

| S.No | File.No     | Subject  | From whom Received | Received Date | Sent to   | Date     | REMARKS |
|------|-------------|--|--------------------|---------------|---|----------|---------|
| 1    | 8653R       | SATELLITE CAMPUS AT AMEHTI   | VC                 | 14.12.18      | FO/ARF/SOI/S<br>A/FO/ARF/FO<br>/ARF/fo/arf      | 25.01.19 |         |
| 2    | 9847R       | TRAINING PROGRAMME ON STATISTICAL DATA<br>PROGESSING AND USE UNIT LEVEL DATA OF NSSO.<br>BY PROF. SANATAN NAYAK        | DE                 | 04.01.19      | ANKIT/ARF/F<br>O/ARF/FO/AR<br>F/soii/ARF        | 25.01.19 |         |
| 3    | 12448R      | M/S VINOD KUMAR CHAHMOLI SECURITY<br>PAYMENT FILE-18-19  | PROCTOR            | 11.01.19      | FO/ARF/SOI/S<br>A/ARF/FO/SE<br>CURITY/FO/V<br>C | 25.01.19 |         |
| 4    | 19103R      | MAINTENANCE WORK OF HOME SCIENCE<br>DEPARTMENT   | R                  | 14.01.19      | SOI/SA/fo/arf<br>/fo/arf                        | 25.01.19 |         |
| 5    | 19152R      | CURRENT MAGAZINES  | R                  | 22.01.19      | soi/sa/FO/GB<br>L                               | 25.01.19 |         |
| 6    |             | COMMEMORATION OF THE 23RD ANNIVERSARY<br>OF THE FOUNDATION DAY OF THE BBAU<br>(PURCHASE OF MEMENTOS) prof. kaman singh | vc                 | 22.01.19      | fo/arf/SOII/F<br>O/DAC                          | 25.01.19 |         |
| 7    | 15008R      | LABORATORY FURNITURE DR. KHEM B THAPA  | physics            | 22.01.19      | fo/arf/SA                                       | 25.01.19 |         |
| 8    | 12036R      | PURCHASE OF CURTAIN FOR COE OFFICE   | IAO                | 23.01.19      | FO/arf/SA                                       | 25.01.19 |         |
| 9    |             | ugc start up grant utilization dr. maitri verma  | iao                | 23.01.19      | fo/VC   | 25.01.19 |         |
| 10   |             | ugc start up grant utilization dr. mukesh kumar<br>awasthi   | iao                | 23.01.19      | fo/VC   | 25.01.19 |         |
| 11   | 8772r       | requirement of ac tables chairs for labs   | dac                | 23.01.19      | fo/arf/SA                                       | 25.01.19 |         |
| 12   | 3086DA<br>C | requirement of kbr pellet system for ft-ir in dac  | dac                | 23.01.19      | fo/arf/SA                                       | 25.01.19 |         |

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| 13 |        | MAINTENANCE GRANT   | HD&FS | 24.01.19 | FO/arf | 25.01.19 |  |
| 14 | 9449R  | DIESEL FOR DG SET AMETHI CAMPUS   | OSD   | 24.01.19 | FO/arf | 25.01.19 |  |
| 15 | 19125R | salary (2018-2019) non plan /csseip   | IAO   | 24.01.19 | fo/vc  | 25.01.19 |  |
| 16 | 12641R | AC FOR COMMITTEE ROOM   | iao`  | 24.01.19 | fo/arf | 25.01.19 |  |
| 17 | 4768R  | T/C OF OF DR. RAJESH KUMAR ALONG WITH SERVICE   | IAO   | 24.01.19 | fo/vc  | 25.01.19 |  |
| 18 | 6492R  | INCREMENT FILE OF FACULTY MEMBERS   | iao   | 24.01.19 | fo/vc  | 25.01.19 |  |
| 19 |        | SIGN BOARD FOR PILOT PLANT OF DBT PROJECT AT FIELD PROF. RAM CHNDRA                       | VC    | 25.01.19 | ARF    | 25.01.19 |  |
| 20 | 18003R | SERB-RESEARCH GRANT: PURCHASE OF CHEMICALS  | VC    | 25.01.19 | ARF    | 25.01.19 |  |
| 21 |        | FULL TIME RESEARCH STAFF, PART TIME ASSISTANCE/HIRING CHARGES                             | VC    | 25.01.19 | ARF    | 25.01.19 |  |
| 22 | 6484R  | PAYMENT TO TAX CUNSLTANTS INCOME TAX + TRADE TAX  | VC    | 25.01.19 | ARF    | 25.01.19 |  |
| 23 | 18003R | SERB-RESEARCH GRANT: PURCHASE OF CHEMICALS  | VC    | 25.01.19 | ARF    | 25.01.19 |  |
| 24 |        | SALARY RELEASE FILE FOR ICMR-JRF (SOUMIYA PAR) UNDER PI DR. YUSUF AKHTER                  | VC    | 25.01.19 | ARF    | 25.01.19 |  |
| 25 | 14056R | RECIPT AND ID CARD PRINT HETU FILE  | VC    | 25.01.19 | ARF    | 25.01.19 |  |
| 26 |        | ICSSR DOCTORAL FELLOWSHIP PAYMENT FILE MS.PRAGYA SHARMA,MS.PRITI JHA AND MS. RUCHI BHALLA | VC    | 25.01.19 | ARF    | 25.01.19 |  |
| 27 |        | DR OMESH BAJPAI, DR VENKATESH DUTTA FOR FELLOWSHIP  | VC    | 25.01.19 | ARF    | 25.01.19 |  |
| 28 | 4185R  | CENTRAL LIBRARY AC PLANT  | VC    | 25.01.19 | FO     | 25.01.19 |  |
| 29 | 11148R | BNPL FILE FOR COE OFFICE  | COE   | 25.01.19 | UDC    | 25.01.19 |  |
| 30 | 12705R | REFUND OF FEES YEAR-2018-19   | R     | 25.01.19 | SOII   | 25.01.19 |  |
| 31 |        | BANK ACCOUNT PART FILE  | FW    | 25.01.19 | FO/VC  | 25.01.19 |  |

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| 32 | 19145R | CONTINGENCY FILE FOR DR. RAM CHANDRA   | DBT        | 25.01.19 | FO/VC      | 25.01.19 |  |
| 33 | 18046R | ONE DAY SEMINAR ON THE OCCASION OF<br>FOUNDATION DAY-10TH JANUARY            | DES        | 25.01.19 | SOII       | 25.01.19 |  |
| 34 | 12307r | purchase of water COOLER & WATER PURIFIRE<br>FOR central library             | LIB        | 25.01.19 | SA         | 25.01.19 |  |
| 35 | 19141R | REIMBURSED FILE DR. ANIS AHMAD   | R          | 25.01.19 | ARF        | 25.01.19 |  |
| 36 | 3920R  | landline/fwll bill payment of VCS&Camp office                                | TELE       | 25.01.19 | UDC        | 25.01.19 |  |
| 37 | 16029R | T/C PF LTC OF DR. SHASHI KUMAR DHR WITH<br>SERVICE BOOK                      | R          | 25.01.19 | ANKIT      | 25.01.19 |  |
| 38 | 18090R | UGC NON NET FELLOWSHIP FILE FOR CHEMISTARY                                   | R          | 25.01.19 | ANKIT      | 25.01.19 |  |
| 39 | 19142R | UGC NON NET FELLOWSHIP FILE FOR DES  | R          | 25.01.19 | ANKIT      | 25.01.19 |  |
| 40 | 19045R | REIMBURSEMENT O FOOD AND REGISTRATION<br>FEES FOR REFRESHER COURSES ATTENDED | R          | 25.01.19 | SOII       | 25.01.19 |  |
| 41 | 13021R | GUNNER OF PAYMENT PART=II  | R          | 25.01.19 | UDC        | 25.01.19 |  |
| 42 | 3824R  | UP32 FK2928N REPAIRING   | AR(V)      | 25.01.19 | UDC        | 25.01.19 |  |
| 43 | 11931R | T/C PF OF DR. S K BHATNAGER PROFESSOR DHR +<br>PF FILE ATTACHED              | R          | 25.01.19 | FO         | 25.01.19 |  |
| 44 | 13019r | uc dr. rahul varshney  | STATISTICS | 25.01.19 | SA         | 25.01.19 |  |
| 45 | 12448R | M/S VINOD KUMAR CHAHMOLI SECURITY<br>PAYMENT FILE-18-19                      |            | 25.01.19 | fo/proctor | 25.01.19 |  |
| 46 | 19055r | purchasing of pre-filters  | gbl        | 25.01.19 | fo/r       | 25.01.19 |  |
| 47 | 13098R | DST-CENTRE FOR POLICY RESEARCH DR. SUMYA<br>PATHAK UNDER DR. VENKATESH DUTTA | vc         | 25.01.19 | CASHIER    | 25.01.19 |  |