

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	REMARKS
1	8426R	MAINTENACE OF CENTRAL LIBRARY	EE	21.12.18	FO/ARF/soi/arf/fo	30.01.19	
2	3401R	REGUEST FOR MOSQUITO NETTING TO COVER WINDOUS OF CGH	ee	08.01.19	fo/ARF/SOI/SA/fo	30.01.19	
3		PURCHASE OF BOOKS FOR M.SC CYBER SECURITY (EVENING)	gbl	08.01.19	fo/ARF/SOI/SA/arf/fo/iao	30.01.19	
4		PURCHASE OF BOOKS FOR DEPARTMENT OF CHEMISTRY DEPARTMENTAL LIBRARY	lib	08.01.19	fo/ARF/SA/arf/fo	30.01.19	
5		ADJUSTMENT FILE/BILL REIMBURESMENT FILE FOR PAYMENT	DAAS	11.01.19	FO/ARF/SOII/UDC/FO/ARF/SOII/CASHIER	30.01.19	
6		LIGHT ITEMS REGARDING FILE	DSW	15.01.19	FO/ARF/SOF/UDC/FO/ARF/soii	30.01.19	
7	16044R	SELECTION TRIALS FOR INTERVERSITY KHO-KHO & VOLLEYBALL BBAU TEAM	SPORTS	15.01.19	ARF/SOF/SA/arf/fo	30.01.19	
8	16050R	PURCHASE OF 18A TONER FOR THE USE OF SECURITY SECTION	R	16.01.19	UDC/FO/ARF/SOII/CASHIER	30.01.19	
9		BILL REIMBURSEMENT FILE PAYMENT FILE	ZOOLOGY	16.01.19	ANKIT/ARF/FO/ARF/SOII/CASHIER	30.01.19	
10	19150R	MINOR MISCELLANEOUS PAYMENT OF BILLS	FO	21.01.19	SOII/FO/ARF/soii	30.01.19	
11	19153r	payment of stationary items	r	22.01.19	udc/arf/fo/arf	30.01.19	
12	15008R	LABORATORY FURNITURE DR. KHEM B THAPA	physics	22.01.19	FO/arf/SA/arf/fo	30.01.19	
13	15011R	REQUIREMENT OF COMPUTER SYSTEM PROF. GAJANAN PANDEY	DAC	23.01.19	FO/ARF/soi/SA/arf/fo	30.01.19	
14	12036R	PURCHASE OF CURTAIN FOR COE OFFICE	IAO	23.01.19	FO/arf/SA/arf/fo	30.01.19	
15	8842R	ICSSR FELLOWSHIP KRITIKA AGRAWAL	ar(a)	23.01.19	ankit/ARF/FO/SOII/cashier	30.01.19	
16		MAINTENANCE GRANT	HD&FS	24.01.19	FO/arf/UDC	30.01.19	

17	9449R	DIESEL FOR DG SET AMETHI CAMPUS	OSD	24.01.19	FO/arf/ANKIT/arf/fo /iao	30.01.19	
18	17084R	annual report for the YEAR 2017-18	iao	24.01.19	fo/ARF/soi	30.01.19	
19	12527R	LTC PF OF SHRI RAVI SHANKAR KUMAR (FINANCE SECTION) alongwith service book	R	24.01.19	fo/vc	30.01.19	
20	12307r	purchase of water COOLER & WATER PURIFIRE FOR central library	LIB	25.01.19	SA/fo/vc	30.01.19	
21	10626R	CONTINGENCY DR. G SUNIL BABU	DBT	28.01.19	SA/fo/vc	30.01.19	
22	8495R	INSECT AND RODENT CONTROL IN THE LIBRARY	LIB	28.01.19	FO/ARF/SOI/sa	30.01.19	
23	19195R	PURCHASE OF CONSUMABLE ITEMS YEAR- 2019	R	28.01.19	SA/arf/fo	30.01.19	
24	15077R	MAINTENANCE OF HPLC (HIGH PERFORMAMNCE LIQUID CHROMATOGRAPHY)	VC	29.01.19	FO/ARF/soi	30.01.19	
25	14026R	SUCHMM PADARTH AND SAMBADDH CHETAN URJA RASHTRIY SANGHOSTI 01 FEBEARY-03 FEBEARY2019 PROF. BAL CHANDRA YADAV OPENING BANK ACCOUNT	VC	29.01.19	ARF/SOII/CASHIER	30.01.19	
26	19123R	DST-INSPIRE FELLOWSHIP SHUBHAM RASTOGI UNDER DR. GAURAV KAITHWAS	VC	29.01.19	ARF/SOII/CASHIER	30.01.19	
27	10755R	DR.SUDIPTA SAHA DST SERB PROJECT CHEMICALS	VC	29.01.19	ARF/SOI/CASHIER	30.01.19	
28		GST BBAU	VC	29.01.19	fo/arf/SOII/	30.01.19	
29		EVALUATION OF ANSWER BOOKS DEC.2018 FOUNDATION COURSES	DES	29.01.19	ARF/SOII/udc	30.01.19	
30	17097R	T/C PF OF DR .VENKATESH KUMAR R ALONGWITH SERVICE BOOK	IAO	29.01.19	FO/vc	30.01.19	
31		ADVANCE FOR PROCTORIAL BOARD MEETING	PROCTOR	30.01.19	FO/ARF/SOII/CASHIE R	30.01.19	

32	8842R	ICSSR FELLOWSHIP KRITIKA AGRAWAL	VC	30.01.19	ARF	30.01.19	
33	4941R	REPUBLIC DAY FESTIVAL	R	30.01.19	UDC	30.01.19	
34	4941R	APPROVAL FOR RS. 1191814 FOR PURCHASE OF INSTRUMENT/EQUIPMENT & OTHER INFRASTRUCTURE	BIO	30.01.19	FO/DR(S&P)	30.01.19	
35	7921R	PUMP MAINTENACE WORK	EE	30.01.19	SA	30.01.19	
36		WROKSHOP ON ENVIRONMENTAL HAYARDS OF ELECTROMIC WASTE ON 13.03.19 AT DES DR. VENKATESH DUTTA	VC	30.01.19	FO/arf/soi	30.01.19	
37	18027R	स्थापना दिवश के अवसर पर प्रस्तावित एक दिवशीय अम्बेडकर स्मृती	हिन्दी	30.01.19	UDC	30.01.19	
38	4109R	SERVICING OF M F TRACTOR UP 32 C2 1945	r	30.01.19	udc	30.01.19	
39		BANK ACCOUNT PART FILE	fw	30.01.19	fo	30.01.19	
40	2524F	TA BILL OF HONBLE VICE CHANCELLOR	VC	30.01.19	ARF/SOII/CASHIER	30.01.19	
41		BANK ACCOUNT PART FILE	fw	30.01.19	fo/arf/soi/arf	30.01.19	