

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	REMARKS
1	3025R	PURCHASE OF EQUIPMENT FOR MSC LAB	DEM	05.11.18	SA/arf/SOI/ /CASHIER	16.01.19	
2	17026R	TRA BILL PAYMENT OF CHANCLOR DR. PRAKASH C BARTUNIA	R	28.11.18	UDC/ARF	16.01.19	
3	3325R	COMPUTER PURCHASE FOR M.SC.LAB	VC	05.12.18	FO/ARF/S OI/ARF	16.01.19	
4	11665r	ugc start up project of dr. pankaj kumar arora	dem	05.12.18	fo/arf/SOI/ SA/ARF/F O/arf/FO/ SOI/ARF	16.01.19	
5	8309R	GPF ADVANCE WITHDRWAL TAECHING & NON-TAECHING PART V	R	11.12.18	ankit/ARF	16.01.19	
6	8653R	SATELLITE CAMPUS AT AMEHTI	VC	14.12.18	FO/ARF/S OI/SA/FO/ ARF/FO/A RF	16.01.19	
7	11118r	allotment of main auditorium	r	24.12.18	soi/UDC/A RF/FO/ARF /CASHIER	16.01.19	
8	17064R	59TH ANNUAL CONFERENCE OF ASSOCIATION OF MICROBIOLOGISTS OF INDIA AT UNIVERSITY OF HYDERABAD DEC,2018, PROF. D P SINGH	DES	24.12.18	UDC/ARF/ CASHIER	16.01.19	
9		TA REIMBURSEMENT FILE FOR ATTENDING CONFERENCE AT HYDERABAD (DR. JAY SHANKAR SINGH , DEM) + 16038R FILE MARGED	BY HAND	24.12.18	FO/ARF/S OII/UDC/F O/ARF/CA SHIER	16.01.19	

10	12564R	PF OF PROF. MY KHAN	vc	27.12.18	fo/ARF/SO I/UDC/arf/ fo/R	16.01.19	
11	4768R	T/C OF OF DR. RAJESH KUMAR ALONG WITH SERVICE	r	27.12.18	fo/ARF/SO I/udc/ARF	16.01.19	
12	11256r	pf of dr. yusuf akhter	r	27.12.18	fo/ARF/UD C/arf /fo/R	16.01.19	
13	5577R	IMPREST MONEY FOR SECURITY	SECURITY	28.12.18	FO/ARF/F O/PROCTO R	16.01.19	
14		minor miscellaneous wors prof. kaman singh	dean spds	28.12.18	udc/ARF/F O /ARF/CAS HIER	16.01.19	
15	4647R	STAFF SALARY DST CENTRE FOR POLICY RESEARCH	DST	01.01.19	SA/ARF/fo /VC	16.01.19	
16	19026r	ramalingaswami project (advanc) dr. pankaj kumar arora	r	03.01.19	ARF/soi/sa /arf/FO/S OI/ARF	16.01.19	
17	14043R	IDENTITY VARD FOR THE STUDENTS (SESSION:- 2018-19) + 1 FILE ATTACHED , 231/proctor	vc	03.01.19	fo/arf/FO/ VC	16.01.19	
18	16026R	ICNP-2018 FROM DST-SERB PROJECT DR. R N BHARAGAVA	DM	03.01.19	SA/arf/FO /ARF	16.01.19	
19	9847R	TRAINING PROGRAMME ON STATISTICAL DATA PROGESSING AND USE UNIT LEVAL DATA OF NSSO. BY PROF. SANATAN NAYAK	DE	04.01.19	ANKIT/ARF /FO/ARF/F O/ARF	16.01.19	
20	8587R	SUMERSIBBLE/TUBWELL PUMP REPAIRING WORK	R	04.01.19	SOI/sa/FO /ARF/CAS HIER	16.01.19	

21		PURCHASE OF NEWSPAPER	IGB	07.01.19	UDC/ARF/ FO/ARF/ca shier	16.01.19	
22	405/DE/ BBAU/2 018	ICSSR DOCTORAL FELLOWSHIP PAYMENT FILE, DR. DEEPANJALI DAS	de	08.01.19	ankit/ARF/ foVC	16.01.19	
23	12441R	AMRENDR SINGH VEDDI SECURITY AGENCY PAYMENT - II	SECURITY	09.01.19	FO/ARF/S OI/ARF/FO /SECURITY	16.01.19	
24		OPEN PH.D VIVA-VOCE EXAM OF MR. SHASHI PAL	SOCIOLOGY	09.01.19	FO/ARF/fo /HEAD SOCIOLOG Y	16.01.19	
25	12036R	PURCHASE OF CURTAIN FOR COE OFFICE	STR	11.01.19	SOI/sa/AR F	16.01.19	
26	19082R	FUIRNISHING OF LAB & CLASSROOMS INTEGRATED APPLIED GEOLOGY (IAG) DR. NARENDRA KUMAR	STR	11.01.19	SOI/sa/AR F/FO/IAO	16.01.19	
27	12448R	M/S VINOD KUMAR CHAHMOLI SECURITY PAYMENT FILE-18-19	PROCTOR	11.01.19	FO/ARF/S OI/SA/ARF /FO/SECU RITY	16.01.19	
28	17084R	annual report for the YEAR 2017-18	IAO	11.01.19	FO/ARF/S A/ARF	16.01.19	
29	12389r	auditorium maintenance work	vc	11.01.19	fo/ARF/SA /ARF	16.01.19	
30		fixing of white board	ee	11.01.19	udc/ARF	16.01.19	
31	9232R	ICSSR PROJ- SURINDER MEHER	DE	11.01.19	SA/ARF/fo /VC	16.01.19	
32	12182R	MANPOWER DR. R N BHARGAVA	VC	11.01.19	FO/ARF/C ASHIER	16.01.19	

33		ADVANCE FOR REPUBLIC DAY ON 26TH JANUARY, 2019 AMETHI	R	14.01.19	SOII/UDC/ ARF	16.01.19	
34	18003R	SERB-RESEARCH GRANT: PURCHASE OF CHEMICALS	STR	14.01.19	SOI/SA/AR F	16.01.19	
35	19110R	T/C PF SHRI SHIV KUMAR TRIPATHI HBA REGARDING HINDI OFFICER	R	14.01.19	ARF/SOII/ UDC	16.01.19	
36		ONLINE ENTRANCE TEST 2018	DIT	14.01.19	FO/SOI/SA	16.01.19	
37		EXPERT LECTURE FOUNDATION DAY TRAVEL PAYMENT (AIR)	DIT	14.01.19	FO /ARF/SOII/ UDC	16.01.19	
38	6931R	ADVANCE FOR EDUCATIONAL TRIP APPLIED GEOLOGY	DES	14.01.19	FO /ARF/SOII/ ANKIT	16.01.19	
39	17026R	TA BILL PAYMENT OF CHANCELLOR BBAU	R	15.01.19	UDC/ARF/ FO	16.01.19	
40	12054R	IMPREST MONEY FOR DAPS	DAPS	15.01.19	ANKIT/ARF	16.01.19	
41	10638R	JRF RECRUIT MENT COMMITTEE HCMV DR G SUNIL BABU, DR SANGEETA SAXENA	VC	15.01.19	ARF/cashi er	16.01.19	
42	15076R	AMBEDKAR BHAWAN ME JALAPURTI ARRENJMENT	R	15.01.19	SOI/SA	16.01.19	
43	12783R	CONTINGENCY ADVANCE DR. MONICA SHARMA PI	DBT	15.01.19	SA/ARF	16.01.19	
44	15089R	HONORARIUM OF COORDINATOR DEPARTMENT OF CS&E UIET	UIET	16.01.19	FO/UDC	16.01.19	
45	12548R	CONTINGENCY UGC-MRP PROJECT DR. SUDIPTA SAHA	PHARMA	16.01.19	SA/ARF/	16.01.19	
46	15046R	VEHICLE MAINTENAINCE OF UP32DC4006 & UP32CX6091	AR(V)	16.01.19	FO/ARF	16.01.19	
47	9884R	NEW VEHICLE MARUTI ERTIGA VDI SHVS UP 32 HR 6041	BY HAND	16.01.19	SOII	16.01.19	
48	12419R	GUEST FACULTY PAYMENT MONTH OF NOV & DEC, 2018	IAO	16.01.19	FO/VC	16.01.19	

49	16034R	RAKESH TRIPATHI SECURITY PAYMENT FILE PART-II OLD	R	16.01.19	SOI/VIVEK (AUDIT)	16.01.19	
50	6441R	INCREMENT FILE OF NON TEACHING	R	16.01.19	FO/UDC	16.01.19	
51	12527R	LTC PF OF SHRI RAVI SHANKAR KUMAR (FINANCE SECTION)	R	16.01.19	fo	16.01.19	
52	19126R	UC & SE OF SERB PROJECT NO. PDF/2017/001408 DR. VIRENDRA SHUKLA	R	16.01.19	SA	16.01.19	
53	14056R	SLIP AND ID CARD PRINTING REGARDING FILE	R	16.01.19	UDC	16.01.19	
54	19124R	REFRESHER COURSE REFUND REG. DR. SUDIPTA SAHA	R	16.01.19	ARF	16.01.19	
55	12352R	REQUIREMENT OF LAW TEMPERATURE REFRIGERATOR (-20.C) IN CHEMICAL RESEARCH LABORATORIES DR. JWAHAR LAL	DAC	16.01.19	SA	16.01.19	
56	18056R	T/C PF LTC OF SHRI KRISHAN PAL ALONG WITH SERVICE BOOK	R	16.01.19	ANKIT	16.01.19	
57	19123R	DST-INSPIRE FELLOWSHIP SHUBHAM RASTOGI UNDER DR. GAURAV KAITHWAS	PHARMA	16.01.19	SA	16.01.19	
58		REMUNERATION FOR PH.D THESIS EVALUTION & VIVA-VOCE	COE-OFFICE	16.01.19	SOII/UDC	16.01.19	
59	8309R	GPF ADVANCE WITHDRWAL TAECHING & NON-TAECHING PART V	VC	16.01.19	R	16.01.19	
60	12826R	CAPITAL MAINTENANCE OF AMBEDKAR STUDIES + 1 FILE ATTACHED 5(689)/18 PART-2	IAO	16.01.19	FO/VC	16.01.19	
61	12713R	MAINTENANCE OF INSTRUMENTS-I	IAO	16.01.19	FO	16.01.19	
62	12230R	MAINTENANCE OF DG SET AT AMETHI CAMPUS	IAO	16.01.19	FO	16.01.19	
63	7601R	REPAIRING OF STAGE IN MAIN AUDITORIUM	IAO	16.01.19	FO/VC	16.01.19	
64	18034R	SUPPLY OF MEASURING TOOLS AND TECHNICAL INSTRUMENTS	IAO	16.01.19	FO/VC	16.01.19	
65	12992R	MINOR EQUIPMENT DR. KHEM B THAPA	R	16.01.19	SA	16.01.19	
66	17017R	REPAIR OF PRINTER P-1007 (RECURITMENT CELL/STORE SECTION)	R	16.01.19	UDC	16.01.19	
67	19121R	PURCHASE OF PEN DRIVE FOR FINANCE SECTION	R	16.01.19	ANKIT	16.01.19	

68	15061R	PURCHASE OF HP COLOR JET LAGER CARTRIDGE/CANEN CARTRIDGE FOR COE OFFICE	R	16.01.19	UDC	16.01.19	
69	16050R	PURCHASE OF 18A TONER FOR THE USE OF SECURITY SECTION	R	16.01.19	UDC	16.01.19	
70	19120R	REPAIR OF OHOTOCOPIER MACHINE (HINDI CELL)	R	16.01.19	UDC	16.01.19	
71	4906r	braille section for gbl + one file	GBL	16.01.19	SO/AJAY	16.01.19	
72	15004R	EQUIPMENT PURCHASING FILE DR. VENKATESH KUMAR R	R	16.01.19	SA	16.01.19	
73	17046R	T/C PF LTC OF SMT MINAKSHI KHARE	R	16.01.19	fo/IAO	16.01.19	
74		BILL REIMBURSEMENT FILE PAYMENT FILE	ZOOLOGY	16.01.19	ANKIT	16.01.19	
75		PAYMENT MADE THROUGH PRE PAID CARD A/C	VC	16.01.19	ARF	16.01.19	
76		REMUNERATION BILL FOR END SEMESTER EXAMINATION MAY 2018	VC	16.01.19	ARF	16.01.19	
77		REMUNERATION BILL FOR END SEMESTER EXAM DEC,- 2018	VC	16.01.19	FO	16.01.19	
78		PROPOSAL FOR ONE WEEK (FIVE DAYS) WORKSHOP ON RESEARCH METHODOLOGY FROM 25TH FEBRUARY,2019 TO 01ST MARCH, 2019	DHR	16.01.19	FO	16.01.19	
79		FILE FOR THE IMPREST MONEY BY PREPAID CARD FROM PROF.PRITI SAXENA	DHR	16.01.19	ANKIT	16.01.19	
80	5899R	अखिल भारती राजभाषा संगोष्ठी	हिंदी	16.01.19	UDC	16.01.19	