

| S.No | File.No | Subject | From whom Received | Received Date | Sent to | Date | REMARKS |
|------|---------|---|--------------------|---------------|----------------------------|----------|--------------|
| 1 | | LED STREET LIGHT FROM CENTRAL LIBRARY TO GATE NO.3 | EE | 24.04.18 | FO/SOI/ARF /FO/ARF/SOI/ARF | 11.07.18 | |
| 2 | | STREET LIGHT MAINTENACE WORKS | EE | 09.05.18 | FO/ARF/SOI /SA//ARF | 11.07.18 | |
| 3 | 12327R | REQUIREMENT OF TWO U IT OF CONDUCTOMETRE AND PH METER DR. ANJANI KUMAR TIWARI | R | 29.05.18 | FO/ARF/SOI /UDC/ARF | 11.07.18 | |
| 4 | | ADVANCE MONEY FOR DAAS | DAAS | 31.05.18 | FO/ARF/SOI /UDC/ARF | 11.07.18 | |
| 5 | 12367R | HONORARIUM AS COORDINATOR PROF. BC YADAV | R | 05.06.18 | FO/ARF/SOI I/SA/UDC/ARF | 11.07.18 | |
| 6 | 12308R | CLEANING OF WATER TANKS IN BBAU CAMPUS.+ 4853R | EE | 21.06.18 | FO/ARF/SOI /SA/ARF/SOI/SA | 11.07.18 | |
| 7 | 10969R | NAD (NSDL) FILE NATIONAL ACADEMIC DEPOSITORY | COE | 21.06.18 | ARF/SOI/UDC/ARF | 11.07.18 | |
| 8 | 9056R | IMPREST MONEY FOR DEAN SPS | DAC | 03.07.18 | ANKIT/ARF | 11.07.18 | |
| 9 | 4207R | PF OF SHRI D.JAYA BALACHANDRAN | R | 03.07.18 | FO/VC | 11.07.18 | BY HAND |
| 10 | | DD REGARDING FILE FOR COE OFFICE | COE | 03.07.18 | ARF/SOI/CASHIER | 11.07.18 | disposed off |
| 11 | 11285R | PARTICIPATION & INVITED TALK 105TH INDIAN SCIENCE CONGRESS(ISCA) | VC | 03.07.18 | FO/ARF/SOI /CASHIER | 11.07.18 | disposed off |
| 12 | 3575r | Dr. Rima kumari -pdf overhead charges | VC | 03.07.18 | ARF/SOI/CASHIER | 11.07.18 | disposed off |
| 13 | 12355R | AMC OF RO WATER TREATMENT PLANTS + ONE FILE | R | 03.07.18 | SA/ARF/SOI /ARF | 11.07.18 | |

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| 14 | 6045R | PURCHASE OF NEW DG SET | AE(E) | 05.07.18 | FO/ARF/SOI /SA | 11.07.18 | |
| 15 | 11203R | DR. RIMA KUMARI CSIR SENIOR RESEARCH ASSOCIATESHIP | DES | 05.07.18 | ANKIT/arf | 11.07.18 | |
| 16 | 3342R | IMPREST MONEY OF PETROL FOR BUSH CUTER | GBS | 09.07.18 | ANKIT/ARF | 11.07.18 | |
| 17 | 12002R | LTC PROF GOVIND JI PANDEY | R | 09.07.18 | ANKIT/arf | 11.07.18 | |
| 18 | 11979R | LTC PROF.SHASHIKANT PANDEY (HOME TOWN CONVERTED TO NER) | R | 09.07.18 | ANKIT/arf | 11.07.18 | |
| 19 | 12352R | REQUIREMENT OF LAW TEMPERATURE REFRIGERATOR (-20.C) IN CHEMICAL RESEARCH LABORATORIES | DAC | 09.07.18 | SA/ARF | 11.07.18 | |
| 20 | 12510R | BREAK DOWN (ELECTRICAL FAUTT) URGENT REPAIRING | VC | 10.07.18 | ARF/SOI/EE | 11.07.18 | |
| 21 | 12427R | LTC FOR SHRI PHOOL CHANDRA PS | R | 10.07.18 | ANKIT/ARF | 11.07.18 | |
| 22 | 12353R | REQUIREMENTS OF FUME HOOD IN CHEMICAL RESEARCH LABORATORIES DR.JAWAHAR LAL | DAC | 10.07.18 | ARF | 11.07.18 | |
| 23 | 12127R | LIGHTING CONDUCTOR REQUIREMENTS | R | 11.07.18 | FO | 11.07.18 | |
| 24 | 12328R | MAINTENANCE OF UIET | R | 11.07.18 | SA | 11.07.18 | |
| 25 | 12004R | LTC PROF.GOPAL SINGH | R | 11.07.18 | ANKIT | 11.07.18 | |
| 26 | 11848R | DR. C.B ZAIDI POST DR. AMBEDKAR CHAIR | R | 11.07.18 | UDC | 11.07.18 | |
| 27 | 11558R | CAUTION MONEY FOR BLIS | R | 11.07.18 | ANKIT | 11.07.18 | |
| 28 | 624F | IMPREST MONEY FOR DAP | DAP | 11.07.18 | ANKIT | 11.07.18 | |
| 29 | 12080R | IVTH INTERNATIONAL YOGA DAY -2018 1 DAY -2018 | SPORTS | 11.07.18 | ARF | 11.07.18 | |
| 30 | | EQUIPMENT/INSTRUMENT REPAIRING DR. JIWAN SINGH | VC | 11.07.18 | FO | 11.07.18 | |
| 31 | | PROCUSMENT OF MICROVOLUME SPECTROPHOTOMETER/FLUROMETER | ZOOLOGY | 11.07.18 | SA | 11.07.18 | |
| 32 | | MAINTENANCE OF HPLC (HIGH PERFORMANCE LIQUID CHROMATOGRAPHY) | DAAS | 11.07.18 | SA | 11.07.18 | |
| 33 | | ADVANCE FILE FOR DAAS | DAAS | 11.07.18 | ARF | 11.07.18 | |
| 34 | | REFUND OF SERVICE TAX | FINANCE | 11.07.18 | ARF | 11.07.18 | |

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| 35 | 12527R | LTC PF OF SHRI RAVI SHANKAR KUMAR (FINANCE SECTION) | R | 11.07.18 | ANKIT | 11.07.18 | |
| 36 | 10926R | ICSSR POST-DOCTORAL FELLOWSHIP DR. AMIT KUMAR | R | 11.07.18 | ANKIT | 11.07.18 | |
| 37 | 4885R | BRNS DAE PROJECT MAIN FILE TITLE OF PROJECT : PREPARATION & PROPERTIES OF NANO SIZED AND ORTHOFERRITE OXIDE AND THEIR RELEVANCE AS GAS SENOR | DAP | 11.07.18 | SA | 11.07.18 | |
| 38 | 10925R | ICSSR POST DOCTORAL FELLOWSHIP DR. PRASHANT CHAUDHARY | SOCIOLOGY | 11.07.18 | ANKIT | 11.07.18 | |
| 39 | | ICSSR RESEARCH PROJECT (PROF.S.NAYAR) | DE | 11.07.18 | SA | 11.07.18 | |
| 40 | | ADJUSTMENT OF RS. 10000/- PROF. MADHULIKA DUBE | STATISTICS | 11.07.18 | ANKIT | 11.07.18 | |
| 41 | 8894R | POST-DOC FELLOWSHIP DR JAVEED AHMAD BHAT | DPS | 11.07.18 | ANKIT | 11.07.18 | |
| 42 | | WIFI FACILITY FOR OSD AMETHI | OSD | 11.07.18 | FO | 11.07.18 | |
| 43 | 12442R | DBT RAMALINGASWAMI FELLOWSHIP | R | 11.07.18 | FO | 11.07.18 | |
| 44 | 3675R | GUNNER FOR HON'BLE VC | R | 11.07.18 | UDC | 11.07.18 | |
| 45 | | PROPOSAL FOR INSTALLATION OF WATER FACILITY FOR STUDENTS AT THE UNIVERSITY PLAY GROUND | VC | 11.07.18 | EE | 11.07.18 | |
| 46 | 005/dz/b bau | related to laboratory upgration dr. abha mishra prt-2 | VC | 11.07.18 | EE | 11.07.18 | |
| 47 | 7178R | PURCHASE OF FYM FOR ROSE GARDEN | R | 11.07.18 | UDC | 11.07.18 | |