

<b>S.No</b>	<b>File.No</b>	<b>Subject</b>	<b>From whom Received</b>	<b>Received Date</b>	<b>Sent to</b>	<b>Sent Date</b>	<b>Remarks</b>
1	11218/R	Extension for Joining of Assistant Professor/Associate Professor/Professor appointed in the Year 2017	R	18/12/2017	R	03.01.2018	No Extension please. He must join on or before 10th January otherwise appointment will automatically Stand cancelled.
2	6415/R	Library Committee (Proceeding)-GBL	R	19/12/2017	FO	03.01.2018	-
3	11235/R	T/c PF of Dr. Sunita Mishra, Professor, DHD&FS (Reg: Duty Leave)	R	20/12/2017	R	03.01.2018	Please clear point (a) for the rules i.e. whether or not the prior approval was taken.

4	11559/R	T/c Prof. MY Khan, DBT (Reg: Supernnuation)	R	20/12/2017	FO	03.01.2018	To examine expendetin g & put up latest by 04.01.2018 .
5	11566/R	T/c Prof. MY Khan, DBT (Reg: Re-employment)	R	20/12/2017	R	03.01.2018	Ok as per rules.
6	11575/R	Faculty Dev. Programme (Dr. Sufiya Ahmed, Deptt. of Law, SLS)	R	27/12/2017	Dr. Sufiya Ahmed, Law	03.01.2018	By Hand.
7	11600/R	Manpower Requirement- GBL	R	28/12/2017	R	03.01.2018	For NA/as per rules.
8	-	Grassroots Innovators Summit & Exhibition (GrISE-2017)- Dr. BC Yadav, USIC			Dr. BC Yadav	03.01.2018	Yes as per rules.