

S.No.	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	4756R	PF of Smt. Sunita Pal, TA	R	02.06.16	fo/ARF/LDC/ ARF/FO	13.06.16	
2	8096R	estate maintenance works P-2	eo	03.06.16	cashier	13.06.16	disposed off
3	7910R	academic activity file 2 dr sutanu majhi	Reg	03.06.16	AR(A)	13.06.16	
4	8601R	t/c pf of manoj kr dhadwal	Reg	03.06.16	fo/soi/LDC/A RF/FO	13.06.16	
5	5162R	pharmacy council of inda	Reg	03.06.16	R	13.06.16	
6		ICSSR FELLOWSHIP P-II	DE	06.06.16	VC	13.06.16	
7	5058R	PROPOSAL FOR GRANT FROM THE VC'S DESCRETIONARY FUND+1 FILE ATTACHED	dsw	06.06.16	fo	13.06.16	
8	8011R	REFUND OF BALANCE FEE	fw	07.06.16	Cashier	13.06.16	disposed off
9		Remuneration	R	07.06.16	LDC/ARF/FO	13.06.16	
10	8381R	REQUEST FOR PARTICIPATION/PRESENTATION OF PAPER (ISKCOM-2016)	R	07.06.16	ldc/arf/soii	13.06.16	
11	7404r	Institutional ethics committee	R	07.06.16	ldc/ARF/FO/ arf/SO/LDC/ arf	13.06.16	
12		;k=k HkRrk izkflr gsrq dk;ksZRrj Lohdz` fr gsrw }kjk izks0lqn'kZu oekZ	dhr	07.06.16	ldc/arf	13.06.16	
13	8069R	CO-OPERATIVE GENERAL STORE	R	08.06.16	AR(S&P)	13.06.16	
14		PAYMENT REMUNERATION OF EXTERNAL EXPERTS		08.06.16	LDC/ARF/FO	13.06.16	
15		PURCHASE OF ALMIRAH	STR	08.06.16	SA/arf/FO	13.06.16	
16	7197R	application cuh	STR	08.06.16	SA/arf/FO	13.06.16	
17	7969R	DOCUMENTATION UNIT(FURNITURE)	STR	08.06.16	SA/arf/FO	13.06.16	
18	7153R	CHEMICAL PURCHASE	vc	08.06.16	VC	13.06.16	
19	4232R	Dr.RN Bhargava Contingency-DST-SERB Proj	vc	08.06.16	VC	13.06.16	

20	2864F	ADVANCE FOR END SEMESTER EXAM-14	COE	09.06.16	LDC/ARF/FO	13.06.16	
21	6992R	Medical reimbursement(Retired Employee)	CMO	10.06.16	VC	13.06.16	
22	8154r	estate maintenance works P-2	eo	13.06.16	sa	13.06.16	
23		ADVANCE ADJUSTMENT SAUFEST-16		10.06.16	ARF/FO	13.06.16	
24	5104R	INSPIRE FELLOWSHIP	SHS	13.06.16	STENO	13.06.16	
25	5396R	Payment for M/S security solution services	R	13.06.16	VC	13.06.16	
26		PURCHASE OF WATER COOLER & WATER PURIFIRE IN BOYS &GIRLS HOSTEL	VC	13.06.16	AR(S&P)	13.06.16	
27	7937R	cst up project contigency /chemical head	VC	13.06.16	ARF	13.06.16	
28	8485R	REQUIREMENT OF EQUIPMENT	VC	13.06.16	FO	13.06.16	
29		ADVANCE FILE FOR DR. SANJAY KUMAR, OEE-2016	VC	13.06.16	ARF	13.06.16	
30	3922R	construction of shelter shed along road side /maintenance	VC	13.06.16	EE	13.06.16	
31		PURCHASE OF PLASTICWARE	VC	13.06.16	ARF	13.06.16	
32	7152R	GPF/CPFAdvance/Withdrawal non-teaching P-IV	VC	13.06.16	FO	13.06.16	
33	7367R	PURCHASE OF SONICATOR	VC	13.06.16	ARF/SOI	13.06.16	
34		guest facauly payment file	VC	13.06.16	Cashier	13.06.16	disposed off
35	8022r	Pay fixation of 41 teachers	VC	13.06.16	FO	13.06.16	
36	8255R	JRF VEER KUMAR RAI	R	13.06.16	FO	13.06.16	
37	4307R	ALUMINIUM PARTITION WORK FOR DIT	R	13.06.16	SA	13.06.16	
38	8638R	UC-ICMMANS-2016	R	13.06.16	FO	13.06.16	
39	4086R	CAUTION MONEY	R	13.06.16	STENO	13.06.16	
40	3420r	JRF(CSIR-UGC)	R	13.06.16	STENO	13.06.16	
41	5906R	VC RESIDENCE MAINTENANCE WORK	R	13.06.16	LDC	13.06.16	
42	8650R	ELECTRCAL MAINTENANCE WORK IN CL	R	13.06.16	LDC	13.06.16	
43	8651R	ELECTRICAL MAINTENACE WIRK OF GH	R	13.06.16	LDC	13.06.16	
44	8184R	SUBSTATION ERECTION WORK	R	13.06.16	SA	13.06.16	
45	8377R	RE-CONSTRUCTION OF MAIN GATE NEAR SBH	R	13.06.16	SA	13.06.16	

46	3163R	IMPREST P-6	R	13.06.16	STENO	13.06.16	
47	3956R	Aluminium partition work in SBBT	R	13.06.16	SA	13.06.16	
48	8631R	PURCHASE OF EQUIPMENT & CONSTRUCTION OF STUDIO	R	13.06.16	SA	13.06.16	
49	7475R	केन्द्रीय पुस्तकालय में सीपित दोनों लिफ्टों का वार्षिक अनु०	R	13.06.16	SA	13.06.16	
50	5801R	CONSTRUCTION OF BIG SIGN BOARD	R	13.06.16	SA	13.06.16	
51	5617R	Retro reflective guide map	R	13.06.16	FO	13.06.16	
52	3393R	Medical reimbursement(TEACHING)	R	13.06.16	ARF/SOII/STE NO	13.06.16	
53	4612R	PF OF DR. RANJEEV KR. SAHU	ESTT	13.06.16	STENO	13.06.16	
54	5554R	AC PLANT OF VC OFFICE	EO	13.06.16	SA	13.06.16	
55		REMUNERATION BILL OF PRACTICAL EXAM MLIS-4TH SEM.....		13.06.16	FO	13.06.16	