

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	10665/R	Tour Programme of BOM Members (22/07/2017)	R	13/07/2017	R	20/07/2017	Yes as per rules.
2	7152/R	GPF/CPF Advance/Withdrawal, Non Teaching - Part IV	R	14/07/2017	R	20/07/2017	In financial matter no cutting is allowed please. Please let me know reason for cutting/over write
3	10537/R	T/C Constitution of BOM IV	R	17/07/2017	R	20/07/2017	Please give details of 'A' at PP with all the papers.
4	10446/R	Medical Reimbursement for Non-Teaching Staff	FO	18/07/2017	FO	20/07/2017	Ok as per rules.
5	-	UGC-BSR Grant (Head: Contingencies)- Dr. Jawahar, DAC	FO	19/07/2017	FO	20/07/2017	Yes if as per rules.
6	-	Head of Expenditure: Fellowship, Dr. Alok Kumar Singh, DST-Inspire Faculty, DAC	FO	19/07/2017	FO	20/07/2017	Yes if as per rules.
7	-	277/Online Entrance Test/Examination/Examination Centre/DIT/17	FO	19/07/2017	FO	20/07/2017	Yes if as per rules.

8	8190/R	Proposal for Management Studies Building 5(550)/2015 Part-2	FO	19/07/2017	FO	20/07/2017	XEN/FO certify that the work and payment are in order & as per rules.
9	-	Honorarium for Resource Person of RCA (94/RCA/2015)	Director, RCA	19/07/2017	FO	20/07/2017	For N/A
10	3043/R	Social Science Journal Printing (Prof. NMP Verma, Deptt. of Economics)	Prof. NMP Verma	19/07/2017	FO	20/07/2017	-
11	-	T/c P.F. of Shri SN Abbas, Section Officer	AR (Estt.)	19/07/2017	R	20/07/2017	Yes if as per rules.
12	8214/R	Sports Ground Area Lighting Works 5(24)2016/Elect-Engineering Section	FO	19/07/2017	FO	20/07/2017	Let Dr. Manoj give certificate that thing are in order.
13	6369/R	Imprest Money, DSW	FO	19/07/2017	FO	20/07/2017	Ok if as per rules.
14	10697/R	PF of Dr. Anand Prakash, Lecturer, Biotechnology,	R	20/07/2017	R	20/07/2017	Ok if strictly as per rules.

15	10681/R	Purchase of Kit for BOM Members Meeting Scheduled on 22/07/2017- Acad. Section	FO	20/07/2017	FO	20/07/2017	Ok if as per rules, but it would be better how the committee throught of Trolley Bads.
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