

| S.No | File.No | Subject | From whom Received | Received Date | Sent to | Sent Date | Remarks |
|-------------|----------------|---|---------------------------|----------------------|----------------|------------------|----------------------|
| 1 | 11617/R | Foundation Day-2018 | R | 04.01.2018 | R | 08.01.2018 | Ok |
| 2 | 11628/R | T/c PF of Prof. Manish Kumar Verma, Professor (Reg: NoC for the post of Pofessor at JNU) | R | 04.01.2018 | R | 08.01.2018 | Yes if as per rules. |
| 3 | - | Purchase of Plasticwares, Chemicals, Glassware (Food Science & Technology)-SHS | FO | 04.01.2018 | FO | 08.01.2018 | Yes if as per rules. |
| 4 | - | Electical Works/Supply for BBAU Satellite Campus Amethi 5(55)/Elect/2016 | FO | 04.01.2018 | FO | 08.01.2018 | Yes if as per rules. |
| 5 | 9846/R | CCTV Camera Requirement for Registrar Office, Finance Office & COE Office-5(72)Elect/2017 | FO | 04.01.2018 | FO | 08.01.2018 | Yes if as per rules. |
| 6 | 11569/R | MPDC Course Academic Section 2017/18 | R | 05.01.2018 | R | 08.01.2018 | Ok |
| 7 | 3838/R | Servicing of Agricultural Equipment- GBS | FO | 05.01.2018 | FO | 08.01.2018 | Yes if as per rules. |
| 8 | - | Purchase of Chemicals, Glassware, Classroom Equipments and Mantenance- Prof. RB Ram, Horticulture | Head, Horticulture | 05.01.2018 | FO | 08.01.2018 | Ok if as per rules. |

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| 9 | 11134/R | Promotion of Stenographer to the post of Personal Assistant (PA) (Group-B)-Estt. Section | | | R | 08.01.2018 | Minutes approved if Strictly as per rules. Registrar must certify |
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