

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	11205/R	Management of Lab Propose-DRM	Head, DRM	23/11/2017	R	19/01/2018	Please discuss.
2	-	Arrangement of Carpet/Furniture for President visit on 15.12.2017 5(655)/2017	FO	04.01.2018	FO	19/01/2018	Yes if as per rules.
3	-	300/2 Week workshop/DIT/BBAU/2017	FO	05.01.2018	FO	19/01/2018	By Hand.Prof RA khan
4	10407/R	Advance File- Dr. Ashish Kr. Mishra, NPDF, DES	FO	05.01.2018	FO	19/01/2018	Ok if as per rules.
5	3935/R	Contingency file of UP Concil of Agriculture Research, Lucknow- Prof. Sanjay Kumar, DAPS	FO	05.01.2018	IAO	19/01/2018	-
6	-	Engagement of One Office-cum-Attendant- Botanical Garden, DAPS	Head, DAPS	08.01.2018	Head, DAPS	19/01/2018	Ok as per rules.
7	-	Purchase of Various Items/DLISc/BBAU/17-DLISC	FO	08.01.2018	IAO	19/01/2018	-
8	-	Guest Faculty Payment 2017-2018	FO	08.01.2018	IAO	19/01/2018	-
9	10849/R	DST-Inspire Fellowship Mr. Pranesh Kumar (Dr. Sudipta Saha, Deptt. of Pharma. Science)	FO	08.01.2018	FO	19/01/2018	Yes if as per rules.

10	10638/R	DBT Project- JRF Recruitment Committee (Dr. G Sunil Babu, DBT)	FO	08.01.2018	FO	19/01/2018	Yes if as per rules.
11	3900/R	Miscellaneous DST- Centre for Policy Research (Dr. Venkatesh Dutta, DES)	FO	08.01.2018	FO	19/01/2018	Yes if as per rules.
12	-	Fellowship File (Fellowship/ATUL/NPDF/D ES)- Dr. Atul Kumar Upadhyay, DES	FO	08.01.2018	FO	19/01/2018	Yes if as per rules.
13	9449/R	Disel for DG Set Amethi Campus- BBAU Amethi Campus	FO	08.01.2018	FO	19/01/2018	Yes if as per rules.
14	11446/R	चिकित्सा अग्रिम- श्री सलादुदीन खान	FO	08.01.2018	IAO	19/01/2018	-
15	7205/R	221/UGC-MRP (2015-16) DIT (Prof. R.A. Khan)	FO	08.01.2018	FO	19/01/2018	Yes if as per rules.
16	9600/R	Major Research Project (ICSSR), New Delhi (Prof. Ripu Sudan Singh, DPS)	FO	08.01.2018	IAO	19/01/2018	-
17	4647/R	Staff Salary- DST Centre for Policy Research Volume-III (FY: 2017-18)	FO	08.01.2018	IAO	19/01/2018	-
18	7370/R	Book-Stopppers 2015-16: GBL	Librarian, GBL	08.01.2018	IAO	19/01/2018	-
19	11652/R	T/c PF of Shri Vinay Kumar Sahu, Laboratory Assistant (Reg: For Passport)	R	08.01.2018	R	19/01/2018	Yes if as per rules.

20	11644/R	BPGS File (Political Science)- DPS	R	08.01.2018	R	19/01/2018	Yes if as per rules.
21	6710/R	DRC DLISc-VII- DLISc.	R	08.01.2018	R	19/01/2018	Yes if as per rules.
22	5780/R	EL Crediting (2012)- Establishment Section	R	08.01.2018	R	19/01/2018	Yes if as per rules.
23	-	Confidential File No. 365 & 375	COE	08.01.2018	COE	19/01/2018	-
24	-	File of Miscellaneous Expenditure in BBAU Satellite Campus, Tikarmafi, Amethi (File No. 90/OSD/BBAU/17)	OSD, Satellite Campus, Amethi	08.01.2018	FO	19/01/2018	Yes if as per rules.
25	-	विभाग को स्थानांतरित करने के सम्बंध में-DMCJ	Head, DMCJ	08.01.2018	FO	19/01/2018	-
26	11105/R	T/c PF of Shri Adarsh Saxena, Electrician (Engineering Section) Reg: Paternity Leave	R	08.01.2018	R	19/01/2018	Yes if as per rules.
27	11593/R	Ph.D Admission Session 2017-18- DEM	R	08.01.2018	Prof. DP Singh	19/01/2018	For Comments.
28	11211/R	Purchase of Incubator- Dr. Virendra Shukla, DBT	FO	09.01.2018	FO	19/01/2018	Ok if as per rules.
29	-	DST-Inspire Faculty, DAC (Dr. Alok Kumar Singh) Head of Expenditure: Fellowship	FO	09.01.2018	FO	19/01/2018	Yes if as per rules.
30	8894/R	Post-Doc Fellowship Proposal- Dr. Javeed Ahmad Bhat, Political Science, SAS	FO	09.01.2018	FO	19/01/2018	Yes if as per rules.

31	8642/R	Purchase of Rack Etc for Electrical Store 5(36)/Elect/2016	FO	09.01.2018	FO	19/01/2018	Yes if as per rules.
32	-	Salary File of RCA Contractual Staff- RCA	FO	09.01.2018	FO	19/01/2018	Seen
33	-	Desktop (02 Nos) for DES	FO	09.01.2018	FO	19/01/2018	A-Ok
34	-	DST-SERB Grant of Dr. Jawahar Lal, DAC (Head: Contingencies)	FO	09.01.2018	FO	19/01/2018	Yes if as per rules.
35	-	Purchase of Glasswares, Chemicals from Consumables DST-SERB Project (Dr. Jawahar Lal, DAC)	FO	09.01.2018	FO	19/01/2018	Yes if as per rules.
36	-	Proposal for Purchase of Chemicals/Glassware- DAAS (File No. 198/DAAS/BBAU/17) + Advance Money 210/DAAS + Repair of Maintenance of Equipments, DAAS	FO	09.01.2018	IAO	19/01/2018	-
37	11578/R	Imprest Money- HD&FS	FO	09.01.2018	FO	19/01/2018	Yes if as per rules.
38	-	Office Accessories File (Computer System, Printer, UPS, Table, Chair etc.) for Ashoka Extn Boys Hostel	FO	09.01.2018	IAO	19/01/2018	-

39	-	Honorarium to Guest Faculty Cyber Security Course (Evening)-Head, DIT	FO	09.01.2018	FO	19/01/2018	Yes if as per rules.
40	-	Regarding Projector & Projector Screen- Deptt. of Economics, SAS	FO	09.01.2018	FO	19/01/2018	A-OK, Yes if as per rules.
41	-	Reimbursement of Residential Telephone/Mobile of Faculty/Officers (Part-2)- Telephone Section	FO	09.01.2018	FO	19/01/2018	Yes if as per rules.
42	11584/R	Updation of Classroom/Laboratory- Deptt. of Physics	FO	09.01.2018	FO	19/01/2018	A-Ok
43	10845/R	Caution Money File- Prof. RB Ram, DAPS (Hort.)	FO	09.01.2018	FO	19/01/2018	Yes if as per rules.
44	11210/R	LTC (4 Year Block 2014-17) Pawan K. Chaurasia (LTC anywhere in India)- DIT	FO	09.01.2018	FO	19/01/2018	Yes if as per rules.
45	-	Nespaper & Periodicals- RCA (58/RCA/BBAU)	FO	09.01.2018	FO	19/01/2018	Yes if as per rules.
46	8883/R	USIC हेतु एल्युमीनियम पार्टीशन का कार्य 2(274)/2008	FO	09.01.2018	FO	19/01/2018	Yes if as per rules.
47	-	विभागीय कार्यकारणी कमेटी से सम्बंधित-DMCJ	Head, DMCJ	09.01.2018	Head, DMCJ	19/01/2018	Ok
48	-	Lok Sabha Research Fellowship Proposal- Dr. Lata Bajpai Singh, DRM	R	10.01.2018	R	19/01/2018	Yes if as per rules.

49	5898/R	Computerization of Exam Section (Exam Section)	FO	10.01.2018	IAO	19/01/2018	-
50	-	Approval for Purchase of New Computer for Lab-DLISc.	Librarian, GBL	12.01.2018	Librarian, GBL	19/01/2018	Yes if as per rules.
51	11309/R	PF of Shri Ram Vilas, (Peon)-MTS, PF No. 103	FO	18/01/2018	IAO	19/01/2018	-
52	11313/R	PF of Shri Bharat Lal, Peon/MTS	FO	18/01/2018	IAO	19/01/2018	-
53	11567/R	Personal File- Sh. Salahuddin Khan, Stenographer- Estt. Section	FO	18/01/2018	IAO	19/01/2018	-
54	10243/R	PF of Km. Bhumika Ranjan, UDC, Group-C	FO	18/01/2018	IAO	19/01/2018	-
55	3241/R	PF of Mohd. Arif (Peon), MTS, PF-107	FO	18/01/2018	IAO	19/01/2018	-
56	11314/R	PF of Shri Brij Mohan, (Peon), MTS, PF-106	FO	18/01/2018	IAO	19/01/2018	-
57	8108/R	PF of Shri SN Abbas, Section Officer, Part-II	FO	18/01/2018	IAO	19/01/2018	-
58	11169/R	Dr. DR Modi, Professor, DBT, Vol-II (PF No. 314)	FO	18/01/2018	IAO	19/01/2018	-
59	8811/R	PF of Shri Suresh Chandra, (Chowkidar)/MTS/Driver, PF-249	FO	18/01/2018	IAO	19/01/2018	-
60	11311/R	PF of Shri Ramesh Chandra Rawat, MTS, PF-102	FO	18/01/2018	IAO	19/01/2018	-
61	11310/R	PF of Shri Ram Gopal, Mali/MTS	FO	18/01/2018	IAO	19/01/2018	-

62	11312/R	PF of Shri Satguru Dayal, Peon/MTS	FO	18/01/2018	IAO	19/01/2018	-
63	6488/R	PF of Shri Bhandari, Technical Assistant, Group-C	FO	18/01/2018	IAO	19/01/2018	-
64	4707/R	PF of Shri SK Goel, Executive Engineer, Vol-III	FO	18/01/2018	IAO	19/01/2018	-
65	-	Salary (DBT Project)- Dr. Devesh Kumar, DAP	FO	18/01/2018	FO	19/01/2018	Yes if as per rules.
66	4082/R	Children Education Allowance, Part III (2016- 17)	FO	18/01/2018	FO	19/01/2018	Yes if as per rules.
67	-	Purchase of RO/Water Coolers for the Sanghmitra Girls Hostel (Phase-II)-STR	FO	18/01/2018	IAO	19/01/2018	-
68	6560/R	Submission of Utilization Certificate for the Financial Year 2013-2014 (Dr. Ram Naresh Bhargava/DEM)	FO	18/01/2018	FO	19/01/2018	Ok if as per rules.
69	10772/R	Project Assistant-SERB- DST Project, DES (Mohd. Adil Siddique)	FO	18/01/2018	FO	19/01/2018	Yes if as per rules.
70	3070/R	Samiksha/DAP/INSPIRE Fellowship-2014 (DAP)	FO	18/01/2018	FO	19/01/2018	Yes if as per rules.

71	10884/R	DBT Project- Purchase of Chemicals (Consumables-1)- Dr. G. Sunil Bab, DBT + 10883/R DBT Project- Purchase of Plastic Wares & Glass Wares (Consumables-2)	FO	18/01/2018	IAO	19/01/2018	-
72	-	Break Down (Electrical Fault) Urgent Repairing 5(85)/Elect/2017	FO	18/01/2018	IAO	19/01/2018	-
73	-	Projector Maintenance- DEM	FO	18/01/2018	FO	19/01/2018	Yes if as per rules.
74	11329/R	T/c PF of Shri Radhe Shyam Rai, Senior Assistant, Deptt. of Sociology (Reg: Home Town LTC)	FO	18/01/2018	R	19/01/2018	Yes if as per rules.
75	-	Proposal for 03 New Computer & 01 TFT- Deptt. of Law	FO	18/01/2018	FO	19/01/2018	Please make complete purchase for University.
76	8558/R	Purchase of Electrical Cables 5(39) Elect/2016	FO	18/01/2018	FO	19/01/2018	Yes if as per rules.
77	8912/R	Earthing 5(49)Elect/2016	FO	18/01/2018	IAO	19/01/2018	-
78	-	Purchase of Barcode Scanner & Weighing Machine (Digital)- STR	FO	18/01/2018	FO	19/01/2018	Yes if as per rules.

79	10385/R	Purchasing of Processor/RAM/HD-GBL	FO	18/01/2018	IAO	19/01/2018	-
80	-	Maintenance and Repairing in Rearing House and Other Buildings 5(643)/17	FO	18/01/2018	IAO	19/01/2018	-
81	11143/R	T/c PF of Shri VK Tripathi (Junior Engineer), Engineering Section (Reg: LTC Anywhere in India)	FO	18/01/2018	FO	19/01/2018	Yes if as per rules.
82	10446/R	Medical Reimbursement for Non-Teaching Staff	FO	18/01/2018	FO	19/01/2018	Yes if as per rules.
83	-	Dr. Neelam, Medical Officer (Contract), Satellite Campus, Tikarmafi, Amethi	FO	18/01/2018	FO	19/01/2018	Yes if as per rules.
84	-	Guest House Payment-2011	FO	18/01/2018	FO	19/01/2018	Yes if as per rules.
85	11625/R	File for the LL.M Dissertation Claim 2015-17 of SC/ST Students-DHR/SLS (477/DHR/17)	FO	18/01/2018	FO	19/01/2018	Yes if as per rules.
86	11285/R	Participation & Invited Talk 105th Indian Science Congress (ISCA)- Dean, SPS	FO	18/01/2018	R	19/01/2018	To ensure please.

87	11338/R	Non NET Fellowship Amount Adjustment From RGNF- Alok Kumar (Ph.D Scholar), DBT	FO	18/01/2018	FO	19/01/2018	Yes if as per rules.
88	6290/R	Examination Committee - COE Section (Vol-II)	COE	18/01/2018	COE	19/01/2018	Yes if as per rules.
89	-	Confidential (File No. 367, 351, 377, 382 & 402)	COE	18/01/2018	COE	19/01/2018	-
90	9679/R	विश्वविद्यालय द्वारा प्रकाशित पुस्तको का क्रय-GBL	FO	18/01/2018	IAO	19/01/2018	-
91	11278/R	Tender for Security Services in BBAU	FO	18/01/2018	Prof. RB Ram	19/01/2018	A-Ok
92	10253/R	International Conference- (Dr. LC Mallaiah, Economics)			Dr. LC Mallaiah	19/01/2018	To please offer pointwise comment within 24 Hrs.
93	-	Confidential (File No. 366,393)	COE	19/01/2018	COE	19/01/2018	-
94	-	Confidential (File No. 368,372)	COE	19/01/2018	COE	19/01/2018	-
95	5742/R	BPGS DAPS/Horticultre	R	19/01/2018	R	19/01/2018	Ok if as per rules.
96	11705/R	T/c PF of Dr. A. Mahadeva, Assistant Professor (RCA) (Reg: Forwarding Application)	R	19/01/2018	R	19/01/2018	ok

97	-	300/2 Week workshop/DIT/BBAU/201 7	FO		FO	19/01/2018	by hand Prof. R.A. KHAN
98	10253/R	International Conference- (Dr. LC Mallaiah, Economics)	Dr. LC Mallaiah	19/01/2018	Dr. LC Mallaiah	19/01/2018	By Hand.