S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	7479 R	Engagement of Consultant	EE	21.6.16	VC	13/Jul	For approval
2	8716 R	59th BOM Meeting Venue & Date	VC	28.6.16	VC	13/Jul	For approval
3	8804 R	Re-Construction of Campus Boundery Wall, 5(616)/2016	EE	12.7.16	FO	13/Jul	For need full.
4	6233 R	Research Collaboration with Stockholm University, Dr. Sartik Bagh	HoD	13.7.16	RSO	13/Jul	For need full.
5	8040 R	Complain of Dr. Sunita Chandra Registrar, & Dr. Kamal Jaiswal	Chair-	13.7.16	AR/Estt	13/Jul	For need full.
6	8815 R	Reg. Contractual Engagement in HC.	СМО	13.7.16	PIC/Rec.	13/Jul	By hand CMO
7	4056 R	Requirment of one Cleaner.	DSW	13.7.16	FO	13/Jul	For need full.
8	8723 R	Co-Supervisor for R.S.in DHR.With 8730/R	AR/A	13.7.16	VC	13/Jul	For approval
9	7809 R	Engagement of OUT SOUSING person in Health Center 2016	AR/Estt	13.7.16	PIC/Recu itmeant	13/Jul	For need full.
10	8820 R	Stationry for BOM	Registrar	13.7.16	VC	13/Jul	For approval
11	6109 R	Recruitment of Vacant Non-Teaching Post.	Prof.RA.Khan	13.7.16	VC	13/Jul	By hand Saini Sir