

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	6843/R	Dr. Nirula, Research Scientist 'B' Department of History	R	14/07/2017	R	26/07/2017	Ok, Hope it is as per rules.
2	10555/R	ICC- Estt. Section	R	18/07/2017	R	26/07/2017	-
3	-	Nutrition Week Celebration (1st -7th Sept., 2016) Workshop-SHS	FO	19/07/2017	FO	26/07/2017	A-Ok if as per rules.
4	-	Proposal for Collaboration in Organizing International Seminar on BRICS, BBAU & GIDS- Prof. NMP Verma	Prof. NMP Verma	21/07/2017	Prof. NMP Verma	26/07/2017	Rs. One Lakh provided name of the .. Is member of co-sponser.
5	-	Proposal for Intercom Facility/EPABX at VC Residence & Camp Office-Vehicle & Telephoen Section	FO	21/07/2017	FO	26/07/2017	Ok if as per rules.
6	7357/R	RFID and Library Automation + File Tender Documents -GBL	FO	21/07/2017	R	26/07/2017	Ok
7	10287/R	ICSSR Fellowship (Mr. Rajvardhan, Ph.D Scholar, Department of Law)	FO	21/07/2017	FO	26/07/2017	Ok if as per rules.

8	5412/R	Purchase of Sanitary Items Part-II - Sanitation Section	FO	21/07/2017	FO	26/07/2017	Ok if as per rules.
9	6781/R	Contingency, CST-UP (Dr. Shiv Shankar, DES)	FO	21/07/2017	FO	26/07/2017	Yes if as per rules.
10	-	Project Fellowship of Dr. Anand Pratap Singh, Research Associate, ICSSR Sponsered Project, New Delhi (570/DPS/BBAU)	FO	21/07/2017	FO	26/07/2017	Yes if as per rules.
11	10397/R	Cleaning Work- GBS	FO	21/07/2017	FO	26/07/2017	Yes if as per rules.
12	10421/R	QIP Short Term Course at BHU, Varanasi- Dr. G. Sunil Babu, DBT	FO	21/07/2017	FO	26/07/2017	I think it is minor amount & may be pain as per rules.
13	8592/R	T/c PF of Ms. Anita Tiwari, Tech. Asstt., DAPS (Reg: LTC)	R	24/07/2017	R	26/07/2017	Yes if as per rules.
14	5063/R	तिमाही प्रगति रिपोर्ट (6B)- हिंदी प्रकोष्ठ	R	24/07/2017	R	26/07/2017	-
15	10398/R	MHRD/UGC Correspondence-Academic Section	R	24/07/2017	RSO	26/07/2017	Please do the needful Immediatel y.

16	10404/R	National Conference on Relevance of Ranganathan Philosophy in Digital India on 12-13th August, 2017 (NCRRPDI-2017)- DLISc.	Secretary, NCRRPDI-2017	24/07/2017	Secretary, NCRRPDI-2017	26/07/2017	As ammended .
17	-	Committee Aproval for Guest FaCulty- M.Tech (CS), CET (UIET)	Rectt. Cell	24/07/2017	Dean, SPS	26/07/2017	Deans has authorised to do the needful. Please see minutes of the Head & Deans.
18	8294/R	Contractual Faculties Payment-Finance Section	R	24/07/2017	FO	26/07/2017	-
19	8190/R	Proposal for Management Studies Building 5(550)/2015 Part-2	FO	24/07/2017	FO	26/07/2017	Ok if as per rules.
20	8377/R	Construction of Main Gate near Siddartha Boys Hostel 5(601)/2016	FO	24/07/2017	FO	26/07/2017	Yes if as per rules.

21	-	Social Science Congress-2015, 2016 - Prof. NMP Verma, Coordinator	Prof. NMP Verma	24/07/2017	Prof. NMP Verma	26/07/2017	Needs discuss.
22	10661/R	Discontinue the BBAU LLB (H) Course for the session 2017-18- DHR	Head, DHR	24/07/2017	Head, DHR	26/07/2017	Please discuss.
23	-	Appointment of Warden- DSW (W)	DSW (W)	25/07/2017	DSW (W)	26/07/2017	Ok
24	-	UGC-BSR Start Up Grant Project (UV-Visible Spectrophoto Meter Purchase)- Dr. Jiwan Singh, DEM	FO	25/07/2017	FO	26/07/2017	Yes if as per rules.
25	-	SERB N-PDF: File No. PDF/2016/002185 For Advance (Tour etc.)- Dr. Omesh Bajpai C/o Dr. Venkatesh Dutta, DES	FO	25/07/2017	FO	26/07/2017	Yes if as per rules.
26	-	SERB N-PDF: File No. PDF/2016/002185 For Advance (Budget Head File)- Dr. Omesh Bajpai C/o Dr. Venkatesh Dutta, DES	FO	25/07/2017	FO	26/07/2017	Yes if as per rules.
27	10735/R	Correspondence with NCSC, New Delhi R-Office	R	25/07/2017	R	26/07/2017	-
28	10392/R	Advertisement for Project Assistant 9SERB-DST)- Dr. Jiwan Singh, DES	R	25/07/2017	Prof. RB Ram	26/07/2017	Please see.

29	3152/R	Operation and Maintenance of Central AC Plant of Auditorium 5(507)/14	FO	25/07/2017	FO	26/07/2017	Yes if as per rules.
30	4109/R	Service of MF Tractor UP 32 CZ 1945- GBS	FO	25/07/2017	FO	26/07/2017	अनुमोदित अगर नियमानुसार है
31	6688/R	Puraskar Yojana- Hindi Cell	R	25/07/2017	R	26/07/2017	अनुमोदित।
32	10734/R	T/c PF of Shri S.N. Abbas, Section Officer (Reg: NOC Passport)	R	26/07/2017	SO (Estt.)	26/07/2017	(By Hand)
33	-	Renovation of Male & Female Toilet IInd Floor, SES Building- Prof. Ram Chandra			FO	26/07/2017	Ok if as per rules.
34	6441/R	Increment File - Non-Teaching	FO	26/07/2017	R	26/07/2017	Ok if as per rules.
35	-	File No. 50 (One File)	COE Office	26/07/2017	COE Office	26/07/2017	-