

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	REMARKS
1		SALARY RELEASE FILE FOR ICMR-JRF (SOUMIYA PAR) UNDER PI DR. YUSUF AKHTER	VC	06.06.18	ARF/SOI/CASHIER	16.07.18	disposed off
2	7357R	RFID AND LIBRARY AUTOMATION	R	06.06.18	FO/ARF/SOI/SA/ARF/FO	16.07.18	
3	11557R	(DISSERTATION WORK MONEY) CAUTION MONEY FOR DLIS	R	13.06.18	ANKIT/ARF/FO/ARF/SOII/CASHIER	16.07.18	disposed off
4		UNNAT BHARAT ABHIYAN PROF. NAVEEN KUMAR ARORA		21.06.18	ARF/SOI/UDC/ARF/FO	16.07.18	
5	12424R	FILE MEDICAL REIMBURSEMENT OF VICE CHANCELLOR	INCHARGE.HEALTH CENTRE	26.05.18	ANKIT/ARF/FO/ARF/SOII/CASHIER	16.07.18	
6	9056R	IMPREST MONEY FOR DEAN SPS	DAC	03.07.18	ANKIT/ARF/FO/ARF/SOII/CASHIER	16.07.18	disposed off
7	4207R	PF OF SHRI D.JAYA BALACHANDRAN	R	03.07.18	FO/REGISTRAR	16.07.18	
8		FUND ACKNOWLEDGEMENT FILE OF DBT PROJECT PI DR. YUSUF AKHTER	BIO	05.07.18	SA/ARF/FO/ARF/SOI/CASHIER	16.07.18	disposed off
9	6045R	PURCHASE OF NEW DG SET	AE(E)	05.07.18	FO/ARF/SOI/SA/ARF/FO	16.07.18	

10		FILE FOR ADVANCE FROM RECURRING GRANT OF ICMR PROJECT DR. YUSUF AKHTER	BIO	05.07.18	ARF/FO/ ARF/SOI/ CASHIER	16.07.18	disposed off
11		BANK STATEMENT FILE	DST	06.07.18	FO/ARF/S OI/CASHI ER	16.07.18	disposed off
12		MANPOWER DBT PROJECT - 2 PI PROF. RAM CHANDRA	DBT	09.07.18	SA/ARF/F O	16.07.18	
13	12182R	MANPOWER DR. R N BHARGAVA	R	09.07.18	SA/ARF/F O	16.07.18	
14	12033R	RECRUITMENT OF JUNIOR RESEARCH FELLOW DR. SUNIL BABU GOSIPATALA	DBT	09.07.18	SA/ARF/F O	16.07.18	
15	6727R	PURCHASE OF STATIONARY ITEMS-VI	STR	09.07.18	SA/ARF/F O	16.07.18	
16	12094R	APPOINTMENT OF JRF DR. JYOTI PANDEY MR. FAHEEM	DAC	09.07.18	SA/ARF/F O	16.07.18	
17		FPLCUPS REPAIRING	VC	10.07.18	ARFS/SOI/ CASHIER	16.07.18	disposed off
18	12445r	NATIONAL CONFERENCE AT ICAR LUCKNOW		10.07.18	FO/ARF/S OI/ANKIT	16.07.18	
19	12328R	MAINTENANCE OF UIET	R	11.07.18	SA/ARF/F O	16.07.18	
20		PROCUREMENT OF MICROVOLUME SPECTROPHOTOMETER/FLUROMETER	ZOOLOGY	11.07.18	SA/ARF/F O	16.07.18	
21		MAINTENANCE OF HPLC (HIGH PERFORMANCE LIQUID CHROMATOGRAPHY)	DAAS	11.07.18	SA/ARF/F O	16.07.18	
22		ADVANCE FILE FOR DAAS	DAAS	11.07.18	ARF/SOII /udc/ARF	16.07.18	

23	4885R	BRNS DAE PROJECT MAIN FILE TITLE OF PROJECT : PREPARATION & PROPERTIES OF NANO SIZED AND ORTHOFERRITE OXIDE AND THEIR RELEVANCE AS GAS SENOR	DAP	11.07.18	SA/ARF/F O	16.07.18	
24		ICSSR RESEARCH PROJECT (PROF.S.NAYAR)	DE	11.07.18	SA/ARF/F O	16.07.18	
25	7178R	PURCHASE OF FYM FOR ROSE GARDEN	R	11.07.18	UDC/ARF /FO	16.07.18	
26		272/WI-FI RAILTEL	VC	12.07.18	ARF/SOI/ SA/arf	16.07.18	
27		MAINTENANCE OF SBBT BUILDINGS	EE	12.07.18	SA/ARF/F O/ARF/A SOI/CASH IER	16.07.18	disposed off
28	12270R	PHOTO COPE MACHINE E-STUDIEO 305 KI REPARING REGARDING	R	12.07.18	UDC/ARF	16.07.18	
29		REMUNERATION BILLS OF GUEST FACULTY BILLS OF FOR END SEMESTER EXAMINATION DEC-2018	R	13.07.18	FO/cashi er	16.07.18	disposed off
30	12142R	CHEMICAL AND GLASSWARE M.TECH. PURCHASE /UIET/BBAU/2018	UIET	13.07.18	SA/ARF	16.07.18	
31	1/0387/ DS/BBAU /18	STIPEND/FELLOWSHIP COUNCIL OF SCIENCE AND TECHNOLOGY UTTAR PRADESH MR. MOHIT KUMAR DIXIT	VC	13.07.18	ARF/SOI/ CASHIER	16.07.18	disposed off
32		SALARY RELEASE FILE FOR ICMR-JRF (SOUMIYA PAR) UNDER PI DR. YUSUF AKHTER	VC	13.07.18	ARF/SOI/ CASHIER	16.07.18	disposed off
33	11848R	DR. C.B ZAIDI POST DR. AMBEDKAR CHAIR	VC	13.07.18	ARF/SOI/ CASHIER	16.07.18	disposed off
34	12168R	REFLING 88-A TONER	VC	13.07.18	ARF/SOI/ CASHIER	16.07.18	disposed off

35	10287R	MR. RAJVARDHAN,PH.D.SCHOLAR ICSSR FELLOWSHIP	VC	13.07.18	ARF/SOI/CASHIER	16.07.18	disposed off
36	12252R	SALARY HEAD FOR RESEARCH ASSISTANT CST UP PROJECT	VC	13.07.18	ARF/SOI/CASHIER	16.07.18	disposed off
37	6108R	201/Appointment of RA under Young Scientist scheme/DIT DR DHIRENDRA PANDEY	VC	13.07.18	ARF/SOI/CASHIER	16.07.18	disposed off
38	12448R	M/S VINOD KUMAR CHAHMOLI SECURITY PAYMENT FILE-18-19	R	16.07.18	FO	16.07.18	
39	12441R	AMRENDR SINGH VEDDI SECURITY AGENCY PAYMENT - II	R	16.07.18	FO	16.07.18	
40	3393R	MEDIACL REIMBURSEMENTB (TEACHING FILE)	R	16.07.18	ANKIT	16.07.18	
41	8242r	APPLICATION OF PROF RP SINGH FOR APPROVAL FOR MAJOR SURGERY	R	16.07.18	FO	16.07.18	
42	9899R	SALARY OF STUDENT IN 2ND PHASE UGC-MRP PROJECT DR. SUDIPTA SAHA	R	16.07.18	SA/arf	16.07.18	
43	10752R	PLANT FORMS/SLABS/USIC	R	16.07.18	ARF/fo/v c	16.07.18	BY HAND JAY SINGH
44	12422R	FISH POND CENTRE	R	16.07.18	ARF/fo/v c	16.07.18	BY HAND JAY SINGH
45	8560R	OPEN PARKING FOR AUDITORIUM	R	16.07.18	ARF/fo/v c	16.07.18	BY HAND JAY SINGH
46	12321R	LABORATORY UP-GRADATION WORKS PART-I	IAO	16.07.18	FO	16.07.18	
47		CROCKERY FOR VC SECTION	VC	16.07.18	FO	16.07.18	
48		LIST OF ITEMS TO BE PURCHASED OUT OF THE SNT. GRANT RS.3,00,000/-	D. MATH	16.07.18	SA	16.07.18	
49	12548R	CONTIGENCY UGC-MRP PROJECT DR. SUDHIPTA SAHA	R	16.07.18	SA/arf	16.07.18	

50	12369R	AMC OF WATER COOLERS AND WATER PURIFIERS	R	16.07.18	SA	16.07.18	
51	12154R	MAINTENANCE OF TYPE-C QUARTERS	R	16.07.18	AR/SOF/S A	16.07.18	
52	10198R	REQUIREMENT OF ELECTRICAL GOODS FOR ADMINISTRATIVE BLOCK REGISTRAR OFFICE	R	16.07.18	SA	16.07.18	
53	10755R	CHEMICALS DR. SUDIPTA SAHA DST-SERB PROJECT	R	16.07.18	SA/arf	16.07.18	
54	12547R	CHEMICALS DR. SUDIPTA SAHA UGC- MRP PROJECT	R	16.07.18	SA/arf	16.07.18	
55		ADVANCE ADJUSTMENT AGAINST THE ADVANCE OF BBAU ENTRANCE TEST EXAMINATION -2018 (PROF SUBHINI A SRAF	PHARMA	16.07.18	UDC	16.07.18	
56		UGC NON NET FELLOWSHIP MONTH OF JUNE 2018	FW	16.07.18	FO/VC	16.07.18	
57	12457R	ICSSR RESEARCH PROJECT DR. MAHENDRA KUMAR PADHY	DMCJ	16.07.18	fo/vc	16.07.18	
58		INCLUSION OF LAC AGENDA IN FINANCE COMMITTEE MEETING	GBL	16.07.18	FO	16.07.18	