

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	10154R	MEDIA BUDGET DPR OFFICE	H.DMCJ	28.03.17	FO/ARF/S O/SA/AR F /SOF/ARF /FO/DIR MCJ	13.07.17	
2		ADVANCE FOR TECHNICAL SESSIONS LUSCON-2017	DPT	17.04.17	ARF/SO/S TENO/AR F/FO/ARF	13.07.17	
3	4278R	IMPREST MONEY FO ACADEMIC SECTION	R	20.04.17	FO/arf/so /STENO/S O/ARF/F O/ARF	13.07.17	
4		COORDINATOR HONORARIUM TO RCP COORDINATOR	RCP	09.05.17	SO/ARF/F O/ARF/S OII/LDC/S O/ARF/F O/ARF	13.07.17	
5		REPAIR OF PHOTOCOPY MACHINE IN COE OFFICE	STORE	11.05.17	LDC/SO/ ARF/FO/S O/CASHIE R	13.07.17	disposed off
6		PURCHASE OF STAPLIZER FOR DRM	STORE	16.05.17	FO/ARF	13.07.17	
7		TOURISTS AND GREEN SPACES HEALTHIER LIFE STYLE APPROACHES FROM NATURE, PERMISSION FOR NEW A/C OPEN	R	29.05.17	FO/ARF/F O/H PHARMA	13.07.17	

8		HONORARIUM FOR RESOURCE PERSON OF RCA	RCA	07.06.17	ARF/SOI/ SA/SO/A RF/FO/SO /ARF/FO/ ARF	13.07.17	
9		REMUNERATION BILL FOR ESE DEC 2016		07.06.17	ARF/SOI/ LDC/SO/ ARF/FO	13.07.17	
10	9190R	DR. SHIKHA PRUCHASE OF VV-VIS SPECTROPHOTOMETER	DES	07.06.17	FO/ARF/S OF/SA/S O/ARF/F O/HEAD DES	13.07.17	
11	10409R	REQUIREMENT OF AC	DAC	09.06.17	FO/ARF/S OI/ARF/F O/VC	13.07.17	
12		PURCHASE OF HPLC COLUMM	PHARMA	09.06.17	ARF/SOI/ SA/SO/A RF/FO/VC	13.07.17	
13		SALARY FILE FOR RCA STAFF	RCA	16.06.17	FO/ARF/S OF/LDC/S OF/ARF/F O/ARF	13.07.17	
14	9449R	DIESEL FOR DG SET AMETHI CAMPUS	OSD	16.06.17	ARF/SOF/ ARF/FO/ VC	13.07.17	
15		IMPREST MONEY FOR SOCIOLOGY	DOS	22.06.17	STENO/S O/ARF/F O/ARF	13.07.17	

16	7642R	DECORATIVE LIGHTING WORKS ON FOUNDATION DAY CELEBRATIONS	EE	23.06.17	SOI/SA/ARF/FO/VC	13.07.17	
17	5628R	DR.BAL CHANDRA INDO RUSSIAN PROJECT	DAP	23.06.17	FO/ARF/SO/SA/SO/ARF/FO/DR B C YADAV	13.07.17	
18		ELECTRICAL WORKS/SUPPLY FOR BBAU SATELITE CAMPUS AMETHI	OSD	23.06.17	SOI/SA/SO/ARF/FO/VC	13.07.17	
19		DR. JIWAN SINGH (UGC-BSR START UP GRANT (PURCHASING STATIONERY ITEMS)	DES	23.06.17	ARF/SOI/SA/ARF/FO/ARF	13.07.17	
20		LANDSCAPING OF AMBEDKAR BHAWAN	GBS	27.06.17	LDC/SO/ARF/FO/ARF	13.07.17	
21		DR. DEEPTI BARNAWAL	DES	27.06.17	ARF/SOI/SA/ARF/FO/VC	13.07.17	
22	7049R	AMAR JYOTI DAS	DES	27.06.17	STENO/SO/ARF/FO/VC	13.07.17	
23		ONE WEEK NATIONAL AWARENESS COMMITTEE OF BASIC FACILITIES FOR WOMEN	LAW	28.06.16	ARF/SO/SSTENO/SO/ARF/FO/ARF	13.07.17	
24		REPAIRING OF PROJECTOR	DEM	28.06.16	SA/ARF/FO/ARF	13.07.17	

25	10322R	Children Education Allowance SESSION 2017-18 PART-IV	R	28.06.16	SA/SO/A RF/SOI/sa /SO/ARF	13.07.17	
26	10506R	FACULTY DEV. PROGRAMME DR. SUFIYA AHMED	R	28.06.17	ARF/STE NO/ARF/ FO/VC	13.07.17	
27		T/C FILE MAINTENACE OF DG SET AT AMETHI CAMPUS	EE	30.06.17	ARF/SOI/ SA/SO/A RF/FO/VC	13.07.17	
28		PURCHASE THROUGH CARD PAYMENT	GBS	30.06.17	LDC/SO/ ARF/FO/ ARF	13.07.17	
29		SALARY-RCA		03.07.17	fo/R	13.07.17	
30	4671R	इम्प्रेस्ट मनी हि० अधि०	HINDI	03.07.17	STENO/S O/ARF/F O/ARF	13.07.17	
31		IMPREST FOR DAS	DAS	03.07.17	FO/ARF	13.07.17	
32	3104R	IMPREST MONEY FOR REGISTRAR OFFICE	R	06.07.17	FO/ARF	13.07.17	
33	9537R	NOTICE BOARD ON II FLOOR	AR(S&P)	06.07.17	FO/ARF	13.07.17	
34		NUTRITION WEEK CELEBRATION (1ST - 7TH SEPT,2016) WORKSHOP	VC	06.07.17	FO/ARF	13.07.17	
35	915F	IMPREST MONEY FOR DPS	DPS	06.07.17	STENO/S O/ARF	13.07.17	
36		IMPREST DIESAL FOR D.G.SET BBAU	EE	06.07.17	STENO/S O/ARF	13.07.17	
37		REFLING 88-A TONER	STR	06.07.17	LDC/SO/ ARF/FO/S O/CASHIE R	13.07.17	disposed off

38		COUNTRACT WARKERS PAYMENT REGARDING FILE	RCA	06.07.17	SO/ARF/FO/ARF	13.07.17	
39		PHOTOCOPY AND PRINTER	DRM	07.07.17	FO/ARF	13.07.17	
40	8301R	medical reimbursement (CSSEIP EMPLOYEES)	CMO	10.07.17	ARF/SOF/STENO/SO/ARF	13.07.17	
41	4611R	MEDICAL REIMBURSEMENT OF VICE CHANCELLOR	CMO	10.07.17	ARF/SOF/STENO/SO/ARF	13.07.17	
42		COUNTRACUAL STAFF SALARY PAYMENT REGARDING III	VC	11.07.17	FO/ARF	13.07.17	
43	8214R	SPORTS GRAOUND AREA LIGHTING WORKS	VC	11.07.17	FO/ARF	13.07.17	
44	6781R	DR. SHIV KUMER- CONTINGENCY	des	11.07.17	SA/SOF/ARF	13.07.17	
45		REQUIREMENT OF CHEMICALS GLASSWARES & PLASTICWARES GOR FINANCIAL YEAR 2016-17	DPS	11.07.17	SA/SO/ARF	13.07.17	
46		IMPREST MONEY FOR UNIVERSITY CENTRAL PLACEMENT CELL-BBAU	CPC	12.07.17	STENO/s o/arf	13.07.17	
47	10287R	MR. RAJVARDHAN,PH.D.SCHOLAR ICSSR FELLOWSHIP	LAW	12.07.17	STENO/SO/ARF	13.07.17	
48	8424R	PURCHASE OF KEY BOARD FOR FINANCE SECTION	STORE	12.07.17	FO/SO/CASHIER	13.07.17	
49		PAYMENT FOR BOOKS & NEWS PAPER	CGH	13.07.17	LDC	13.07.17	
50	9702R	DR. DEEPTI BARNWAL CONTINGENCY	DES	13.07.17	SA	13.07.17	
51	6315R	PURCHASE OF ELECTRIC MATERIAL	GBS	13.07.17	FO	13.07.17	
52	6919R	Purchase of FYM	GBS	13.07.17	FO	13.07.17	
53		UGC-BSR START UP GRANT PROJECT (UV-VISIBLE SPECTROPHOTOMETER PURCHASE) DR. JIWAN SINGH	DES	13.07.17	SA	13.07.17	
54	3218R	IMPREST MONEY FOR GBS	GBS	13.07.17	STENO	13.07.17	

55	3484r	Diesel for tractor	GBS	13.07.17	STENO	13.07.17	
56		APPROVAL OF SPEAKERS FOR CLASSES OF MORAL STUDIES & AMBEDKAR STUDIES	DEM	13.07.17	LDC	13.07.17	
57	10622R	RAJVARDHAN ICSSR FELLOWSHIP	R	13.07.17	SA	13.07.17	
58	10148R	CONSTRUCTION OF SHED WITH PART AB STUCTURE FOR MCJ	VC	13.07.17	FO	13.07.17	
59	7515R	ANNUAL SPORTS FESTIVAL	VC	13.07.17	FO	13.07.17	
60		PURCHASE OF FURNITURES FOR VARIOUS DEPTT/SECTIONS	VC	13.07.17	ARF	13.07.17	
61		PURCHASE OF NEWSPAPER	I&GB	13.07.17	LDC	13.07.17	
62		ONLINE ENTRANCE TEST	DIT	13.07.17	LDC	13.07.17	
63	10458R	LIBRARY BOOKS OF DPS	LIB	13.07.17	FO	13.07.17	
64	4517R	THE CENTRAL LIBRARY BOOK VENDORS	LIB	13.07.17	FO	13.07.17	
65		WARI DST FELLOWSHIP SILE (TRANSFER OF FELLOWSHIP FUND)	DES	13.07.17	STENO	13.07.17	