

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	4278R	IMPREST MONEY FO ACADEMIC SECTION	R	20.04.17	FO/arf/so/S TEN0/SO/A RF/FO	06.07.17	
2		DR.JOGENDRA KUMAR	CSSEIP	04.05.17	SOF/FO/ARF /SOF/LDC/S O/ARF	06.07.17	
3		TOURISTS AND GREEN SPACES HEALTHIER LIFE STYLE APPROACHES FROM NATURE, PERMISSION FOR NEW A/C OPEN	R	29.05.17	FO/ARF	06.07.17	
4	7090R	PURCHASE OF RO & WATER COOLER	EE	06.06.17	SA/SO/ARF/ fo/ARF/SO/ AE(E)	06.07.17	
5	9190R	DR. SHIKHA PRUCHASE OF VV-VIS SPECTROPHOTOMETER	DES	07.06.17	FO/ARF/SOF /SA/SO/ARF /FO	06.07.17	
6	9789R	GRANT IN AID FUND ALLOCATION FOR RCP	RCP	09.06.17	FO/ARF/SOI /SA	06.07.17	
7	10409R	REQUIREMENT OF AC	DAC	09.06.17	FO/ARF/SOI /ARF	06.07.17	
8	10468R	T/C PF OF SHRI AJAY LAL	ARE	09.06.17	ARF/SOII/LD C/ARF/FO/A RF/SOI/LDC	06.07.17	
9		NATIONAL SCIENCE DAY	DAAS	12.06.17	FO/ARF/STE NO/SO/ARF	06.07.17	
10	8762R	ELECTRICAL MAINTENANCE WORK OF HELATH CENTRE	EE	13.06.17	FO/ARF/so/ SA/SO/ARF	06.07.17	

11	6828R	special lecture of Msc. & Ph.D.	DEM	14.06.17	LDC/SO/ARF	06.07.17	
12	10450R	PERFORMANCE OF BOOKLET TO SUBMISSION OF (MHRD)	RSO	15.06.17	ARF/SOF/SA /ARF/FO/AR F/SO	06.07.17	
13	9449R	DIESEL FOR DG SET AMETHI CAMPUS	OSD	16.06.17	ARF/SOF/AR F	06.07.17	
14	10407R	DR.ASHISH KUMAR MISHRA	DES	22.06.17	ARF/SOF/SA /SO/ARF	06.07.17	
15		IMPREST MONEY	DAAS	22.06.17	FO/ARF/STE NO/SO/ARF	06.07.17	
16	5628R	DR.BAL CHANDRA INDO RUSSIAN PROJECT	DAC	23.06.17	FO/ARF/SO/ SA/SO/ARF/ FO	06.07.17	
17		ELECTRICAL WORKS/SUPPLY FOR BBAU SATELITE CAMPUS AMETHI	OSD	23.06.17	SOI/SA/SO/ ARF	06.07.17	
18		CHEMICALS GLASSWARES ETC	DES	23.06.17	ARF/SOI/SA /SO/ARF/FO	06.07.17	
19	3342R	IMPREST MONEY OF PETROL FOR BUSH CUTER	GBS	27.06.17	STENO/ARF/ FO/ARF/SO/ CASHIER	06.07.17	
20		LANDSCAPING OF AMBEDKAR BHAWAN	GBS	27.06.17	LDC/SO/ARF /FO	06.07.17	
21	6927R	IMPREST MONEY	SS	27.06.17	STENO/ARF/ FO/ARF/SOI /CASHIER	06.07.17	disposed off

22	3152R	OPERATION AND MAINTENANCE OF CENTRAL AC PLANT OF AUDITORIUM	EE	27.06.17	ARF/SO/SA/SO/ARF	06.07.17	
23	7049R	AMAR JYOTI DAS	DES	27.06.17	STENO/SO/ARF/FO	06.07.17	
24		IMPREST MONEY	DAPS	27.06.17	STENO/ARF/FO/ARF/SOI/CASHIER	06.07.17	disposed off
25		COMMITTEE OF BASIC FACILITIES FOR WOMEN	LAW	28.06.16	ARF/SO/STENO/SO/ARF	06.07.17	
26	10322R	Children Education Allowance SESSION 2017-18 PART-IV	R	28.06.16	SA/SO/ARF/SOI	06.07.17	
27	10506R	FACULTY DEV. PROGRAMME DR. SUFIYA AHMED	R	28.06.17	ARF/STENO/ARF/FO	06.07.17	
28	7639R	REQUIREMENT FOR RENTED LED WALL FOR FOUNDATION DAY	VC	28.06.17	ARF/FO/ARF/SOI	06.07.17	
29	8745R	INDOOR HT/LT PANEL MAINTENANCE WORKS	EE	28.06.17	FO/ARF/SOF/SA/SO/ARF	06.07.17	
30	10578R	IMPREST R-OFFICE	R	29.06.17	FO/ARF/SOII/CASHIER	06.07.17	
31	7152R	GPF/CPF ADVANCE/WITHDRAWAL NON-TEACHING PART-IV	VC	29.06.17	FO/ARF/SOI/STENO	06.07.17	
32	7401R	AMC OF WATER COOLER & WATER PURIFIERS-P-II	VC	30.06.17	FO/ARF/SOI/SA	06.07.17	
33	7176R	GUEST FACULTY FOR Ph.D COURSE (COMPUTER)	DEM	30.06.17	LDC/SO/ARF	06.07.17	
34	6478R	ICSSR DOCTORAL FELLOWSHIP MR. HARIOM	DLIS	30.06.17	ARF/SOII/STENO/SO/ARF	06.07.17	

35	10397R	CLEANING WORK	GBS	30.06.17	FO/ARF/SOI /SA	06.07.17	
36		T/C FILE MAINTENACE OF DG SET AT AMETHI CAMPUS	EE	30.06.17	ARF/SOI/SA /SO/ARF	06.07.17	
37	3345R	IRRIGATION PIPES AND RELATED MATERILAS	GBS	30.06.17	LDC/SO/ARF	06.07.17	
38	8190R	PROPOSAL FOR MANAGEMENT STUDIES BUILDING	EE	30.06.17	FO/ARF/SOI /SA	06.07.17	
39	4671R	इम्प्रेस्ट मनी हि० अधि०	HINDI	03.07.17	STENO/SO/ ARF	06.07.17	
40	3402R	INSURANCE RENEWAL FOR VEHICLE	VEHICLE	03.07.17	LDC/SO/ARF /FO	06.07.17	
41		PAYMENT FOR LUNCH ON 14 APRIL 2017 ON THE OCCASION AMBEDKAR JAYANTI	VC	03.07.17	ARF/SOI/CA SHIER	06.07.17	disposed off
42		PAYMENT OF LUNCH ON THE OCCASION OF BBAU	VC	03.07.17	ARF/SOI/CA SHIER	06.07.17	
43		AMBEDKAR JAYANTI (13-14 APRIL,2017)	VC	03.07.17	arf/SOI/CAS HIER	06.07.17	
44		LUNCH FOR STUDENT INTERNATIONAL SEMINAR 13-14 APRIL 2017	VC	03.07.17	FO/ARF/SOI /CASHIER	06.07.17	disposed off
45	3401R	REGUEST FOR MOSQUITO NETTING TO COVER WINDOUS OF CGH	VC	03.07.17	ARF/SO/EE	06.07.17	
46	7515R	ANNUAL SPORTS FESTIVAL	VC	03.07.17	FO/ARF/SO/ CASHIER	06.07.17	disposed off
47	4885R	LAB EQUIPMENT PURCHASE+ 4 FILE ATTACHED DR. BAL CHANDRA YADAV	DAP	03.07.17	ARF/FO	06.07.17	
48	6808R	MAINTENACE OF LAB & STORE	VC	03.07.17	ARF/SOI/H DBT	06.07.17	
49		DD REGARDING FILE	COE	03.07.17	FO/ARF/SO/ CASHIER	06.07.17	disposed off

50		PAYMENT FOR FRONTIERS IN MICROBIOLOGY (PROF. RAM CHANDRA)	DEM	03.07.17	ARF/FO	06.07.17	
51	9615R	ADDITION/ALTERATION IN SITING CHAMBER OF DR. NARENDRA KUMAR	VC	03.07.17	FO/ARF	06.07.17	
52		277/ONLINE ENTRANCE TEST 2017	VC	03.07.17	FO/ARF	06.07.17	
53	10448R	III RD INTERNATIONAL YOGA DAY & ONE MONTH TRAINING PROGRAMME	yoga	06.07.17	steno	06.07.17	
54		IMPREST MONEY FOR FINANCE	FINANCE	06.07.17	STENO/SO/ ARF	06.07.17	
55	3104R	IMPREST MONEY FOR REGISTRAR OFFICE	R	06.07.17	FO	06.07.17	
56		CUEST/CONTRACT TEACHER EXAMATION REGARDING	VC	06.07.17	ARF	06.07.17	
57	9537R	NOTICE BOARD ON II FLOOR	AR(S&P)	06.07.17	FO	06.07.17	
58		DR NEELAM MEDICAL OFFICER SATELLITE CAMPUS TIKARMAFI AMETHI	FW	06.07.17	SO/ARF	06.07.17	
59		DR.ASHISH KUMAR MISHRA	VC	06.07.17	ARF	06.07.17	
60	7968R	VIVA-VOCE	VC	06.07.17	FO	06.07.17	
61		NUTRITION WEEK CELEBRATION (1ST - 7TH SEPT,2016) WORKSHOP	VC	06.07.17	FO	06.07.17	
62	8377R	CONSTRUCTION OF MAIN GATE NEAR SIDDHARTHA B.H	EE	06.07.17	FO	06.07.17	
63	915F	IMPREST MONEY FOR DPS	DPS	06.07.17	STENO	06.07.17	
64	3807R	SPOKEN ENGLISH PROGRAMME	RCP	06.07.17	ARF	06.07.17	
65	4592R	AMC OF FIRE SYSTEM	VC	06.07.17	ARF	06.07.17	
66	3222R	PF OF SHRI A K MAURYA DEPUTY REGISTRAR	VC	06.07.17	ARF	06.07.17	
67		UGC-START UP RESEARCH GRANT (CONSUMABLE)	VC	06.07.17	ARF	06.07.17	
68		PROCUREMENT OF MEDICINES FOR HEALTH CENHTRE	VC	06.07.17	ARF	06.07.17	
69		ADVANCE FOR PROCTOR OFFICE	VC	06.07.17	ARF	06.07.17	
70		GUEST HOUSE PAYMENT 2011	VC	06.07.17	ARF	06.07.17	
71	10179R	UGC-START UP RESEARCH GRANT DR. JIWAN SINGH	DES	06.07.17	ARF	06.07.17	

72	7645R	GOMTI GALARY DR. NARENDRA KUMAR	VC	06.07.17	ARF	06.07.17	
73		LDC SALARY FILE (RCA)	RCA	06.07.17	ARF	06.07.17	
74		UGC-BSR START UP GRANT PROJECT (PURCHASE OF AC)	DES	06.07.17	SA	06.07.17	
75	9464R	PURCHASE OF LON ELECTRODE	DEM	06.07.17	ARF	06.07.17	
76		IMPREST DIESAL FOR D.G.SET BBAU	EE	06.07.17	STENO	06.07.17	
77		HEAD OF EXPENDITURE: FELLOWSHIP DR. ALOK KUMAR SINGH	DAC	06.07.17	SA	06.07.17	
78		REFLING 88-A TONER	STR	06.07.17	LDC	06.07.17	
79		CONTRACT WARKERS PAYMENT REGARDING FILE	RCA	06.07.17	SO/ARF	06.07.17	
80		CONTRACT WARKERS PAYMENT REGARDING FILE II	RCA	06.07.17		06.07.17	
81	10248R	DBT PROJECT PROF RAM CHANDRA OPTIMIZATION OF POST METHANATED DISTILLERY EFFLUENT MAN POWER PROF. RAM CHANDRA	DBT	06.07.17	FO	06.07.17	
82	8632R	ELECTRICAL MAINTENANCE WORK OF ADMINISRATIVE BLOCK	EE	06.07.17	ARF	06.07.17	
83		FULL TIME RESEARCH STAFF, PART TIME ASSISTANCE/HIRING CHARGES	DE	06.07.17	SA	06.07.17	
84	493F	FC MEETING ADVANCE/ADJUSTMENT	FW	06.07.17	ARF	06.07.17	
85	10123R	STUDY TOUR M.SC. ZOOLOGY, SEMESTER-4	DAAS	06.07.17	ARF	06.07.17	
86		ADVANCE OF COE OFFICE CONFERENCE WORKSHOP	COE	06.07.17	LDC	06.07.17	
87		GUEST FACULTY PAYMENT FILE DR. SURINDER KUMAR	DAS	06.07.17	LDC	06.07.17	
88		HONORARIUM NMEICT PROJECT	MC	06.07.17	ARF	06.07.17	
89	6315R	PURCHASE OF ELECTRIC MATERIAL	VC	06.07.17	ARF	06.07.17	
90	10536R	REGARDING OFFICE ACCESSORIES (COMPUTER SYSTEM,PRINTER,UPS,TABLE,CHAIR,KEYBOARD,ETC.)	STORE	06.07.17	FO	06.07.17	
91		DR. M K PANDAY SALARY CERTIFICATE-REGARDING	DMCJ	06.07.17	LDC	06.07.17	
92	3294R	TELEPHON CORISPONDENCE BBAU/09	AR(T)	06.07.17	FO	06.07.17	
93		GUEST FACULTY BBAU SATELLITE CAMPUS , AMETHI (ON CONTRACT)	FW	06.07.17	ARF	06.07.17	

94	6860R	PURCHASE OF COLOURED XEROX MACHINE	STORE	06.07.17	SA	06.07.17	
95	8265R	FUIRTER BEAUTIFICATION OF RCABOYS HOSTEL	RCA	06.07.17	ARF	06.07.17	
96		IMPREST MONEY FOR DRM MBA(RM)	MBA	06.07.17	STENO	06.07.17	