

S.No	File No.	Subject	From whom received	Received Date	Sent to	Sent Date	Remark
1	6017/R	Institutional Ethics Committee, DBT	R	1/6/2016	R	12/6/2016	Ok
2	-	GPF/CPF Ledger Cards, Finance Sec.	FO	1/6/2016	FO	12/6/2016	Yes if as per rules
3	4115/R	Rate contract for chemical/Glasswares/Plasticwares etc., Vol-II	FO	4/7/2016	FO	12/6/2016	Why we don't proceed much before the expiry of the contract?
4	8447/R	Appointment of Heads of Various Deptts.	R	5/7/2016	R	12/7/2016	1. Why the file is not put up much before the last date? Please explain 2. Next person be appointed.
5	8462/R	Supply and Installation various works, SMS-DRM (Admin Building-II Floor)	FO	5/7/2016	FO	12/7/2016	Yes if as per rules
6	-	Payment to External Examiners for Dissertation of One Year LL.M. Session 2013-14, Centre of Post Graduate Legal Studies	FO	5/7/2016	FO	12/7/2016	Yes if as per rules
7	6768/R	Maintenance of Instruments, DES	FO	5/7/2016	FO	12/7/2016	Yes if as per rules
8	3181/R	Alluminium partition work in Central Library for SOE	FO	5/7/2016	FO	12/7/2016	Yes if as per rules

9	-	Symposium Kit committee for Ambedkar Jayanti, DAS, SPS	FO	5/7/2016	FO	12/7/2016	where is the adjustment of Account ?
10	3345/R	Irrigation Pipes and Related Materials, GBS	FO	5/7/2016	FO	12/7/2016	Yes if as per rules
11	6781/R	Dr. Shiv shankar, DES - Advance UPCST Project	FO	5/7/2016	FO	12/7/2016	Yes if as per rules
12	5104/R	67/INSPIRE Fellowship/HD&FS/2014	FO	5/7/2016	FO	12/7/2016	Yes if as per rules
13	6338/R	Claim Petition Before Sole Arbitrator, Arbitration case No. 04 of 2013 (M/S. Sun Security Services Vs. BBAU & Another)	R	5/7/2016	FO	12/7/2016	-
14	8738/R	Staff for DCS	R	5/7/2016	R	12/7/2016	Yes if as per rules
15	7505/R	Compassionate Appointment (Against Late Shri Ishwar Chand)	R	5/7/2016	R	12/7/2016	Once VC has approved why files are being sent to him for such things
16	-	One Confidential file in a closed Envelope	COE office	6/7/2016	COE office	12/7/2016	Confidential
17	4799/R	राजभाषा कार्यान्वयन समिति की बैठक	R	6/7/2016	R	12/7/2016	Ok
18	8747/R	Syllabus of five Year Integrated course-2016	R	6/7/2016	R	12/7/2016	Where is the detailed course for AC on 14/7/2016
19	-	RGNF, Mr. Diraj Kumar Ph.D., DAAS	FO	6/7/2016	FO	12/7/2016	Please send him reply

20	8759/R+ 6474/R+ 8381/R	58th meeting of Acad. Council	R	8/7/2016	R	12/7/2016	Ok if as per rules
21	8157/R	Printing/Supply, Exam Sec.	FO	8/7/2016	R	12/7/2016	Yes if as per rules
22	6644/R	Purchase of furniture for new Faculty/Officer/Staff, Store sec.	FO	8/7/2016	FO	12/7/2016	Yes if as per rules but please provide BH & balance
23	8655/R	Maintenance work of Summer Hostel during summer vacation, ADSW/DSW	R	8/7/2016	R	12/7/2016	Ok
24	8755/R	UGC/MRP Research Project, Prof. Rana Pratap Singh, DES	R	8/7/2016	R	12/7/2016	Nominated
25	8664/R	Provision of the Persons with Disabilities	R	8/7/2016	R	12/7/2016	Ok if as per rules
26	8768/R	Complaint of Dr. Nirula, CPGRAM Portal MHRD	R	8/7/2016	R	12/7/2016	Please discuss
27	6843/R	Dr. Nirula Research Scientist 'B', DH	R	8/7/2016	R	12/7/2016	As Ammended
28	8532/R	Complaint of Sh. Harish Chandra Pal & Sh. Ratnesh Chaudhary, (OBC Reservation), Central Lib.	R	8/7/2016	R	12/7/2016	Ok
29	7502/R	Remote Access of E - Resourses	R	8/7/2016	R	12/7/2016	Ok if as per rules
30	8751/R	Request of Dr. R.G.Sonkawade, Ex-Prof., DAP	R	8/7/2016	R	12/7/2016	Ok
31	-	One Confidential file in a closed Envelope	COE office	8/7/2016	COE office	12/7/2016	Confidential

32	8629/R	Extension Letter of Dr. Richa Srivastava, Asstt. Prof. Contract Basis, DAP	R	8/7/2016	R	12/7/2016	NO extension in contract please
33	8365/R	Requirement of Cooler	FO	8/7/2016	FO	12/7/2016	Yes if as per rules
34	5396/R	Payment for M/s Security Solution services, Security sec.	FO	8/7/2016	FO	12/7/2016	FO to make clearcut recommendations
35	7934/R	UPCST Project-Recruitment of Research Assistant	FO	8/7/2016	FO	12/7/2016	Yes if as per rules
36	3247/R	PF of Dr. Beer Singh Bhadauria, Prof. of DAM&S	R	8/7/2016	R	12/7/2016	BOM on 15/07/2016
37	8527/R	Ms. Shweta Goswami (Ph.D. Scholar), DAP	R	8/7/2016	FO	12/7/2016	-
38	4026/R	PF of Dr. Kaman Singh, Prof. of DAM&S	R	8/7/2016	R	12/7/2016	Registrar to make clear cut recommendations
39	8770/R	वि० वि० कैम्पस में भारत संचार निगम लिमिटेड का एक्सचेंज लगाने हेतु	R	11/7/2016	R	12/7/2016	Registrar to please Sign the document immediately
40	8466/R	File for the six months extension of Ph.D. Research Scholars, DHR	R	11/7/2016	R	12/7/2016	Please quote the rules
41	3904/R	Notification/Notice/Order, Acad. Sec. Vol-1	R	11/7/2016	Dr. Priti Saxena	12/7/2016	To please have a look
42	8767/R	Establishment of Satellite Campus of BBAU	R	11/7/2016	R	12/7/2016	A-Yes

43	7475/R	केन्द्रीय पुस्तकालय में सीपित होनी लिपटों का वार्षिक अनुरीक्षणिय अनुबन्ध	FO	11/7/2016	FO	12/7/2016	Yes as per rules
44	-	One confidential file in a closed envelope	COE office	11/7/2016	COE office	12/7/2016	Confidential
45	8665/R	57th Emergent meeting of AC held on 23.06.16	R	11/7/2016	R	12/7/2016	As Ammended
46	8225/R	Transfer of Fellowship, Ph.D., Ram Subhawan Verma, DAC	R	11/7/2016	R	12/7/2016	Ok if as per rules
47	8142/R	Recruitment file DST-SERB Project, Dr. Sudipta Saha, DPHS	R	11/7/2016	R	12/7/2016	OK
48	6742/R	PF of Prof. Sanjay Kr. Deivedi. DCS	R	11/7/2016	R	12/7/2016	Ok if as per rules
49	8745/R	Indoor HT/LT Panel Maintenance Worl	FO	11/7/2016	FO	12/7/2016	Yes if as per rules
50	8713/R	UGC-JRF-SRF, Ms. Namita Gupta, DES	FO	11/7/2016	FO	12/7/2016	Yes if as per rules
51	6392/R	UGC-JRF, Mr. Shamshad Ahmed, DES	FO	11/7/2016	FO	12/7/2016	Yes if as per rules
52	-	Hnorarium File, RCA	FO	11/7/2016	FO	12/7/2016	Yes if as per rules
53	-	ICSSR Fellowship file (payment) - Part-II, DE	FO	11/7/2016	FO	12/7/2016	Yes if as per rules
54	-	One confidential file of Result Notification Dec 2015, Vol-III in a closed envelope	COE office	11/7/2016	COE office	12/7/2016	Confidential
55	-	One confidential file of Result Notification May 2016, Vol-II in a closed envelope	COE office	11/7/2016	COE office	12/7/2016	Confidential

56	8630/R	Institutional Biosafety Committee, DBT	R	11/7/2016	R	12/7/2016	Member nominated
57	8645/R	Guest Faculty Selection Committee for Session-2016-17, M.Tech(CS), UIET	Pi/c (R.)	11/7/2016	R	12/7/2016	Since Dr. Divesh has been appointed Head of the Dept. of Physics & has completed 3 years as Director UIET. Dr. Vipin Saxena is made Director till further orders.
58	-	One confidential file in a closed envelope	COE office	12/7/2016	COE office	12/7/2016	Confidential
59	-	One confidential file Dr. Asha Srivastava, NET-Relaxation in a closed envelope	COE office	12/7/2016	COE office	12/7/2016	Confidential
60	7897/R	T/C PF Payment of DPW-II	FO	12/7/2016	FO	12/7/2016	Yes if as per rules
61	8607/R	Providing the 27% reservation to the OBC candidates in admission for Ph.D./M.Phil/P.G./Diploma/certificate programme (2016-2017)	R	12/7/2016	R	12/7/2016	Ok
62	4101/R	Utilization certificate file	R	12/7/2016	FO	12/7/2016	-

63	8752/R	Certificate for NET Exempted Ph.D. Scholar's, Vol-II	R	12/7/2016	R	12/7/2016	Yes if as per rules
64	5058/R	Proposal for Grant from the VC's Discretionary Fund + 1 File	R	12/7/2016	R	12/7/2016	R/FO please discuss
65	8797/R	Dr. Anjali Verma, DES	R	12/7/2016	Dean DES	12/7/2016	A-Dean for comments please
66	3933/R	P.O.L. Imprest, Vehicle Sec,	FO	12/7/2016	FO	12/7/2016	Yes if as per rules
67	_	Tour of Officials for F.C. Meeting	FO	12/7/2016	FO	12/7/2016	I have no problem but FO must be well prepared with the relevant information as I was embarrassed in the last two meetings.
68	6967/R	Hiring of Taxies-2015, Vh. Sec.	R	12/7/2016	R	12/7/2016	Ok
69	4536/R	Purchase from Project grant	FO	12/7/2016	FO	12/7/2016	Please discuss
70	4026/R	PF of Dr. Kaman Singh, Prof. of DAM&S	R	12/7/2016	R	12/7/2016	Ok if as per rules
71	_	Modified assured career progression scheme of Shri Atul Bajpai, Computer Programmer	R	12/7/2016	FO	12/7/2016	_

72	-	Payment to Manpover providing Agency w.e.f. 17.12.2012 M/s Sri Sai Nath Associates, lucknow	FO	12/7/2016	R	12/7/2016	Rgistrar for comments
73	5020/R	Rquirement of Gaurds/Extra Guards, Security Sec.	R	12/7/2016	R	12/7/2016	अनुमोदित
74	4609/R	Confirmation of Teachers/ Non-Teaching Employees	R	12/7/2016	Dr. R.B.Ra m	12/7/2016	to chair
75	8537/R	Mechanics Lab, UIET	R	12/7/2016	FO	12/7/2016	Yes as per rules