

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	5233R	ANURAG SWAROOP JRF	R	06.07.16	VC	29.07.16	
2	8757R	GPF AND ETC. OF LIBRARIAN	R	12.07.16	ARF/SO/L DC/arf/F O	29.07.16	
3	8614R	PRINT JOURNALS AND MAGAZINES YEAR 2016	GBL	14.07.16	VC	29.07.16	
4	7367R	PURCHASE OF SONICATOR	VC	14.07.16	FO/arf/S O/SA/arf /FO	29.07.16	
5		CASH ADVANCE	AE(E)	18.07.16	LDC/arf/F O	29.07.16	
6	4218R	AMC OF AIR CONDITIONER PART-III	AE(E)	18.07.16	VC	29.07.16	
7	8562R	REPEARING OF LAB EQUIPMENT	VC	19.07.16	VC	29.07.16	
8	4189R	AMC OF CEILING FAN & EXGAUST FANS	VC	20.07.16	VC	29.07.16	
9	8558R	PURCHASE OF ELECTRICAL CABLE	VC	20.07.16	CASHIER	29.07.16	disposed off
10	4029R	CAPITAL MAINTENANCE OF SAS	R	20.07.16	VC	29.07.16	
11	7370R	Book-stoppers	R	20.07.16	librarian	29.07.16	
12	3060R	ROAD WORK AT ABH	R	21.07.16	VC	29.07.16	
13	6922R	सुश्री सुनीता भारती एम फिल समाजशास्त्र विभाग फीस स्थानान्तरण विशयक	soci	22.07.16	R	29.07.16	
14	7605R	RGNF 2011-12 MR.DILIP SINGH	SOCI	22.07.16	R	29.07.16	
15	3679R	ACTIVATION OF CSIR-JRF OF MR. ATUL	HOD	25.07.16	STENO/A RF/fo	29.07.16	
16	3888R	Maintenace of SES building	R	25.07.16	CASHIER	29.07.16	disposed off
17	5650r	CASH ADVANCE P-2	EO	25.07.16	VC	29.07.16	
18	7811R	GRAMMARLY SOFTWARE	R	25.07.16	SA/arf/F O	29.07.16	
19	8552R	PROVIDE AIR COOLER AND WATER PIPE	STR	25.07.16	H-DRM	29.07.16	
20		FREESHIP OF RCA	RCA	25.07.16	VC	29.07.16	
21	4839R	CONSUMABLES UNDER PROJ	R	26.07.16	VC	29.07.16	
22	7618R	PHOTOCOPY MACHINE	R	26.07.16	VC	29.07.16	

23	4137R	आवासीय दूरभाष मोबाइल की प्रतिपूर्ति भाग 2	R	26.07.16	LDC/arf/F O	29.07.16	
24	3163R	IMPREST P-6	R	26.07.16	CASHIER	29.07.16	disposed off
25	8912R	EARTHING	R	26.07.16	SA/ARF/f o	29.07.16	
26	8650R	ELECTRCAL MAINTENANCE WORK IN CL	R	26.07.16	LDC/arf/F O	29.07.16	
27	3400R	REPAIRING & PAINTING OF ADMINISTRATIVE BUILDING PHASE-1	R	26.07.16	cashier	29.07.16	disposed off
28	3170R	PURCHASE OF CHEMICAL/CONSUMABLE ITEMS	DBT	26.07.16	VC	29.07.16	
29	5617R	Retro reflective guide map	R	27.07.16	soi	29.07.16	
30	7937R	CST UP PROJ ACCOUNT OPENING	R	27.07.16	SA/arf	29.07.16	
31		एयर कन्डीशन लगाने के संबंध में	WARDEN	27.07.16	w-sh	29.07.16	
32	8019R	फोटोकापी मशीन मरम्मत के संबंध में	str	27.07.16	LDC/arf/F O	29.07.16	
33		PURCHASE OF ALMIRAH REMETIAL LANGUAGE ENGLISH	STR	27.07.16	LDC/arf/F O	29.07.16	
34	8363R	REQUIREMENT OF FURNITURE	STR	27.07.16	AR(S&P)	29.07.16	
35		MONTHLY EXPEDITURE ON ENTERTAINMENT OF VISITORS	STR	27.07.16	STENO/A RF	29.07.16	
36	6980R	MR. AMIT SINGH	DE	28.07.16	STENO/A RF	29.07.16	
37		IMPREST	DE	28.07.16	STENO/A RF	29.07.16	
38		HONORARIUM TO RCP COORDINATOR	VC	28.07.16	casHIER	29.07.16	disposed off
39	8762R	ELECTRICAL MAINTENANCE WORK OF HELATH CENTRE	VC	28.07.16	ae(e)	29.07.16	
40	8764R	WHITE BOARD	VC	28.07.16	casHIER	29.07.16	disposed off
41	3806R	COMPUTER COACHING	VC	28.07.16	CASHIER	29.07.16	disposed off
42	8703R	MEDICAL REIMBURESEMT OF N/T	VC	28.07.16	CASHIER	29.07.16	disposed off
43	4679R	CSIR/NET, COACHING PROGRAMME 09	VC	28.07.16	casHIER	29.07.16	disposed off
44	5963R	imprest	YGH	28.07.16	STENO/A RF	29.07.16	

45	281F	IMPREST	DAC	28.07.16	STENO/ARF	29.07.16	
46		TA/DA & HONORARIUM FOR BBAU ONLINE TEST -2016 DR.BN DUBEY		28.07.16	CASHIER	29.07.16	disposed off
47	3675R	GUNNER FOR HON'BLE VC	VC	28.07.16	CASHIER	29.07.16	disposed off
48		ADVANCE ONLINE EXAM-2016 PROF SK DWIVEDI	DCS	29.07.16	FO	29.07.16	
49		PROF. AJAY KUMAR (LAW)		29.07.16	ARF/FO	29.07.16	
50		dr.mk padhy computer advance installement for aug,sep & october-2016	mcj	29.07.16		29.07.16	
51	8462r	SUPPLY OF INSTALLATION VARIOUS WORKS	drm	29.07.16	fo	29.07.16	
52	3935r	contingency upcar proj	daps	29.07.16	sa	29.07.16	
53	8620r	A NEW GAS CONNECTION FOR LAB	des	29.07.16	sa	29.07.16	
54	4101R	UTILIZATION CERTIFICATE FILE	IAO	29.07.16	FO	29.07.16	
55	5107R	P/F OF GRANITE & S/S LETTERING JOF MAIN GATE	EE	29.07.16	FO	29.07.16	
56	5233R	ANURAG SWAROOP-JRF	VC	29.07.16	ARF	29.07.16	
57	5650R	CASH ADVANCE P-2	VC	29.07.16	ARF	29.07.16	
58		FREESHIP TO RCA STUDENT	VC	29.07.16	ARF	29.07.16	
59	4839R	CONSUMABLES UNDER PROJ	VC	29.07.16	ARF	29.07.16	
60	4218r	AMC OF AC P-2	VC	29.07.16	FO	29.07.16	
61	4189R	AMC CEILING FANS & EXAUST FANS P-2	VC	29.07.16	FO	29.07.16	