.18	
27		ADVANCE FOR VII CONVOCATION	COE	24.01.18	ARF/SOII	29.01.18	
28	7205R	UGC-MRP 2015-16	DIT	24.01.18	SA/ARF/FO	29.01.18	
29		CAUTION MONEY FILE FOR RCA BOYS HOSTEL	VC	24.01.18	ARF/SOI/CASHIER	29.01.18	
30	3128R	repair of spectrophotometer	des	24.01.18	ARF/SOI/SA	29.01.18	
31	8694R	ELECTRICAL MAINTENANCE WORK OF HOSTELS	VC	25.01.18	ARF/SOI/EE	29.01.18	
32	8926R	UTILIZATION FILE DR.GAURAV RAJ DWIVEDI YOUNG SCIENTIST	DES	25.01.18	ARF/SOI/SA	29.01.18	
33	11203R	DR. RIMA KUMARI CSIR SENIOR RESEARCH ASSOCIATESHIP	R	25.01.18	ARF/SOII	29.01.18	
34	5836R	CONSTRUCTION OF STUDENT ACTIVITY CENTRE PART-3	EE	29.01.18	FO	29.01.18	
35	8763R	GIRLS HOSTEL'S STREET LIGHT MAINTENANCE WORKS	EE	29.01.18	FO	29.01.18	
36		ADVANCE FILE FOR DAAS	DAAS	29.01.18	FO	29.01.18	

37		GUEST FACULTY PAYMENT DEM,FMT & IM	DEM	29.01.18	FO/ARF/SOII	29.01.18	
38		IMPREST MONEY FOR DAS&SFPH	DAS	29.01.18	ANKIT	29.01.18	
39		SALARY FILE FOR RCA CONTRACTUAL STAFF	RCA	29.01.18	FO	29.01.18	
40	4218R	AMC OF AIR CONDITIONER PART-III	EE	29.01.18	ARF/SOI	29.01.18	
41		PROPOSAL FOR MICRO OVEN	LAW	29.01.18	UDC	29.01.18	
42		ADVANCE PG DIPLOMA IN CYBER SECURITY	DIT	29.01.18	FO	29.01.18	
43		HOSPITALITY EXPENSES OF RSO OFFICE	RSO	29.01.18	FO	29.01.18	
44		FILE FOR THE REQUIREMENT OF 04 TOWER 02 TON A.C AND 02 SPLIT 1.5 TON A.C FOR MOOT COURT	DHR	29.01.18	FO	29.01.18	
45	3679R	ACTIVATION OF CSIR-JRF OF MR. ATUL (PHD STUDENT 2012-13)	DBT	29.01.18	FO	29.01.18	
46		7TH CONVOCATION OF BBAU PURCHASE OF ANGVASTRA.	SPORTS	29.01.18	FO	29.01.18	
47	8242r	APPLICATION OF PROF RP SINGH FOR APPROVAL FOR MAJOR SURGERY	CMO	29.01.18	FO	29.01.18	
48	8301R	MEDICAL REIMBURESEMENT FILE(CSSEIP EMPLOYEES)	CMO	29.01.18	ARF	29.01.18	
49		REPAIR OF COMPUTER SYSTEM FOR DOE	VC	29.01.18	FO	29.01.18	BY HAND DR.HARI SHANKAR SINGH
50		187/EQUIPMENT PURCHASE FILE	DAAS	29.01.18	ARF	29.01.18	
51	7103R	DESINGN OF MAIN GATE OF THE UNIVERSITY CAMPUS	EE	29.01.18	FO	29.01.18	
52		न्युज़ पेपर भुगतान हेतु पत्रावली	DE	29.01.18	UDC	29.01.18	
53		समाचार पत्रों एवं पत्रिकाओं के भुगतान से संबंधित पत्रावली	KBH	29.01.18	ARF	29.01.18	
54		IMPREST MONEY FOR DHR DR.PRITI SAXENA	DHR	29.01.18	ANKIT	29.01.18	