

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	REMARKS
1	12139R	PURCHASE OF LAB TABLES FOR B.TECH (EE)/UIET/BBAU/2018	UIET	31.05.18	FO/ARF/SOI/ARF/FO/UIET	23.07.18	
2	6870R	PHOTOCOPY MACHINE REPAIR	STR	13.06.18	sa/UDC/ARF/FO/ARF/SOI/CASHIER	23.07.18	disposed off
3	12413r	PURCHASE OF GRACE MARK REGISTRER FOR COE OFFICE	STR	13.06.18	sa/UDC/ARF/FO/ARF/SOI/CASHIER	23.07.18	disposed off
4		T/C -2 OLT RELATED FILE	COE	13.06.18	FO/SA/ARF/FO/ARF/SOI/CASHIER	23.07.18	
5	6630R	FOR FEES REFUND TO TOPPERS + 9601R	R	27.06.18	FO/ARF/SOII/ANKIT/ARF/FO	23.07.18	
6		PROPOSAL FOR T SHIRTS FOR IDY-2018	SPORTS	03.07.18	FO/ARF/FO	23.07.18	
7	10923R	FELLOWSHIP FILE FOR PRATIMA ICSSR FELLOWSHIP	R	05.07.18	ANKIT/ARF/FO	23.07.18	
8	12503R	NON NET FELLOWSHIP RGNF SHRADHA NANDAN	R	09.07.18	ANKIT/ARF/FO	23.07.18	
9	12328R	MAINTENANCE OF UIET	R	11.07.18	SA/ARF/FO/EE	23.07.18	
10	12080R	IVTH INTERNATIONAL YOGA DAY -2018 1 DAY - 2018	SPORTS	11.07.18	ARF/FO/ARF/SOII/CASHIER	23.07.18	disposed off
11		PROCUREMENT OF MICROVOLUME SPECTROPHOTOMETER/FLUROMETER	ZOOLOGY	11.07.18	SA/ARF/FO/ARF/SOI/CASHIER	23.07.18	disposed off

12		MAINTENANCE OF HPLC (HIGH PERFORMANCE LIQUID CHROMATOGRAPHY)	DAAS	11.07.18	SA/ARF/FO/ARF/SOI/CASHIER	23.07.18	disposed off
13	12521R	STUDY TOUR FILE OF M.SC LIFE SCIENCE BATCH 2016-2018 DEPARTMENT OF ZOOLOGY ,SHOBHNATH,RAJU KUMAR,MANOJ KUMAR.	R	12.07.18	ANKIT/ARF/FO	23.07.18	
14	12142R	CHEMICAL AND GLASSWARE M.TECH. PURCHASE /UIET/BBAU/2018	UIET	13.07.18	SA/ARF/FO/DIR UIET	23.07.18	
15		CROCKERY FOR VC SECTION	VC	16.07.18	FO/ARF/SOI/CASHIER	23.07.18	disposed off
16	12547R	CHEMICALS DR. SUDIPTA SAHA UGC- MRP PROJECT	R	16.07.18	SA/arf/FO	23.07.18	
17	8150R	PURCHASING OF IRRIGATION PIPES FOR B.VOC FIELD	DAPS	18.07.18	ARF/SOI/UDC	23.07.18	
18		STUDENTS LUNCH IN HOSTEL NATIONAL CONFERENCE, BBAU, 14 APRIL 2018		18.07.18	ARF/SO/ANKIT	23.07.18	
19	12392R	CONTINGENCY: UGC MRP PROJECT PROF.RANA P SINGH	DES	18.07.18	SA/ARF/FO	23.07.18	
20	12346R	AMC OF DG SETS PART-III	R	18.07.18	FO/ARF/SOI/EE	23.07.18	BY HAND CHANDRIKA G
21	3328R	PRINTING OF UNIVERSITY NAME FILE COVER	STR	18.07.18	SA/ARF/FO	23.07.18	
22	12094R	APPOINTMENT OF JRF DR. JYOTI PANDEY MR. FAHEEM	DAC	18.07.18	SA/ARF/FO	23.07.18	
23	8842R	ICSSR FELLOWSHIP KRITIKA AGRAWAL	R	18.07.18	ANKIT/ARF/FO	23.07.18	
24	506F	IMPREST MONEY FOR USIC	USIC	18.07.18	ANKIT/ARF	23.07.18	
25	12232R	ICSSR FELLOWSHIP SHRI MANSH UPADHAY	DS	18.07.18	ANKIT/ARF/FO	23.07.18	
26	9899R	SALARY OF STUDENT IN 2ND PHASE UGC-MRP PROJECT DR. SUDIPTA SAHA	PI	18.07.18	SA/ARF/FO	23.07.18	
27	10755R	DR.SUDIPTA SAHA DST SERB PROJECT CHEMICALS	PI	18.07.18	SA/ARF/FO	23.07.18	

28	12547R	CHEMICALS DR. SUDIPTA SAHA UGC- MRP PROJECT	PI	18.07.18	SA/ARF	23.07.18	
29	3060R	ROAD WORK AT ASHOKA BOYS HOSTEL	EE	19.07.18	SA/ARF/FO	23.07.18	
30	4885R	BRNS DAE PROJECT MAIN FILE TITLE OF PROJECT : PREPARATION & PROPERTIES OF NANO SIZED AND ORTHOFERRITE OXIDE AND THEIR RELEVANCE AS GAS SENOR	VC	19.07.18	ARF/SOI/CASHIER	23.07.18	disposed off
31	3779r	purchase of postal stamp	DISPATCH	20.07.18	ARF/SOII/CASHIER	23.07.18	disposed off
32	8894R	POST-DOC FELLOWSHIP DR JAVEED AHMAD BHAT	VC	20.07.18	ARF/SOII/CASHIER	23.07.18	disposed off
33	11148R	BNPL FILE FOR COE OFFICE	VC	20.07.18	ARF/SOII/CASHIER	23.07.18	disposed off
34	12523R	DST/INSPIRE FELLOWSHIP/ ROLLY YADAV	VC	20.07.18	ARF/SOII/CASHIER	23.07.18	disposed off
35	10925R	ICSSR POST DOCTORAL FELLOWSHIP DR. PRASHANT CHAUDHARY	VC	20.07.18	ARF/CASHIER	23.07.18	disposed off
36	10926R	ICSSR POST-DOCTORAL FELLOWSHIP DR. AMIT KUMAR	VC	20.07.18	ARF/SOII	23.07.18	
37	11975R	PAY FIXATION OF NON TERACHING STAFF ON PROMOTION/MACP AS PER 7TH CPC AFTER 01.01.2016 YEAR-2018	R	23.07.18	ARF/SOI	23.07.18	
38	12230R	MAINTENANCE OF DG SET AT AMETHI CAMPUS	EE	23.07.18	SA	23.07.18	
39	12204R	INSTALLATION OF LABORATRY SINK	EE	23.07.18	FO	23.07.18	
40	12181R	DST-SERB- PROJECT CONTINGENCY DR.R N BHARGAVA	DEM	23.07.18	SA	23.07.18	
41	12310R	PAINTING AND MAINTENANCE OF VC RESIDENCE	EE	23.07.18	FO	23.07.18	
42	3484R	Diesel for tractor	GBS	23.07.18	ANKIT/ARF	23.07.18	
43	6315R	PURCHASE OF ELECTRIC MATERIAL	GBS	23.07.18	UDC	23.07.18	

44	12597R	PURCHASE OF WATER COOLER AND WATER PURIFIER FOR THE DEPARTMENT OF CHEMISTRY AND STATISTICS	EO	23.07.18	SA	23.07.18	
45	6942R	PURCHASING OF PHAWARA KHURPA ETC	R	23.07.18	UDC	23.07.18	
46	12130R	LTC OF SHRI DR.L.C. MALLAIAH	R	23.07.18	ANKIT	23.07.18	
47	12591R	TA BILL FOR REIMBUSEMENT (BOARD MEETING) MR. NKS MORE	R	23.07.18	UDC	23.07.18	
48	12168R	REFLING 88-A TONER	str	23.07.18	UDC	23.07.18	
49	12594R	PF OF SHRI RAJ BALMIKI	R	23.07.18	FO	23.07.18	
50	10428R	PF OF SHRI RAKESH KUMAR SAFAIWALA	R	23.07.18	ARF/SOI	23.07.18	
51	12592R	PF OF SHRI MANOJ KUMAR	R	23.07.18	UDC	23.07.18	
52	8874R	DR. SHIV SHANKAR (PDF) PROGRESS REPORT AND UTILIZATION REPORT CST +6781R+6639R	R	23.07.18	SA	23.07.18	
53		DEBIT/PREPAID CARD ISSU REGARDING	FW	23.07.18	ARF/FO	23.07.18	
54	12150R	PAYMENT FOR EXAMINATIONS INCLUDING ,PEPER SETING OF EXAMNING ANSWER BOOKS,REMUNERATION FOR INVIGATION AMOUNT FOR TA GUEST FACULTY PAYMENT FOR III,V,VII SEMESTER	COE	23.07.18	FO	23.07.18	
55		MANVADHEKAR VIBHAG ME 04 JANUARY 2018 SE DO SPTAH SANKAY VEKASH KARYKRAM (FDP) JISSE SATH EK SPTAH ANUSHANDHAN KRYPRADALI PER UPKRAM KARYSHALA (SATELLITTE WORKSHO ON RESEARCH METHODOLOGY)	DHR	23.07.18	FO	23.07.18	
56	12479R	SOUTH KOREAN YOUTH FESTIVAL		23.07.18	ARF	23.07.18	