

<b>S.No</b>	<b>File.No</b>	<b>Subject</b>	<b>From whom Received</b>	<b>Received Date</b>	<b>Sent to</b>	<b>Sent Date</b>	<b>Remarks</b>
1	10529/R	Request for Providing the Grade Sheet/Marks Sheet of Pre-Ph.D Course work of Research Scholars of DES	R	16/06/2017	AR (Acad.)	03.07.2017	-
2	8952/R	Requirement of White Board- DRM	FO	29/06/2017	FO	03.07.2017	Please put up main file.
3	-	Lunch for Student International Seminar 13-14 April, 2017-YGH	FO	29/06/2017	FO	03.07.2017	Yes if as per rules.
4	-	Payment of Lunch on the Occasion of Babasaheb Bhimrao Ambedkar Jayanti-SBH	FO	29/06/2017	FO	03.07.2017	Yes if as per rules.
5	-	Ambedkar Jayanti (13th-14th April, 2017)- Travel (File No. 184/DL/BBAU/17)	FO	29/06/2017	FO	03.07.2017	Yes if as per rules.
6	10213/R	Requirement of 02 Ton AC 01 nos. for Research Lab-209, DBT- Dr. DR Modi, Lab Incharge, DBT	FO	29/06/2017	FO	03.07.2017	Let the grant comes.
7	-	Payment for Lunch on 14th April, 2017 on the Occasion Ambedkar Jayanti- CGH	FO	29/06/2017	FO	03.07.2017	Yes if as per rules.
8	-	Air Conditioning of Large Class- DRM	FO	29/06/2017	FO	03.07.2017	Ok

9	3263/R	Yashodhra Girls Hostel regarding White Wash of Hostel-Engg. Section 5(370)/2014 Part-2	FO	29/06/2017	FO	03.07.2017	अनुमोदित अगर नियमानुसार है ।
10	-	Purchase of Computer System for Reception Counter- STR	FO	29/06/2017	FO	03.07.2017	A-Ok if as per rules.
11	-	Requirement of One Refrigerator- CGH	FO	29/06/2017	FO	03.07.2017	Yes if as per rules, Out of Hostel Funds.
12	6808/R	Maintenance of Lab & Store- DBT	FO	29/06/2017	FO	03.07.2017	Yes if as per rules.
13	10356/R	Academic Activity file of Dr. Sutanu Maji, Asstt. Professor, DAPS (Horti.) for attending Internation Conference-2017	FO	29/06/2017	FO	03.07.2017	Ok
14	6630/R	For Fees Refund to Toppers- DRM + 9601/R Fee Reimbursed-DIT	FO	29/06/2017	FO	03.07.2017	Please discuss.
15	10218/R	Field Station-DES	FO	29/06/2017	FO	03.07.2017	Ok if Strictly as per rules, FO to ensure.

16	7515/R	Annual Sports Festival-Sport Section	FO	29/06/2017	FO	03.07.2017	Yes if Strictly as per rules.
17	-	Payment for Lunch on the Ocasion of Babasaheb Bhimrao Ambedkar Jayanti 14th April, 2017- Kanishka Boys Hostel	FO	29/06/2017	FO	03.07.2017	Yes if as per rules.
18	7645/R	Gomit Gallery- Dr. Narendra Kumar, DES	Dr. Narender Kumar, DES	29/06/2017	Dr. Narender Kumar, DES	03.07.2017	As NCSC has travel to do this work, please asked their refund the amout immediel ty.
19	10539/R	Microsoft Software Asset Management (SAM) Programme at BBAU- Director, CC	Director, CC	29/06/2017	Director, CC	03.07.2017	Ok if as per rules.
20	-	Advance for Sample Analysis, SERB, DST-Project, New Delhi- Prof. Ram Chandra, PI	FO	30/06/2017	FO	03.07.2017	Yes if as per rules.

21	8724/R	Application for CAS Promotion from Associate Professor to Professor (Dr. Shashi Kumar, Asso. Professor, DHR & DL, SLS)	Prof. Ripu Sudan Singh	30/06/2017	Dr. RB Ram	03.07.2017	-
22	-	Associate Professor- History (File No. 40/Confid./Rectt Cell/BBAU/2017)	Rectt. Cell	30/06/2017	Rectt. Cell	03.07.2017	-
23	-	Assistant Professor- History (File No. 03/Confid./Rectt Cell/BBAU/2017)	Rectt. Cell	30/06/2017	Rectt. Cell	03.07.2017	-
24	9615/R	Position of Sitting Chamber (Dr. Narendra Kumar, DES) 5(625)/2016	FO	30/06/2017	FO	03.07.2017	Ok if Strictly as per rules.
25	-	Assistant Professor- Department of Biotechnology (File No. 16/Confid./Rectt Cell/BBAU/2017)	Rectt. Cell	30/06/2017	Rectt. Cell	03.07.2017	-
26	-	Entrance Test-2017 (1159/VCS/17) in sealed envelop	Prof. RA Khan	30/06/2017	Prof. SK Bhatnagar	03.07.2017	-
27	-	Two File in Closed Envelop (File No. 354,314)	COE Office	30/06/2017	COE Office	03.07.2017	
28	-	277/Online Entrance Test/Examination/Examination Centre/DIT/17	Prof. RA Khan	03.07.2017	FO	03.07.2017	-
29	-	63rd Indian Library Association Conference- DLISc.			FO	03.07.2017	-

30	8309/R	GPF (Advance & Withdrawal) Teaching & Non Teaching Part- IV			FO	03.07.2017	Ok if Strictly as per rules.
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