

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	3067R	M.S. Railing from Gate no.1 to Gate no.3	R	14.06.16	CASHIER	26.07.16	disposed off
2	3304R	माननीय कुलपति महोदय मोबाइल बीजक भुगतान पत्रावली	R	28.06.16	CASHIER	26.07.16	
3	5974r	FUND U.C & AUDIT+9FILES ATTAACHED	DST	30.06.16	ARF/SOI/SA/ARF	26.07.16	
4	5233R	ANURAG SWAROOP JRF	R	06.07.16	FO/STENO/ARF	26.07.16	
5		REQUIREMENT OF CHEMICALS	DAC	12.07.16	ARF/SOI/SA/ARF/FO/ARF/SA/ARF/fo	26.07.16	
6	8754R	IMPREST FOR B.B.A.&B.COM (H)	DRM	13.07.16	R	26.07.16	
7	8804R	RE-CONSTRUCTION OF CAMPUS BOUNDRY WALL	VC	14.07.16	FO/ARF/SOI/ARF	26.07.16	
8	3806R	COMPUTER COACHING	RCP	15.07.16	LDC/ARF/FO	26.07.16	
9		HONORARIUM TO RCP COORDINATOR	RCP	15.07.16	LDC/arf/fo	26.07.16	
10	8248R	REQUIREMENT OF HARD DISK	CC	15.07.16	cashier	26.07.16	disposed off
11	7812R	EARN WHILE LEARN SCHEME	GBL	18.07.16	librarian	26.07.16	
12	4218R	AMC OF AIR CONDITIONER PART-III	AE(E)	18.07.16	SA/ARF/SA/ARF/soi	26.07.16	discussion
13	8831R	T.A.BILL Dr.MANOJ KUMAR DHADWAL	R	18.07.16	LDC/ARF/FO	26.07.16	
14		PURCHASE OF INVERTER FOR VVIP GUEST HOUSE	GH	19.07.16	SA/ARF/FO	26.07.16	
15	4679R	CSIR/NET, COACHING PROGRAMME 09	RCP	19.07.16	LDC/ARF/fo	26.07.16	
16	3065R	INTERLOKING FOR VCS RESIDENCE	R	20.07.16	SA/ARF/FO	26.07.16	

17	4189R	AMC OF CEILING FAN & EXGAUST FANS	VC	20.07.16	ARF/SOI/L DC	26.07.16	
18	8558R	PURCHASE OF ELECTRICAL CABLE	VC	20.07.16	ARF/SO/S A/arf	26.07.16	
19	3181R	ALUMINIUM PARTITION WORK IN C.L. FOR SOE	R	20.07.16	SA/ARF/f o	26.07.16	
20	4029R	CAPITAL MAINTENANCE OF SAS	R	20.07.16	SA/arf	26.07.16	
21	8344R	EXTENSION OF FOOTBALL FIELD FENCING	R	20.07.16	ee	26.07.16	
22	7370R	Book-stoppers	R	20.07.16	SA/ARF/S OI	26.07.16	discussion
23	8867R	IN SILICO SEARCH FOR POTENTIAL SIRNA SEQUINCES Dr.SANGEETA SAXENA	DBT	20.07.16	SA/arf	26.07.16	
24	7445R	PURCHASE OF UNIVERSITY LIB ITEMS	VC	20.07.16	ARF/SOI/L DC/ARF	26.07.16	
25	3887R	१०० शायिका महिला एवं पुरुष छात्रावास में कामन हॉल का निर्माण	VC	20.07.16	AR(S&P)	26.07.16	
26	3566R	ENGAGEMENT OF LDC(02 NOS)	VC	20.07.16	CASHIER	26.07.16	disposed off
27	6768R	Maintenance of Instruments	VC	20.07.16	H-DES	26.07.16	
28	8721R	REFUND OF FEE- KELVIN KAMAL, ATIF AZAJ, MS. SHIVANGI---BBA LLB	dhr	21.07.16	R	26.07.16	
29	3060R	ROAD WORK AT ABH	R	21.07.16	SA/arf	26.07.16	
30	4440R	अतिथि गृह में विभिन्न प्रकार के कार्यों के निर्माण एवं मरम्मत के संबंध में	R	21.07.16	SA/ARF/F O	26.07.16	
31	3695r	UC-DST PROJ	DBT	21.07.16	DBT- ANAND P RAKASH	26.07.16	
32	1790F	UC-DBT PROJ	DBT	21.07.16	DBT- ANAND P RAKASH	26.07.16	

33		PURCHASE OF STATIONARY ITEMS FOR BINDING WORKS	STR	22.07.16	CASHIER	26.07.16	disposed off
34	1828F	IMPREST	DPR	22.07.16	STENO/ARF/FO	26.07.16	
35	6922R	सुश्री सुनीता भारती एम फिल समाजशास्त्र विभाग फीस स्थानान्तरण विशयक	soci	22.07.16	steno/ARF	26.07.16	
36		PF OF SHRI MITHAI LAL KANAUIA	ESTT	25.07.16	LDC	26.07.16	
37	8462R	SUPPLY OF INSTALLATION VARIOUS WORKS	R	25.07.16	SA/ARF	26.07.16	
38	7860R	UPS MAINTENANCE WORK OF AUDITORIUM	R	25.07.16	LDC/ARF/FO	26.07.16	
39	5068R	OPEN PARKING FOR SBBT	R	25.07.16	SA/arf	26.07.16	
40	3888R	Maintenace of SES building	R	25.07.16	sa/arf	26.07.16	
41	8883r	ALUMINIUM PARTION WORK OF USIC	R	25.07.16	SA/arf	26.07.16	
42	5650r	CASH ADVANCE P-2	EO	25.07.16	ARF/SA/ARF	26.07.16	
43	8328R	INVERTER REPAIRING WORKS	vc	25.07.16	CASHIER	26.07.16	disposed off
44	8809r	payment to manpower providing agency	ESTT	25.07.16	VC	26.07.16	
45		MBA(RM) IMPREST	DRM	25.07.16	STENO/ARF/FO	26.07.16	
46	8552R	PROVIDE AIR COOLER AND WATER PIPE	STR	25.07.16	SA/ARF	26.07.16	
47		fnukad 25 ,oa 26 vizSy] 16 dks paMhx< esa ikap {ks=h; nks fnlh; IEesyu esa izks0 izhrh IDlsuk }kjk VSDlh ,oa tyiku esa gq, O;; dh izfriwfrZ		26.07.16	fo	26.07.16	
48	6841R	UGC-JRF MAHESH KUMAR	r	26.07.16	STENO	26.07.16	
49	4839R	CONSUMABLES UNDER PROJ	R	26.07.16	SA	26.07.16	
50	7618R	PHOTOCOPY MACHINE	R	26.07.16	SA/ARF	26.07.16	
51	8627R	UGC- NON-NET SRI SURENDRA KUMAR	R	26.07.16	STENO	26.07.16	

52	4137R	आवासीय दूरभाष मोबाइल की प्रतिपूर्ति भाग 2	R	26.07.16	LDC	26.07.16	
53	3163R	IMPREST P-6	R	26.07.16	STENO	26.07.16	
54	3304R	माननीय कुलपति महोदय मोबाइल बीजक भुगतान पत्रावली	R	26.07.16	LDC/ARF	26.07.16	
55	8622R	ICSSR RESEARCH PROJ	R	26.07.16	SA/ARF	26.07.16	
56	8908R	LEAVE TRAVEL CONCESSION BILL(LTC) DR. SUFIYA AHMED	R	26.07.16	STENO/ARF	26.07.16	
57		UGC-NON NET	HOD	26.07.16	STENO	26.07.16	
58		increment file of (CSSEIP)	R	26.07.16	SO(E)	26.07.16	
59	6441R	INCEREMENT FILE N/T	R	26.07.16	SO(E)	26.07.16	
60	6492R	INCREMENT FILE OF FACULTY MEMBERS	R	26.07.16	SO(E)	26.07.16	
61	8165R	GATE SCHOLARSHIP NEHA YADAV	R	26.07.16	STENO	26.07.16	
62	3392R	INCREMENT OF RCA OFFICERS/OFFICEALS (2012-13)	R	26.07.16	SO(E)	26.07.16	
63	4086R	CAUTION MONEY	R	26.07.16	STENO	26.07.16	
64		IMPREST	HINDI	26.07.16	STENO	26.07.16	
65	8912R	EARTHING	R	26.07.16	SA	26.07.16	
66	8650R	ELECTRCAL MAINTENANCE WORK IN CL	R	26.07.16	LDC	26.07.16	
67	8745R	INDOOR HT/LT MAINTENANCE WORKS	R	26.07.16	FO	26.07.16	
68	3400R	REPAIRING & PAINTING OF ADMINISTRATIVE BUILDING PHASE-1	R	26.07.16	SA	26.07.16	
69	8369R	T/C PF OF DR. DR MODI (LTC)	R	26.07.16	STENO	26.07.16	
70	3855R	IMPREST	UIET	26.07.16	STENO	26.07.16	
71	3170R	PURCHASE OF CHEMICAL/CONSUMABLE ITEMS	DBT	26.07.16	ARF	26.07.16	
72		RESEARCH PROJ- DST-SERB DR. JYOTI PANDEY	DAC	26.07.16	SA	26.07.16	