

| S.No | File.No | Subject | From whom Received | Received Date | Sent to | Date | REMARKS |
|------|---------|---|--------------------|---------------|------------------------------|----------|---------|
| 1 | 19091r | imprest money for osd amethi | r | 11.01.19 | ankit/ARF | 22.01.19 | |
| 2 | 12442R | DBT RAMALINGASWAMI FELLOWSHIP | VC | 17.01.19 | ARF/SOI/CA SHIER | 22.01.19 | |
| 3 | 14097R | CELEBRATION OF 87TH BIRTH ANNIVERSARY OF BHARAT RATNA DR. APJ ABDHUL KALAM ON 15TH OCTOBER-2018 | VC | 17.01.19 | ARF/SOII/F O/DEAN SPDS | 22.01.19 | |
| 4 | 12441R | AMRENDR SINGH VEDDI SECURITY AGENCY PAYMENT II | IAO | 22.01.19 | FO/VC | 22.01.19 | |
| 5 | 12448R | M/S VINOD KUMAR CHAHMOLI SECURITY PAYMENT FILE-18-19 | IAO | 22.01.19 | FO/VC | 22.01.19 | |
| 6 | 12389R | AUDITORIUM MAINTENANCE WORK | EE | 22.01.19 | FO/ARF | 22.01.19 | |
| 7 | 19155R | T/C TA BILL OF HOR'BLE CHANCELLOR | R | 22.01.19 | udc | 22.01.19 | |
| 8 | 19152R | CURRENT MAGAZINES | R | 22.01.19 | soi/sa | 22.01.19 | |
| 9 | 12578R | ADVANCE FOR BOM (TEA & SNACKES) | R | 22.01.19 | UDC | 22.01.19 | |
| 10 | 11993R | ADVANCE FOR R-OFFICE | R | 22.01.19 | udc | 22.01.19 | |
| 11 | 19147r | meeting with chief vigilance officer (cvo) of MHRD on compaints dated 14.02.2009 & 23.01.2011 filed by sh. D Jayabalachandran under CVC reference | vc | 22.01.19 | arf | 22.01.19 | |
| 12 | 11764R | PF OF DR. VINIT KUMAR ASSISTANT PROFESSOR ALONG WITH SERVICE | iao | 22.01.19 | soi/udc | 22.01.19 | |
| 13 | | SIGN BOARD FOR PILOT PLANT OF DBT PROJECT AT FIELD PROF. RAM CHNDRA | iao | 22.01.19 | fo | 22.01.19 | |
| 14 | 3613R | SCANNING ELECTRON MICROSCOPE SERVICE | iao | 22.01.19 | fo | 22.01.19 | |
| 15 | 4616R | PF OF DR. S VICTOR BABU | IAO | 22.01.19 | FO/soi | 22.01.19 | |
| 16 | 12622R | COMMITTEE MEMBER FILE 2018 COMPETITION ON PLAYS ON GANDHI REGARDING DMCJ,BBAU | DMCJ | 22.01.19 | FO | 22.01.19 | |
| 17 | 12852R | MAINTENANCE OF CANTEEN NEAR UIET BUILDING | IAO | 22.01.19 | FO | 22.01.19 | |

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| 18 | | REMUNERATION BILL FOR END SEMESTER EXAM DEC-2018 | VC | 22.01.19 | FO/ARF | 22.01.19 | |
| 19 | 11665r | ugc start up project of dr. pankaj kumar arora | VC | 22.01.19 | ARF | 22.01.19 | |
| 20 | 11031R | POST-DOCTORAL FELLOWSHIP DR. SADAF FAREED | vc | 22.01.19 | fo/r | 22.01.19 | |
| 21 | | TA APPROVAL FILE MICROBIOLOGY | vc | 22.01.19 | fo | 22.01.19 | |
| 22 | 12764R | MR. PAWAN KUMAR RESEARCH SCHOLAR FELLOWSHIP | vc | 22.01.19 | arf | 22.01.19 | |
| 23 | 18051R | PROPOSAL FOR ONE DAY NATIONAL SEMINAR 23RD FEBRUARY 2019 CENTRE OF POST GRADUATE LEGAL STUDIES | VC | 22.01.19 | fo | 22.01.19 | |
| 24 | | COMMEMORATION OF THE 23RD ANNIVERSARY OF THE FOUNDATION DAY OF THE BBAU (PURCHASE OF MEMENTOS) prof. kaman singh | vc | 22.01.19 | fo | 22.01.19 | |
| 25 | | national seminar problem of sectorial scacity and choice of indian | vc | 22.01.19 | arf | 22.01.19 | |
| 26 | 19100R | FILTER PAPERS FOR AIR SAMPLERS | vc | 22.01.19 | arf | 22.01.19 | |
| 27 | 19082R | FUIRNISHING OF LAB & CLASSROOMS INTEGRATED APPLIED GEOLOGY (IAG) DR. NARENDRA KUMAR | vc | 22.01.19 | arf | 22.01.19 | |
| 28 | 9470R | REQUIREMENT OF CHEMICALS GLASWARES/PHASTIC WARES | vc | 22.01.19 | arf | 22.01.19 | |
| 29 | 12555R | KJELDAHL UNIT FOR DES | vc | 22.01.19 | arf | 22.01.19 | |
| 30 | 19126R | UC & SE OF SERB PROJECT NO. PDF/2017/001408 DR. VIRENDRA SHUKLA | vc | 22.01.19 | arf | 22.01.19 | |
| 31 | 7457R | APPOINMENT OF JRF FELLOWSHIP DR. ANAND PRAKASH | vc | 22.01.19 | arf | 22.01.19 | |
| 32 | | purchase of minor equipments for dr. suman mishra | vc | 22.01.19 | arf | 22.01.19 | |
| 33 | | imprest money for hindi | hindi | 22.01.19 | ankit | 22.01.19 | |
| 34 | 19153r | payment of stationary items | r | 22.01.19 | udc | 22.01.19 | |
| 35 | 19157r | t/c pf ltc of prof. d p singh along with service book | r | 22.01.19 | ankit | 22.01.19 | |

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| 36 | 15008R | LABORATORY FURNITURE DR. KHEM B THAPA | physics | 22.01.19 | fo | 22.01.19 | |
| 37 | 19161r | reimbursement for attending refresher course (10-31 des 2018) dr. sutanu maji | r | 22.01.19 | arf | 22.01.19 | |
| 38 | 19085R | SAPANA KUSHWAHA REGARDING REIMBURSEMENT OF HOSPITALITY FILE OF ORIENTATION PROGRAMME | r | 22.01.19 | arf | 22.01.19 | |
| 39 | 19086R | REIMBURSEMENT OF EXPENSES ASSOCIATED WITH UGC ORIENTATION PROGRAMME DR. VIKAS MISHRA | R | 22.01.19 | arf | 22.01.19 | |
| 40 | 19160r | refresher course reimbursement dr. narander kumar | r | 22.01.19 | arf | 22.01.19 | |
| 41 | 19128r | reimbursement of food charges & admission fees of refrater course (dr. ravi shankar verma) | r | 22.01.19 | arf | 22.01.19 | |
| 42 | 19158r | t/c pf ltc of prof. naveen kumar arora without service book | r | 22.01.19 | ankit | 22.01.19 | |
| 43 | 19135R | PURCHASE OF LAMINAR FLOW DR PANKAJ KUMAR ARORA | MICROBIOLOGY | 22.01.19 | FO | 22.01.19 | |
| 44 | 17049R | printing of diary & calender for the year -2019 | STR | 22.01.19 | SA | 22.01.19 | |
| 45 | 12419R | GUEST FACULTY PAYMENT MONTH OF NOV & DEC, 2018 | VC | 22.01.19 | FO/SOII/cashier | 22.01.19 | |
| 46 | | WIFI-RAILTEL BBAU | DIT | 22.01.19 | FO | 22.01.19 | |
| 47 | | IMPREST MONEY FOR DEM | DEM | 22.01.19 | ANKIT | 22.01.19 | |
| 48 | 12441R | AMRENDR SINGH VEDDI SECURITY AGENCY PAYMENT II | vc | 22.01.19 | fo | 22.01.19 | |
| 49 | 12448R | M/S VINOD KUMAR CHAHMOLI SECURITY PAYMENT FILE-18-19 | vc | 22.01.19 | fo | 22.01.19 | |
| 50 | 12572r | purchase of equipments for chemistry lab uiet(b.tech) | uiet | 22.01.19 | arf | 22.01.19 | |
| 51 | | REQUIREMENT OF NAME PLATES | uiet | 22.01.19 | soii | 22.01.19 | |
| 52 | 19058r | t/c pf ltc of shri bhara t lal ALONGWITH SERVICE BOOK | iao | 22.01.19 | FO | 22.01.19 | |
| 53 | 17092r | t/c pf ltc of shri r p yadav ALONG SERVICE BOOK | IAO | 22.01.19 | FO | 22.01.19 | |

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| 54 | 18003R | SERB-RESEARCH GRANT: PURCHASE OF CHEMICALS | IAO | 22.01.19 | VC | 22.01.19 | |
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