

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	REMARKS
1	4900R	IMPREST MONEY FOR ESTATE OFFICER	EE	28.05.18	FO/ARF/SOII/ANKIT/ARF/FO/VC	24.07.18	
2	9158R	PF OF MS SANGEETA CHAUHAN DEPARTMENT OF EDUCATION	R	05.06.18	FO/ARF/SOI/UDC/ARF/FO	24.07.18	
3		SALARY FROM DBT-PROJECT OF MR. UMAKANT PANDEY	DEM	06.06.18	ARF/SOI/SA/ARF/SOI/ARF	24.07.18	DISCUSSION
4	10446R	MEDICAL REIMBURSEMENT OF NON-TEACHING STAF	INCHARGE.HEALTH CENTRER	22.06.18	FO/VC	24.07.18	
5	6630R	FOR FEES REFUND TO TOPPERS + 9601R	R	27.06.18	FO/ARF/SOII/ANKIT/ARF/FO/R	24.07.18	
6	12372R	T/C PF OF KM. SHIKHA TIWARI LDC	R	28.06.18	FO/ARF	24.07.18	
7	10923R	FELLOWSHIP FILE FOR PRATIMA ICSSR FELLOWSHIP	R	05.07.18	ANKIT/ARF/FO/VC	24.07.18	
8	12141R	MOHD ASHRAF WANI STUDY CUM TRAVEL GRANT (ICHR)	R	09.07.18	ANKIT/ARF/FOVC	24.07.18	
9	7921R	PUMP MAINTENACE WORK	EE	09.07.18	SA/ARF	24.07.18	
10	12521R	STUDY TOUR FILE OF M.SC LIFE SCIENCE BATCH 2016-2018 DEPARTMENT OF ZOOLOGY ,SHOBHNATH,RAJU KUMAR,MANOJ KUMAR.	R	12.07.18	ANKIT/ARF/FO/VC	24.07.18	
11	12392R	CONTINGENCY: UGC MRP PROJECT PROF.RANA P SINGH	DES	18.07.18	SA/ARF/FO/VC	24.07.18	
12	12094R	APPOINTMENT OF JRF DR. JYOTI PANDEY MR. FAHEEM	DAC	18.07.18	SA/ARF/FO/VC	24.07.18	
13	8842R	ICSSR FELLOWSHIP KRITIKA AGRAWAL	R	18.07.18	ANKIT/ARF/FO/VC	24.07.18	
14	12232R	ICSSR FELLOWSHIP SHRI MANSH UPADHAY	DS	18.07.18	ANKIT/ARF/FO/VC	24.07.18	

15	9899R	SALARY OF STUDENT IN 2ND PHASE UGC-MRP PROJECT DR. SUDIPTA SAHA	PI	18.07.18	SA/ARF/FO/VC	24.07.18	
16	12548R	CONTINGENCY UGC-MRP PROJECT DR. SUDHIPTA SAHA	PI	18.07.18	SA/ARF	24.07.18	
17	10755R	DR.SUDIPTA SAHA DST SERB PROJECT CHEMICALS	PI	18.07.18	SA/ARF/FO/VC	24.07.18	
18	12547R	CHEMICALS DR. SUDIPTA SAHA UGC- MRP PROJECT	PI	18.07.18	SA/ARF/FO/VC	24.07.18	
19		PRINTING OF DEGREE CERTIFICATE FOR VII CONVOCATION	VC	18.07.18	ARF/SOI/COE	24.07.18	
20	10682R	ICSSR PDF FILE FOR HEMLATA	R	19.07.18	FO/HEAD DE	24.07.18	
21	12234R	SUPPLY OF RCC BENCH FOR HOSTELS PARK	EE	19.07.18	SA/ARF/FO/EE	24.07.18	
22	8166R	PURCHASE OF BIOTOILET	R	19.07.18	FO/ARF/EE	24.07.18	
23		ADVANCE ADJUSTMENT OF PROCTORICAL BOARD MEETING	PROCTOR OFFICE	20.07.18	UDC/ARF	24.07.18	
24	10926R	ICSSR POST-DOCTORAL FELLOWSHIP DR. AMIT KUMAR	VC	20.07.18	ARF/SOII/CASHIER	24.07.18	disposed off
25	11975R	PAY FIXATION OF NON TEACHING STAFF ON PROMOTION/MACP AS PER 7TH CPC AFTER 01.01.2016 YEAR-2018	R	23.07.18	ARF/SOI/UDC	24.07.18	
26	12230R	MAINTENANCE OF DG SET AT AMETHI CAMPUS	EE	23.07.18	SA/ARF	24.07.18	
27	12181R	DST-SERB- PROJECT CONTINGENCY DR.R N BHARGAVA	DEM	23.07.18	SA/ARF	24.07.18	
28	12599R	ELECTRICITY CONNECTION FOR EXPERIMENTAL FIELD	DEM	23.07.18	SA/ARF	24.07.18	
29	12597R	PURCHASE OF WATER COOLER AND WATER PURIFIER FOR THE DEPARTMENT OF CHEMISTRY AND STATISTICS	EO	23.07.18	SA/ARF	24.07.18	
30	6942R	PURCHASING OF PHAWARA KHURPA ETC	R	23.07.18	UDC/ARF/	24.07.18	
31	12168R	REFLING 88-A TONER	str	23.07.18	UDC/ARF	24.07.18	
32	10428R	PF OF SHRI RAKESH KUMAR SAFAIWALA	R	23.07.18	ARF/SOI/UDC	24.07.18	
33	12515R	PURCHASE OF EQUIPMENTS AQUAPEN	STR	24.07.18	FO	24.07.18	

34	10752R	PLANT FORMS/SLABS/USIC	R	24.07.18	FO	24.07.18	
35	12583R	UGC NON NET FELLOWSHIP MONTH MR. JAY BAHADUR UTTAM	R	24.07.18	ANKIT	24.07.18	
36	12478R	SERVICING OF D.G. SETS BBAU	EE	24.07.18	SA/ARF	24.07.18	
37	12611R	PF OF SHRI RAM SAGAR MTS	R	24.07.18	UDC	24.07.18	
38	12615R	APPROVAL OF PURCHASE OF TECHNICAL COMMITTEES AND ALLOCATION OF BUDGET HEAD RESEARCH START UP GRANT DR. KHEM B THAPA	R	24.07.18	SA	24.07.18	
39	12312R	PROPERLY NOT WORKING COMMERCIAL RO WATER PLANE	R	24.07.18	SA	24.07.18	
40	12129R	PF OF LTC SHRI RAM SAGAR MTS	R	24.07.18	ANKIT	24.07.18	
41	8214R	SPORTS GRAOUND AREA LIGHTING WORKS	R	24.07.18	SA	24.07.18	
42	9282R	SERB-N-PDF DR. ASHISH K MISHRA FELLOWSHIP FILE	DES	24.07.18	SA	24.07.18	
43	10407R	DR.ASHISH KUMAR MISHRA ADVANCE FILE	DES	24.07.18	SA	24.07.18	
44	10357R	UC FOR DST-SERB PROJECT PI DR. VENKATESH KUMR R + OTHERS FILE	DAAS	24.07.18	SA	24.07.18	
45	9442R	ICSSR RESEARCH PROJ DR. SANATAN NAYAK	DE	24.07.18	SA	24.07.18	
46	12606R	REQUIREMENT FOR SURFACE SIFTING/ALMIRAH EXPERIMENTAL PLATEFORM FOR RESERCH LAB DR. ANJANI KUMAR TIWARI	DAC	24.07.18	FO	24.07.18	
47	12247R	वाहन चालको के कछ हेतु कूलर पंखा व खिड़की हेतु पर्दे क्रय के संबंद	VC	24.07.18	ARF	24.07.18	
48		REQUIREMENTS OF CHEMICALS /GLASSWARE/PLASTICWARES &MAINTENANCE	VC	24.07.18	FO	24.07.18	
49	3675R	GUNNER FOR HON'BLE VC	VC	24.07.18	ARF	24.07.18	
50	12442R	DBT RAMALINGASWAMI FELLOWSHIP	VC	24.07.18	ARF	24.07.18	
51		WIFI-RAILTEL BBAU	VC	24.07.18	ARF	24.07.18	

52	8874R	DR. SHIV SHANKAR (PDF) PROGRESS REPORT AND UTILIZATION REPORT CST +6781R+6639R	R	23.07.18	SA	23.07.18	
53		DEBIT/PREPAID CARD ISSU REGARDING	FW	23.07.18	ARF/FO	23.07.18	
54	12150R	PAYMENT FOR EXAMINATIONS INCLUDING ,PEPER SETING OF EXAMNING ANSWER BOOKS,REMUNERATION FOR INVIGATION AMOUNT FOR TA GUEST FACULTY PAYMENT FOR III,V,VII SEMESTER	COE	23.07.18	FO	23.07.18	
55		MANVADHEKAR VIBHAG ME 04 JANUARY 2018 SE DO SPTAH SANKAY VEKASH KARYKRAM (FDP) JISSE SATH EK SPTAH ANUSHANDHAN KRYPRADALI PER UPKRAM KARYSHALA (SATELLITTE WORKSHO ON RESEARCH METHODOLOGY)	DHR	23.07.18	FO	23.07.18	
56	12479R	SOUTH KOREAN YOUTH FESTIVAL		23.07.18	ARF	23.07.18	