

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	8762R	ELECTRICAL MAINTENANCE WORK OF HELATH CENTRE	R	08.07.16	VC	28.07.16	
2	8777R	REPAIR FLOORING IN COMPUTER LAB	R	11.07.16	SOI/SA/ARF/FO/ARF/SOI/ARF/FO	28.07.16	
3	3660R	INSTALATION OF CURTAIN RODS IN PLACE OF PELMETS	SH	11.07.16	VC	28.07.16	
4		PHYSICAL INFRASTRICTE RMTC DMCJ	MEDIA CENTRE	12.07.16	CASHIER	28.07.16	disposed off
5		REQUIREMENT OF CHEMICALS	DAC	12.07.16	VC	28.07.16	
6	4101R	UTIILIZATION CERTIFICATE	VC	12.07.16	IAO	28.07.16	
7	8729R	REQUIREMENT OF DEPARTMENT LIBRARY (U.G.COURES)	DRM	13.07.16	H-DRM	28.07.16	
8		एल एल० एम० चतुर्थ सेमेस्टर के विद्यार्थियों के शोध-निबंध के मूल्यांकन हेतु बाहर के परीक्षक के बिल फॉर्म भुगतान हेतु	विधि विभाग	14.07.16	CASHIER	28.07.16	disposed off
9	3806R	COMPUTER COACHING	RCP	15.07.16	VC	28.07.16	
10		HONORARIUM TO RCP COORDINATOR	RCP	15.07.16	VC	28.07.16	
11	8831R	T.A.BILL Dr.MANOJ KUMAR DHADWAL	R	18.07.16	R	28.07.16	
12	7878R	NATIONAL SYMPOSIUM ON 13-14 APRIL 2016	DE	19.07.16	PROF LC MALLAIA	28.07.16	
13	8562R	REAPPEARING OF LAB EQUIPMENT	VC	19.07.16	FO/ARF/SOI/SA/ARF/FO	28.07.16	
14	8703R	MEDICAL REIMBURESEMT OF N/T	R	20.07.16	VC	28.07.16	
15	8675R	ELECTRICAL MAINTENANCE WORK OF SUBSTATION NO-2	R	20.07.16	AE(E)	28.07.16	
16	8852R	TENDER FOR MANPOWER PROVIDING AGENCY	R	20.07.16	R	28.07.16	

17	4189R	AMC OF CEILING FAN & EXGAUST FANS	VC	20.07.16	ARF/SOI/L DC/ARF/F O	28.07.16	
18	7017R	VC RESIDENCE MAINTENANCE WORK	R	20.07.16	VC	28.07.16	
19	3181R	ALUMINIUM PARTITION WORK IN C.L. FOR SOE	R	20.07.16	EE	28.07.16	
20	7445R	PURCHASE OF UNIVERSITY LIB ITEMS	VC	20.07.16	ARF/SOI/L DC/ARF/S OI/FO	28.07.16	
21	3043R	SOCIAL SCIENCE JOURNALS PRINTING	VC	20.07.16	CASHIER	28.07.16	disposed off
22	5107R	P/F OF GRANITE & S/S LETTERING OF MAIN GATE	vc	21.07.16	EE	28.07.16	
23	8338R	INTRODUCTION OF SWACH BHARAT PAKHWADA IN C. UNI.	R	21.07.16	H-DEM	28.07.16	
24	7357R	RFID AND LILBRARY AUTOMATION	R	22.07.16	fo/ARF/S OI/SA	28.07.16	
25	1828F	IMPREST	DPR	22.07.16	CASHIER	28.07.16	disposed off
26	7605R	RGNF 2011-12 MR.DILIP SINGH	SOCI	22.07.16	steno/AR F/FO	28.07.16	
27	3679R	ACTIVATION OF CSIR-JRF OF MR. ATUL	HOD	25.07.16	STENO/A RF	28.07.16	
28	8876R	DISSERTATION FILE	R	25.07.16	STENO/A RF/FO	28.07.16	
29	7860R	UPS MAINTENANCE WORK OF AUDITORIUM	R	25.07.16	CASHIER	28.07.16	disposed off
30	8631r	purchase of equipment & construction of studio	vc	25.07.16	fo/ARF/S OI/SA	28.07.16	
31		MBA(RM) IMPREST	DRM	25.07.16	CASHIER	28.07.16	disposed off
32	8764R	WHITE BOARD	STR	25.07.16	VC	28.07.16	
33	8861R	248/CONFERENCE-2016/Ugc-MRP	dit	25.07.16	R	28.07.16	
34	8860R	249/CONFERENCE - 2016/ugc	DIT	25.07.16	R	28.07.16	
35		FREESHIP OF RCA	RCA	25.07.16	STENO/A RF/FO	28.07.16	
36	8909R	UGC-JRF MAHESH KUMAR	r	26.07.16	STENO/A RF/FO	28.07.16	

37	4839R	CONSUMABLES UNDER PROJ	R	26.07.16	SA/ARF/FO	28.07.16	
38	3163R	IMPREST P-6	R	26.07.16	STENO/ARF/FO	28.07.16	
39	3304R	माननीय कुलपति महोदय मोबाइल बीजक भुगतान पत्रावली	R	26.07.16	CASHIER	28.07.16	disposed off
40	8622R	ICSSR RESEARCH PROJ	R	26.07.16	R	28.07.16	
41	8908R	LEAVE TRAVEL CONCESSION BILL(LTC) DR. SUFIYA AHMED	R	26.07.16	R	28.07.16	
42	8165R	GATE SCHOLARSHIP NEHA YADAV	R	26.07.16	STENO/ARF/FO	28.07.16	
43	8912R	EARTHING	R	26.07.16	SA/ARF	28.07.16	
44	3400R	REPAIRING & PAINTING OF ADMINISTRATIVE BUILDING PHASE-1	R	26.07.16	SA/ARF	28.07.16	
45	8369R	T/C PF OF DR. DR MODI (LTC)	R	26.07.16	STENO/ARF/FO	28.07.16	
46	3855R	IMPREST	UIET	26.07.16	VC	28.07.16	
47		एयर कन्डीशन लगाने के संबंध में	WARDEN	27.07.16	SA/ARF	28.07.16	
48	8363R	REQUIREMENT OF FURNITURE	STR	27.07.16	SA/ARF	28.07.16	
49	7585R	REQUIREMENT OF CCTV'S GAUTAM BUDDHA CENTRAL LIBRARY	VC	27.07.16	ARF/SOI	28.07.16	
50	8855R	DISSERTATION (M.SC-STUDENT)	VC	27.07.16	CASHIER	28.07.16	disposed off
51	6720R	PAYMENT FOR DISSERTATION OF SC/ST STUDENT	VC	27.07.16	CASHIER	28.07.16	disposed off
52	8710R	T/C CPF CONTRIBUTION	VC	27.07.16	CASHIER	28.07.16	disposed off
53		LAB EQUIPMENT PURCHASE+1FILE ATTACHED	DAP	27.07.16	ARF/SOI	28.07.16	
54		payment of TA/DA,honorarium for OEE Prof. Shubhini A.Saraf	pharma	27.07.16	h-pharma	28.07.16	
55		f nukad 25 ,oa 26 vizSy] 16 dks paMhx< esa ikap {ks=h; nks fnolh; lEesyu esa izks0 izhrh lDlsuk }kjk VSDlh ,oa tyiku esa gg, O;; dh izfriwfrZ	DHR	27.07.16	h-dhr	28.07.16	

56		यात्रा भत्ता प्राप्त हेतु कार्यालयर स्वीकृति हेतु प्रो. सुदर्शन वर्मा	विधि विभाग	28.07.16	PROF RA KHAN	28.07.16	
57		दिनांक 31.05.16, 02.06.16 एवं 03.06.16 को आनलाइन एट्रेस टेस्ट केंद्र में प्रेक्षक के रूप में प्रो० प्रीती सक्सेना अपनी गाडी यूपी० -25जे-5654 से जाने आने में यात्रा भत्ता एवं परिश्रामिक के भुगतान के संबंध में	law	28.07.16	PROF RA KHAN	28.07.16	
58	8787R	EQUIPMENT MRP PROJ. PROF RP SINGH	STR	28.07.16	FO	28.07.16	
59	5355R	UPCST Project Regarding Annual Report		28.07.16	R	28.07.16	
60	8773R	REQUIREMENT OF FURNITURE AC, COMP....	STR	28.07.16	VC	28.07.16	
61	8772R	REQUIREMENT AC TABLES....	STR	28.07.16	VC	28.07.16	
62	4817R	EMPREST MONEY FOR EXAM SECTION		21.07.16	CASHIER	28.07.16	disposed off
63		ADVANCE			CASHIER	28.07.16	disposed off
64	8189R	PURCHASE OF GYM EQUIPMENT FO HOSTEL	R	28.07.16	FO	28.07.16	
65	7812R	EARN WHILE LEARN SCHEME	R	28.07.16	FO	28.07.16	
66	8657R	Dr.RIMA KUMARI DST-START PROJECT	R	28.07.16	FO	28.07.16	
67	7667R	UGC-SAP-UC & PROGRESS REPORT	R	28.07.16	DS- PROF.K CHAUDH ARY	28.07.16	
68	8944R	DR.SHIKHA-SOCIETY OF BIOLOGICAL CHEMISTS,INDIA	R	28.07.16	FO	28.07.16	
69	3420R	DEEP KUMAR&RAJ KAMAL SHASHTRI JRF FELLOWSHIP	R	28.07.16	STENO	28.07.16	
70	5283R	DR.SHAILESH KUMAR PRO- FUND UTILISATION DST	R	28.07.16	FO	28.07.16	
71	7099R	TRAINING TO MS. SABNAM SAIFI ,UDC	R	28.07.16	LDC	28.07.16	
72	6980R	MR. AMIT SINGH	DE	28.07.16	STENO	28.07.16	
73		IMPREST	DE	28.07.16	STENO	28.07.16	

74		ONLINE ENTRANCE EXAMINATION-2016 Dr.SANJAY KUMAR	DAPS	28.07.16	FO	28.07.16	
75		ADVANCE FILE FOR DR. SANJAY KUMAR, OEE- 2016	DAPS	28.07.16	FO	28.07.16	
76	8874r	Dr. shiv shankar progress report and utilization report CST,UP Proj(NFCCI-2131)	DES	28.07.16	FO	28.07.16	
77		HONORARIUM TO RCP COORDINATOR	VC	28.07.16	ARF	28.07.16	
78	8762R	ELECTRICAL MAINTENANCE WORK OF HELATH CENTRE	VC	28.07.16	ARF	28.07.16	
79	8764R	WHITE BOARD	VC	28.07.16	ARF	28.07.16	
80	3806R	COMPUTER COACHING	VC	28.07.16	ARF	28.07.16	
81	8703R	MEDICAL REIMBURESEMT OF N/T	VC	28.07.16	ARF	28.07.16	
82	4679R	CSIR/NET, COACHING PROGRAMME 09	VC	28.07.16	ARF	28.07.16	
83		PAYMENT OF BILL IN CONNECTION.....REGARDING CONTRACT FACULTY WALK IN INTERVIEW	ESTT	28.07.16	FO	28.07.16	
84	5963R	imprest	YGH	28.07.16	STENO	28.07.16	
85	281F	IMPREST	DAC	28.07.16	STENO	28.07.16	
86		TA/DA & HONORARIUM FOR BBAU ONLINE TEST -2016 DR.BN DUBEY		28.07.16	FO	28.07.16	