

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	9789R	GRANT IN AID FUND ALLOCATION FOR RCP	RCP	09.06.17	FO/ARF/S OI/SA/SO /ARF	12.07.17	
2	10407R	DR.ASHISH KUMAR MISHRA	DES	22.06.17	ARF/SOF/ SA/SO/AR F/FO/VC	12.07.17	
3	4109R	SERVICING OF M F TRACTOR UP 32 C2 1945	GBS	27.06.17	ARF/SOI/L DC/SO/AR F	12.07.17	
4	9087R	HOSPITALITY EXPENSES OF SC/ST CELL 16-17	R	28.06.17	FO/PS/FO	12.07.17	
5	10397R	CLEANING WORK	GBS	30.06.17	FO/ARF/S OI/SA/SO /ARF	12.07.17	
6	8190R	PROPOSAL FOR MANAGEMENT STUDIES BUILDING	EE	30.06.17	FO/ARF/S OI/SA/SO /ARF	12.07.17	
7	10448R	III RD INTERNATIONAL YOGA DAY & ONE MONTH TRAINING PROGRAMME	yoga	06.07.17	steno/SO /ARF	12.07.17	
8	3807R	SPOKEN ENGLISH PROGRAMME	RCP	06.07.17	ARF/SOI/ SA/SO/AR F	12.07.17	
9	10179R	UGC-START UP RESEARCH GRANT DR. JIWAN SINGH	DES	06.07.17	ARF/SOI/ SA/SO/AR F	12.07.17	
10	8632R	ELECTRICAL MAINTENANCE WORK OF ADMINISRATIVE BLOCK	EE	06.07.17	ARF/SOI/ SA/SO/AR F	12.07.17	

11	7445R	PURCHASE OF UNIVERSITY LIB ITEMS	GBL	07.07.17	STENO/S O/ARF	12.07.17	
12	10304R	REPAIRE DOOR	EE	07.07.17	ARF/SOI/ SA/SO/AR F	12.07.17	
13	7631R	Civil Maintenance work P-2	EE	07.07.17	SA/SO/AR F/FO	12.07.17	
14	7090R	PURCHASE OF RO & WATER COOLER	EE	07.07.17	FO/ARF/S OI/SA/SO /ARF	12.07.17	
15		POST-DOCTORAL FELLOWSHIP DR. SADAF FAREED	HISTORY	07.07.17	STENO/S O/ARF	12.07.17	
16	8301R	medical reimbursement (CSSEIP EMPLOYEES)	CMO	10.07.17	ARF/SOF/ STENO	12.07.17	
17	6992R	Medical reimbursement(Retired Employee)	CMO	10.07.17	ARF/SOF/ STENO	12.07.17	
18	10064R	MEDICAL BILLS OF RETIRED N/T EMPLOYEES	CMO	10.07.17	ARF/SOF/ STENO	12.07.17	
19	4611R	MEDICAL REIMBURSEMENT OF VICE CHANCELLOR	CMO	10.07.17	ARF/SOF/ STENO	12.07.17	
20	6369R	IMPREST MONEY FOR DSW	DSW	10.07.17	ARF/SOF/ STENO	12.07.17	
21	8745R	INDOOR HT/LT MAINTENANCE WORKS	AE(E)	10.07.17	FO/SA/SO /ARF	12.07.17	
22		PAYMENT OF TA BILLS OF V.C PART II	VC	11.07.17	LDC/SO/A RF	12.07.17	
23		FILE OF FOOD AND CATERING COMMITTEE PROF. SHUBHINI A SARAF	VC	12.07.17	D.PHARM A SCI	12.07.17	
24		44TH FINANCE COMITTE MEETING	VC	12.07.17	FO	12.07.17	
25	7645R	GOMTI GALARY DR. NARENDRA KUMAR	DES	12.07.17	FO	12.07.17	

26	9057R	MAINTENANCE WORK OF TYPE-C RESIDENCES	EE	12.07.17	FO	12.07.17	
27		SERB N-PDF DR. OMESH BAJPAI C/O VENKATESH DUTTA (BUDGET HEAD FILE)	DES	12.07.17	ARF	12.07.17	
28		SANITATION PAYMENT OF BBAU SATELLITE CAMPUS AMETHI	FO	12.07.17	SOI	12.07.17	
29		SANITATION PAYMENT FILE OF BBAU	FO	12.07.17	SOI	12.07.17	
30		MANPOWER PAYMENT FILE AMETHI	FO	12.07.17	SOI	12.07.17	
31		REMUNERATION OF CAR SUDARSHAN VERMA	FO	12.07.17	SOI	12.07.17	
32		SERB N-PDF DR. OMESH BAJPAI C/O VENKATESH DUTTA FOR ADVANCE (TOUR ETC)	DES	12.07.17	LDC	12.07.17	
33		INTERNATIONAL CONFERENCE OOPENING OF BANK JOINT ACCOUNT	VC	12.07.17	FO	12.07.17	
34	10248R	DBT PROJECT PROF RAM CHANDRA OPTIMIZATION OF POST METHANATED DISTILLERY EFFLUENT	VC	12.07.17	ARF	12.07.17	
35	6478R	ICSSR DOCTORAL FELLOWSHIP MR. HARIOM	VC	12.07.17	ARF	12.07.17	
36		GUEST FACULTY PAYMENT FILE	VC	12.07.17	ARF	12.07.17	
37	7906R	Hiring of Acturian	VC	12.07.17	FO	12.07.17	
38		UGC-BSR GRANT DR. JAWAHAR LAL HEAD: TRAVEL	DAC	12.07.17	ARF	12.07.17	
39		IMPREST MONEY FOR UNIVERSITY CENTRAL PLACEMENT CELL-BBAU	CPC	12.07.17	STENO	12.07.17	
40		UGC-BSR HEAD: EQUIPMENTS DR. JAWAHAR LAL	DAC	12.07.17	ARF	12.07.17	
41		BREAK DOWN ELECTRICAL FAULT URGENT REPAIRING	AE(E)	12.07.17	SA	12.07.17	
42		CCTV CAMERA AT NEWLY BUILT VC CAMP OFFICE	AE(E)	12.07.17	SA	12.07.17	
43		CHEMICALS/GLASSWARWES ETC	VC	12.07.17	ARF	12.07.17	
44	3402R	INSURANCE RENEWAL FOR VEHICLE	VC	12.07.17	ARF	12.07.17	
45	10287R	MR. RAJVARDHAN,PH.D.SCHOLAR ICSSR FELLOWSHIP	LAW	12.07.17	STENO	12.07.17	
46		PURCHASE OF DELEGTES BAGS PROF. SHUBHINI A SARAF	M PHARMA	12.07.17	FO	12.07.17	
47	8424R	PURCHASE OF KEY BOARD FOR FINANCE SECTION	STORE	12.07.17	FO	12.07.17	