

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	REMARKS
1	13020R	PAYMENT OF RESOURCE PERSON M.SC (NUSLEAR MEDICINE TECHNOLOGY) DR. JITENDRA KUMAR	PHY	04.10.18	UDC/arf/FO/ ARF/SOI	01.01.19	
2		PURCHASE OF BOOKS FOR M.SC CYBER SECURITY (EVENING)	GBL	15.10.18	FO/ARF/SA/S OI/ARF/SOI/S A/arf/SOI/SA/ arf/fo	01.01.19	
3	13063R	CONSTRUCTION OF ANIMAL HOUSE	EE	28.11.18	ARF/SOI/SA/S OI	01.01.19	
4		PURCHASE OF BOOKS FOR DEPARTMENT OF CHEMISTRY DEPARTMENTAL LIBRARY	LIB	28.11.18	FO/ARF/SOI/ arf/fo	01.01.19	
5		IMPREST MONEY FOR NSGH (E)	DSW	30.11.18	ANKIT/arf/fo/ ARF/cashier	01.01.19	
6		ONLINE ENTRANCE TEST 2018	IAO	05.12.18	FO/ARF/SOI/S A/ARF/SOI	01.01.19	
7	12813R	LED STREET LIGHT FROM CENTRAL LIBRARY TO GATE NO. 3	EE	05.12.18	ARF/soi/SA/S OI	01.01.19	
8	9531R	REFUND OF FEES VOLII	R	07.12.18	ANKIT/ARF/F O/ARF/FO/VC	01.01.19	
9		PROCTOR OFFICE TO PROCURE REMAIN STUDENT DENTITY CARDS	VC	10.12.18	FO/arf/SOI/S A/FO	01.01.19	
10		b.voc. Livetock production and management bill reimburesment file for payment	dz	11.12.18	ankit/ARF/FO /ARF/cashier	01.01.19	
11	17084R	annual report for the YEAR 2017-18	VC	12.12.18	ARF/SOII/SA/ ARF/FO	01.01.19	
12	17098R	EMD RELEASE AGAINST THE EQUIPMENTS PURCHASED DR. G SUNIL BABU	VC	13.12.18	FO/ARF/SOI/S A/ARF/FO	01.01.19	

13	915F	IMPREST MONEY FOR D.PH.S	PHARMA	14.12.18	ANKIT/ARF/FO/ARF/SOII/CASHIER	01.01.19	
14	7404r	Institutional ethics committee	R	18.12.18	UDC/ARF/FO/ARF/cashier	01.01.19	
15	11993R	ADVANCE FOR R-OFFICE	R	18.12.18	ANKIT/ARF/FO/arf/cashier	01.01.19	
16	12645R	RELEASE OF RCA CONTRACTUAL STAFF SALARY + ONE FILE	RCA	18.12.18	fo/arf/SOI/SA/ARF/FO	01.01.19	
17	9056R	IMPREST MONEY FOR DAC	DAC	19.12.18	ANKIT/ARF/FO/ARF/SOII/CASHIER	01.01.19	
18	10923R	FELLOWSHIP FILE FOR PRATIMA ICSSR FELLOWSHIP	R	19.12.18	ANKIT/arf	01.01.19	
19	12528R	SUPPLY OF CARPENTRY GOODS FOR HOSTELS AND MISCELLANEOUS MAINTENANCE WORKS OF BBAU BUILDINGS +1 FILE	VC	19.12.18	FO/ARF/SOI/SA/ARF/SOI	01.01.19	
20	18047R	DISSERTATION PROJECT WORK REMBURSMENT II YASH KAUR SINGH	R	19.12.18	ANKIT/ARF/FO/ARF/cashier	01.01.19	
21	3401R	REGUEST FOR MOSQUITO NETTING TO COVER WINDOOS OF CGH	VC	19.12.18	FO/ARF/SOI/SA/ARF/FO	01.01.19	
22	10753R	CAUTION MONEY MSC LIFE SCIENCE	R	19.12.18	ANKIT/ARF/FO/arf/cashier	01.01.19	
23		ADJUSTMENT OF DEBIT CARD FOR ABH	DSW	21.12.18	ANKIT/ARF/FO/ARF/cashier	01.01.19	
24	12599R	ELECTRICITY CONNECTION FOR EXPERIMENTAL FIELD	DEM	24.12.18	soi/SA/SOI	01.01.19	

25	4876R	SUPPLY OF ELECTRICAL GOODS	ee	24.12.18	soi/SA/ARF/FO	01.01.19	
26	17093R	guest house payment -2011	GH	24.12.18	FO/ARF/SOII/ udc	01.01.19	
27	12470R	PAYMENT FOR NEWSPAPERS	GBL	24.12.18	UDC/arf/fo/c ashier	01.01.19	
28	7631R	Civil Maintenance work P-2	EE	24.12.18	SA/ARF/FO	01.01.19	
29	6791R	P.F.OF PROF SARTIK BAGH.	r	26.12.18	FO/ARF/SOII/ ANKIT/	01.01.19	
30		PERMISSION OF M.PHARM (PHARMACOLOGY/PHARMACUTICAL REGISTRATION LINE ON PCI PORTAL	VC	26.12.18	FO/arf/fo/vc	01.01.19	
31		IMPREST MONEY FOR DLIS	VC	26.12.18	FO/arf/cashie r	01.01.19	
32	16097R	NATIONAL FELLOWSHIP AND SCHOLARSHIP FOR HIGHER EDUCATION M/S SMRITI SINGH	VC	26.12.18	ARF/FO	01.01.19	
33	4768R	T/C OF OF DR. RAJESH KUMAR ALONG WITH SERVICE	r	27.12.18	fo/ARF/SOI/u dc	01.01.19	
34	18086r	REIMBURSEMENT OF REGISTRATION & ACCOMMODATION FEE ICOFAAS CONFERENCE PROF. NAVEEN KUMAR ARORA	vc	27.12.18	FO/ARF/SOII/ arf	01.01.19	
35	11315R	PUFF OF DR. PRITI RAI	R	27.12.18	arf/FO	01.01.19	
36	8560R	OPEN PARKING FOR AUDITORIUM	ee	27.12.18	sa/ARF/FO	01.01.19	
37	17037r	t/c pf ltc of shri diwan singh mts	r	27.12.18	ankit/arf	01.01.19	
38	10919R	ICSSR FORM FILE FOR Abhishek mishra	ar(a)	27.12.18	ankit/arf	01.01.19	
39	12674R	FELLOWSHIP GRANT DR. VIRENDRA SHUKLA	VC	28.12.18	ARF/cashier	01.01.19	
40	2524F	FN TRAVELLING ALLOWANCE BILL FILE(T/C) OF HON'BLE VC PROF. NMP VERMA	VC	28.12.18	ARF/cashier	01.01.19	
41		ICSSR DOCTORAL FELLOWSHIP PAYMENT FILE MS.PRAGYA SHARMA,MS.PRITI JHA AND MS. RUCHI BHALLA	VC	28.12.18	ARF/cashier	01.01.19	
42	11331R	CAUTION MONEY (PART-II)	VC	28.12.18	ARF/cashier	01.01.19	

43	14026R	SUCHMM PADARTH AND SAMBADDH CHETAN URJA RASHTRIY SANGHOSTI 01 FEBEARY-03 FEBEARY2019 PROF. BAL CHANDRA YADAV OPENING BANK ACCOUNT	PHY	28.12.18	FO/ARF/SOI	01.01.19	
44	12447R	GUEST FACULTY BBAU SATELLITE CAMPUS AMETHI (ON CONTRACT)	VC	28.12.18	FO/ARF	01.01.19	
45		publication in high impact journal prof. naveen kumar arora	des	28.12.18	fo/VC	01.01.19	
46	19008R	T/C PF OD DR. D K YADAV MEDICAL ADVANCE	R	31.12.18	UDC/ARF/FO/R	01.01.19	
47	11586R	PF OF DR. SUBHASH MISRA WITHOUT SERVICE BOOK	R	01.01.19	FO	01.01.19	
48	16034R	RAKESH TRIPATHI SECURITY PAYMENT FILE PART-II OLD	VC	01.01.19	FO	01.01.19	
49	3393R	MEDIACL REIMBURSEMENT TEACHING FILE PART - 1	R	01.01.19	FO	01.01.19	
50	4440R	अतिथि गृह में विभिन्न प्रकार के कार्यों के निर्माण एवं मरम्मत के संबंध में 1	EE	01.01.19	SA	01.01.19	
51	16059R	T/C PF LTC OF SHRI MOHD. MOBEEN (SA)	IAO	01.01.19	FO	01.01.19	
52	12214R	ELECTRICAL MAINTENANCE WORK IN CENTRAL LIBRARY	IAO	01.01.19	FO	01.01.19	
53	5898R	OLT FILE	COE-OFFICE	01.01.19	FO/VC	01.01.19	
54	14042R	PAYMENT OF VIDEOGRAPHY & PHOTOGRAPHY IN ACADEMIC COUNCIL MEETING HELD ON 26.11.18	PROCTOR	01.01.19	FO	01.01.19	
55	11148R	BNPL FILE FOR COE OFFICE	COE	01.01.19	UDC	01.01.19	
56	11021R	N PDF ATUL KUMAR UPADHYAY	des	01.01.19	ARF	01.01.19	
57	12442R	DBT RAMALINGASWAMI FELLOWSHIP	DES	01.01.19	UDC	01.01.19	
58	19006R	UGC NON NET FELLOWSHIP RUPESH KUMAR MANDAL	R	01.01.19	ANKIT	01.01.19	
59	8157R	PRINTING/SUPPLY	IAO	01.01.19	FO	01.01.19	
60		GENERAL CORRESPONDENCE	SECURITY	01.01.19	FO	01.01.19	
61	8837R	TA BILL FOR DR. MANOJ KUMAR DHADWAL	SPORT	01.01.19	UDC	01.01.19	

62	4647R	STAFF SALARY DST CENTRE FOR POLICY RESEARCH	DST	01.01.19	SA	01.01.19	
63	19015R	PAYMENT OF BILLS FOR UNIVERSITY ENTRANCE -2017	DCS	01.01.19	FO	01.01.19	
64	11764R	PF OF DR. VINIT KUMAR ASSISTANT PROFESSOR ALONG WITH SERVICE	R	01.01.19	FO	01.01.19	
65	19016R	CHEMICALS ETC.	DES	01.01.19	SA	01.01.19	
66	12555R	KJELDAHL UNIT FOR DES	DES	01.01.19	SA	01.01.19	
67	18045R	T/C FILE DISPATCH SECTION PURCHASE OF POSTAGE STAMP	R	01.01.19	FO	01.01.19	
68	5668R	IMPREST MONEY FOR RTI CELL	R	01.01.19	ANKIT	01.01.19	
69		PAYMENT OF SANITATION SERVICES FOR UNIVERSITY CAMPUS BBAU	SANIT	01.01.19	fo/arf	01.01.19	
70		notice board regarding	PROCTOR	01.01.19	fo	01.01.19	
71	12680r	proposal for creation of capital assets from hefa	ee	01.01.19	fo	01.01.19	