

S.No	File.No	Subject	From whom Received	Received Date	Sent to		Remark
1		INTERNET CONNECTIVITY AT SBBT (PART-III)	CC	11.12.17	SA/ARF/FO/CAS SHIER/DIR CC	04.01.18	
2	10996R	HEAD FURNITURE FILE	AR(S/P)	20.12.17	SOI/SA/ARF	04.01.18	
3		DBT PROJECT LAMINAR FLOW	DBT	26.12.17	FO/CASHIER	04.01.18	
4	9319R	DR.MADHURKAR SAXSENA (DST-NPDF)OVERHEAD GRANT	DBT	26.12.17	SA/ARF	04.01.18	
5	9846R	CCTV CAMERA REQUIREMENT FOR REGITRAR OFFCE FINANCE OFFICE AND COE OFFICE	EE	26.12.17	SA/FO/VC	04.01.18	
6		ARRANGEMENT OF CARPET/ FURNITURE FOR PRESIDENT VISIT ON 15/12/2017	EE	26.12.17	SA/ARF/FO/VC	04.01.18	
7		URGENTLY REGUIRED WOMEN SES BUILDING MAINTENANCE OF SES BUILDING	SES	29.12.17	SA/ARF	04.01.18	
8	11026R	SPORTS EVENTS TO BE CONDUCTED FOR THE A/C YEAR 2017-18 INTER UNIVERSITY KABADDI & CRICKET HELD AT MOU ROHAK.	SPORTS	01.01.18	ARF/SOI/ANKIT	04.01.18	
9	11615R	REQUIREMENT OF CHEMICALS & GLASSWARE	R	02.01.18	SA/ARF	04.01.18	
10	11616R	REQUIREMENT OF CHEMICALS & GLASSWARE	R	02.01.18	SA/ARF	04.01.18	
11	11610R	UTILIZATION CERTIFICATE	R	02.01.18	SA/ARF	04.01.18	
12	9250R	INSTITUTIONAL DIGITAL REPOSITORY FOR BBAU & NATIONAL DIGITAL LIBRARY OF INDIA.	R	02.01.18	SA/ARF/DR(STO RE)	04.01.18	
13		SALARY (DBT PROJECT) DR DEVESH KUMAR	R	02.01.18	SA/ARF	04.01.18	
14	2524F	TA BILL OF HONBLE VICE CHANCELLOR	VC	02.01.18	ARF/SOI/CASHIE R	04.01.18	disposed off
15	6992R	Medical reimbursement(Retired Employee)	VC	02.01.18	ARF/SOI/CASHIE R	04.01.18	disposed off
16	4094R	UP32DC4006 TATA INDIGO	VC	02.01.18	ARF/SOI/AR(V)	04.01.18	
17		MAINTENANCE AND REPAIRING IN REARING HOUSE AND OTHER BUILDING	EE	03.01.18	SA/ARF	04.01.18	
18		PECHAGRAH ANURACHADIA KARYA PART-II	VC	04.01.18	ARF/soi/casghie r	04.01.18	

19	8129R	INAUGRAL STONE OF BOTANICAL GARDEN	VC	04.01.18	ARF/soi/cashier	04.01.18	
20		UPDATION FOR CLASS ROOMS FOR ECONOMICS	VC	04.01.18	FO	04.01.18	
21		UPDATION FOR SMART CLASS ROOMS	VC	04.01.18	FO	04.01.18	
22	8903r	pf of servjeet mts	VC	04.01.18	REGISTRAR	04.01.18	
23	5630R	PF OF DR.RAHUL VARSHNEY	VC	04.01.18	REGISTRAR	04.01.18	
24	7897R	T/C PF PAYMENT OF DPW-2	VC	04.01.18	ARF/SOI/CASHIER	04.01.18	disposed off
25	11609R	T/C PF OF SHRI BODH LAL (STENO) ACAD.SECT.	VC	04.01.18	FO	04.01.18	
26	3579R	हिन्दी पखवारा	हि०प्र०	04.01.18	UDC	04.01.18	
27	11625R	FILE FOR LL.M DISSERTATION CLAIM 2015-17 OF SC/ST STUDENTS	SC/ST	04.01.18	ANKIT	04.01.18	
28	11613R	CONTINGENCY BILL OF MR. VARUN KUMAR, RESEARCH SCHOLAR (FROM 01/01/16 TO 30.03.2017)	DAAS	04.01.18	ANKIT	04.01.18	
29	11622R	DR. R N BHARAGAVA LTC ADJUSTMENT	R	04.01.18	ANKIT	04.01.18	
30	11602R	ALLOTMENT OF PRAN MR. BIRENDRA NATH PRASAD	R	04.01.18	UDC	04.01.18	
31	4558R	WEBSITE DESIGN DST CENTRE FOR POLICY RESEARCH BBAU DR. VENKATESH DUTTA	DES	04.01.18	SA	04.01.18	
32		FILE FOR THE REQUIREMENT ONE MICROWAVE OVEN FOR C CENTRE OF POST GRADUATE LAGAL STUDIES,SLS	SLS	04.01.18	ARF/SOI/UDC	04.01.18	
33		FILE FOR AN ADVANCE OF RS 3000.00 FOR INDUCTION COOKTOP, CENTRE OF POST GRADUATE	SLS	04.01.18	ARF/SOI/UDC	04.01.18	
34		REIMBURSEMENT OF RESIDENTIAL TELIPHONE/MOBILE OF FACULTY/OFFICER	AR(T)	04.01.18	FO	04.01.18	
35		ADJUSTMENT OF ADVANCE FOR RCA LECTURE	BY HAND	04.01.18	udc	04.01.18	
36		IMPREST MONEY FOR COE (CONFIDENTIAL WORK)	COE	04.01.18	ANKIT	04.01.18	
37		ELECTRICAL WORKS/SUPPLY FOR BBAU SATELLITE CAMPUS AMETHI	BY HAND	04.01.18	FO/VC	04.01.18	
38		HEAD OF EXPENDITURE: TRAVEL DR.ALOK KUMAR SINGH	DAC	04.01.18	ARF	04.01.18	
39		HEAD OF EXPENDITURE: CONTINGENCY DR.ALOK KUMAR SINGH	DAC	04.01.18	ARF	04.01.18	
40		SCHOOL FOR HOME SCIENCE (FOOD SCIENCE & TECHNOLOGY) PURCHASE OF PLASTICWARE, CHEMICALS GLASSWARE	by hand	04.01.18	fo/VC	04.01.18	by hand sahab saran

41	8309R	GPF ADVANCE WITHDRWAL TAECHING & NON-TAECHING PART V	R	04.01.18	ANKIT/FO/VC	04.01.18	BY HAND ANNES AHAMAD
42		UPDATING FOR CONFERENCE HALL	BY HAND	04.01.18	ARF	04.01.18	