

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	7897 R	Payment of DPW	AR/Estt	4.7.16	FO	11/Jul	For need full.
2	8670 R	Meeting of all dean / HoD/ 16/06/16	AR/A	4.7.16	AR/A	11/Jul	For need full.
3	8665 R	57th Emergent meeting of Academic Council,23.6.16	AR/A	6.7.16	VC	11/Jul	For approval
4	8770 R	for Establish of BSNL Exchange in BBAU Campus.	FO	8.7.16	VC	11/Jul	For approval
5	8367 R	UGC-SRF- Sushile Kumar Bharti.	FO	8.7.16	FO	11/Jul	For need full.
6	5898 R	Computerizatn Of Examination Section.	FO	8.7.16	VC	11/Jul	For approval
7	8772 R	Requirment of AC, Table , Chair for Labs.	HoD	8.7.16	AR/Snp	11/Jul	For need full.
8	8773 R	Requirment of AC, Table , Chair forProf. Kaman Singh.	HoD	8.7.16	AR/Snp	11/Jul	For need full.
9	8774 R	Lien Appli. M.K. Padhy.	HoD	8.7.16	AR/Estt	11/Jul	For need full.
10	8608 R	Advertisement file RCA	Dir-	8.7.16	AR/Snp	11/Jul	For need full.
11	8775 R	T/C PF of Sh. Dharmesh Kumar, Ex. Lab Asstt.	AR/Estt	8.7.16	AR/Estt	11/Jul	For need full.
12	8466 R	File for the six month extention of Ph.d research scholar.	AR/A	8.7.16	VC	11/Jul	For approval
13	6133 R	Research Scholar American Institute of Studies	AR/A	8.7.16	AR/A	11/Jul	For need full.

14	3738 R	Constitution of Academic Coucil.	DSW	8.7.16	AR/A	11/Jul	For need full.
15	4381 R	AIU Reply's & Other Reply.	DSW	8.7.16	RSO	11/Jul	For need full.
16	8057 R	Representation from Sh. Bodh Lal & R.S. Rai.	DR-SC/ST	8.7.16	AR/Estt	11/Jul	For need full.
17	3393 R	Medical Reimbursement (teaching) File -April-2013	AR/Estt	8.7.16	FO	11/Jul	For need full.
18	8618 R	RGNF Mr. Kishan Pal, M.Phil.	HoD	8.7.16	AR/A	11/Jul	For need full.
19	3919 R	Land Line Bill Payment File	AR/Tele	8.7.16	FO	11/Jul	For need full.
20	5617 R	Retro Refletive Guid Map 5(450)/2014	EE	8.7.16	IAO	11/Jul	For need full.
21	5836 R	Construction of Student Activity Center. 5(549)/2015	EE	8.7.16	EE	11/Jul	For need full.
22	8776 R	Alteratiation of Health Center, 5(611)/2016.	EE	8.7.16	IAO	11/Jul	For need full.
23	8777 R	Repair Flooring in Computer Lab,5(610)/2016.	EE	8.7.16	FO	11/Jul	For need full.
24	8657 R	Dr. Reema Kumari DST- Start up young Scientiest. (DES) Travel Grant	HOD	8.7.16	RSO	11/Jul	For need full.
25	8778 R	Private Airlines Approval For Examiner.	HOD	8.7.16	FO	11/Jul	For need full.
26	8779 R	Permission for Pvt.Airlines travel.	HOD	8.7.16	FO	11/Jul	For need full.
27	7525 R	JRF payments of Ms. Maya Bharti.	FO	8.7.16	FO	11/Jul	For need full.

28	8780 R	DST-SERB- Start-Up Grant. Dr.Jawahar Lal, Manpower requiremeant.	Hod	8.7.16	RSO	11/Jul	For need full.
29	8781 R	Abhishek Tripathi B.Com(H).	Hod	8.7.16	AR/A	11/Jul	For need full.
30	8782 R	RGNF PWD, Mr.Sushil Kumar, M.Phil Managemement.	Hod	8.7.16	AR/A	11/Jul	For need full.
31	8742 R	T/C PF of Brijesh Kumar DS	DR/Legal	8.7.16	AR/Estt	11/Jul	For need full.
32	8106 R	T/C PF of Dr. Brijesh Kumar, Assistant Prof. Sociology.	DR/Legal	8.7.16	AR/A	11/Jul	For need full.
33	8783 R	Unique ID for Students.	Librarian	8.7.16	AR/Snp	11/Jul	For need full.
34	8784 R	Requirememant of Tally Software ERP 9.2 Gold Edition.	Hod	8.7.16	AR/Snp	11/Jul	For need full.
35	8785 R	Extention for One Semester of Ms. Archana Pande,	Dean	8.7.16	AR/A	11/Jul	For need full.
36	8605 R	Transmission of information.	PIC/R	8.7.16	AR/Estt	11/Jul	For need full.
37	4556 R	DRC File Of D.Law	Dean	8.7.16	AR/A	11/Jul	For need full.
38	8152 R	DRC Meeting IIIrd File 2013-2015	VC	8.7.16	AR/A	11/Jul	For need full.
39	8767 R	Establishment of Satellite Compus of BBAU.	DR/Legal	8.7.16	VC	11/Jul	For approval
40	3904 R	Office Order Acadmic Secation 2013-14	DR/Legal	8.7.16	VC	11/Jul	For approval
41	6175 R	JRF Payment Chandra Shekhae Saini	FO	11.7.16	FO	11/Jul	For need full.

42	8786 R	Fees Detail of Post Matic Scholarship 2016-17.	DR-SC/ST	11.7.16	AR/A	11/Jul	For need full.
43	4491 R	Advance/ Adustment	AR/A	11.7.16	FO	11/Jul	For need full.
44	8732 R	ICSSR file Research schoolar, Mr. Urooj Ahmad.	AR/A	11.7.16	HoD	11/Jul	For need full.
45	8225 R	Ram Subhavan Verma, Ph.D- DAC.	AR/A	11.7.16	VC	11/Jul	For approval
46	8728 R	Application for ICSSR fellowship Mr. Manas Upadhyay.	AR/A	11.7.16	AR/A	11/Jul	For need full.
47	4976 R	Dr.Ashima Singh PDF DES Prof. R.P.Singh.	AR/A	11.7.16	HoD	11/Jul	For need full.
48	8712 R	Appli. For the ICSSR Doctoral Fellowship, Miss- Ruchi Awasthi.	AR/A	11.7.16	AR/A	11/Jul	For need full.
49	8723 R	Co-Supervisor for R.S.in DHR.	AR/A	11.7.16	AR/A	11/Jul	For need full.
50	8585 R	Extention of One Semister, Mr. Prashant Chaudhry, RS	AR/A	11.7.16	HoD	11/Jul	For need full.
51	7839 R	SCSIR Fellowship of Renu Verma.	AR/A	11.7.16	AR/A	11/Jul	For need full.
52	8744 R	JRF Fellowship Ms. Preeti Yadav.	AR/A	11.7.16	AR/A	11/Jul	For need full.
53	8787 R	Equipmeant MRP Project Proff. R.P.Singh.	Hod	11.7.16	AR/Snp	11/Jul	For need full.
54	8756 R	Globlization environomeant and socal justice perspective issues. Proff. Manish K.Verma.	DR-SC/ST	11.7.16	RSO	11/Jul	For need full.
55	3920 R	Land Line Bill Payment File VC Sir/Sectt	AR/Tele	11.7.16	FO	11/Jul	For need full.

56	8788 R	Pre Santion for Purchase of property (Form-1) Dr. Gaurav Kaithwas.	Hod	11.7.16	AR/Estt	11/Jul	For need full.
57	3523 R	Promotion of driver/ Transfer of Cader, of Safaiwala/ Chawkidar to the Peon Cader.	Chairman	11.7.16	AR/Estt	11/Jul	For need full.
58	8789 R	Lien Appli. M.K. Padhy. Part-II.	HoD	11.7.16	AR/Estt	11/Jul	By hand Dr.M.K.Padhy
59	8005 R	Finalization of Statutes/ Ordinanes& Deligation of Power	AR/Estt	11.7.16	DR/Legal	11/Jul	For need full.
60	8022 R	Pay Fixation of 41 Teachers.	AR/Estt	11.7.16	AR/Estt	11/Jul	For need full.
61	5611 R	Condolence File.	AR/Estt	11.7.16	AR/Estt	11/Jul	For need full.
62	8040 R	Complain of Dr. Sunita Chandra Registrar, & Dr. Kamal Jaiswal	AR/Estt	11.7.16	AR/Estt	11/Jul	For need full.
63	8790 R	Pay Fixation Of Dr. Preeti Gupta.	AR/Estt	11.7.16	PIC/Rec.	11/Jul	For need full.
64	6742 R	PF of Prof. Sanjay Kr. Dwivedi, DCS, Closed Envelop	AR/Estt	11.7.16	VC	11/Jul	For approval
65	5729 R	CPF- Contribution.	AR/Estt	11.7.16	AR/Estt	11/Jul	For need full.
66	8792 R	T/C PF of Dr. Narendra Kumar, DES (LTC).	AR/Estt	11.7.16	VC	11/Jul	For need full.
67	8142 R	Recruitment file. DST SERB Project.	Cor/Pharm	11.7.16	VC	11/Jul	For approval
68	7285 R	Progress Review Of the Works Costing More Than Rs, 10 Crores. 5(579)/2015.	EE	11.7.16	EE	11/Jul	For need full.
69	5068 R	Open parking for SBBT. 5(530)/2014	EE	11.7.16	IAO	11/Jul	For need full.

70	4101 R	Financial statements to UGC-2013, RCA	Hod	11.7.16	FO	11/Jul	By hand Rohit Dhanuk
71	8414 R	T/C PF of Dr. Mahadeva A. RCA	IAO	11.7.16	AR/Estt	11/Jul	For need full.
72	8161 R	Promotion Under CAS Dr. Jya Srivastava.	AR/Estt	11.7.16	AR/Estt	11/Jul	For need full.
73	8627 R	Fellowship Sri Surender Kumar.	HoD	11.7.16	AR/A	11/Jul	For need full.
74	8630/R	Institutional Biosafety Committee.	HoD	11.7.16	VC	11/Jul	For approval
75	8786 R	Fees Detail of Post Matic Scholarship 2016-17.	AR/A	11.7.16	DR-SC/ST	11/Jul	For need full.
76	8154 R	Estate Maintenance Works Part-2,	EE	11.7.16	FO	11/Jul	For need full.
77	8793 R	Delay Case oth & Warer supply work Undertaken during 11th plan, 5(615)/16	EE	11.7.16	FO	11/Jul	For need full.
78	8794 R	Delay Case Construction of health Center Undertaken during 11th plan 5(612)/16	EE	11.7.16	FO	11/Jul	For need full.
79	8795 R	Delay Case in Road Work Undertaken during 11th plan 5(613)/16	EE	11.7.16	FO	11/Jul	For need full.
80	8796 R	Delay Case Shifting of Statue & Development of Ambedkar Memorial park Undertaken during 11th	EE	11.7.16	FO	11/Jul	For need full.
81	8797 R	PDF of Dr. Anjali Verma.	HoD	11.7.16	AR/A	11/Jul	For need full.
82	8432 R	T/C Promotion / DPC Group-B Post.	AR/Estt	11.7.16	DR-SC/ST	11/Jul	For need full.
83	8645 R	Guest Faculty Selection Committee for Session-2016-17	AR/Estt	11.7.16	PIC/Rec.	11/Jul	For need full.