

S.No.	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	6217R	Awareness programe	HOD	31.05.16	FO/ARF/S TENO/arf/ FO/arf/SO II	15.06.16	
2	4885R	LAB EQUIPMENT PURCHASE+1FILE ATTACHED	STR	06.06.16	H-DAP	15.06.16	
3	6768R	Maintenance of Instruments	DEM	06.06.16	SA/ARF	15.06.16	
4	8345R	URGENT REQUIREMENT FOR PRINTER AND DONGLE	VC	06.06.16	FO/ARF/s o/LDC/AR F/FO	15.06.16	
5	8093R	CONSUMABLES- PDF-DES	VC	06.06.16	FO/ARF/S O/SA/ARF	15.06.16	
6		FREESHIP TO RCA STUDENT	RCA	06.06.16	FO/ARF/s o/STENO/ ARF/FO	15.06.16	
7	8088R	Dr. Rima kumari DST-start up research grant	VC	06.06.16	vc	15.06.16	
8	6392r	UGC-JRF-MR. SHAMSHAD AHMED	DES	06.06.16	R	15.06.16	
9	8620R	A NEW GAS CONNECTION FOR LAB	R	07.06.16	H-DES	15.06.16	
10	7524R	requirment chemical/glassware/plasticware	STR	08.06.16	SA/ARF	15.06.16	
11	5261R	Releasing JRF-2012	R	08.06.16	VC	15.06.16	
12	8385r	jrf-mr.rohit kumar	R	08.06.16	VC	15.06.16	
13		jrf to srf Ms. Andrey shastri	R	08.06.16	VC	15.06.16	
14	3940R	112/JRF (2012-13)	R	08.06.16	R	15.06.16	
15		PURCHASE OF PHOTOCOPIER MACHINE	STR	08.06.16	SA/ARF	15.06.16	
16		एयर कन्डीशन लगाने के संबंध में	SH	08.06.16	EO	15.06.16	

17	7200R	Purchase of computer for compute lab	STR	08.06.16	SA/ARF	15.06.16	
18	7605R	RGNF 2011-12 MR.DILIP SINGH	SOCI	10.06.16	STENO/ARF	15.06.16	
19	8650R	ELECTRCAL MAINTENANCE WORK IN CL	R	13.06.16	LDC/ARF/FO	15.06.16	
20	8651R	ELECTRICAL MAINTENACE WIRK OF GH	R	13.06.16	EE	15.06.16	
21	4612R	PF OF DR. RANJEEV KR. SAHU	ESTT	13.06.16	PIC	15.06.16	
22		REMUNERATION BILL OF PRACTICAL EXAM MLIS-4TH SEM.....		13.06.16	FO/ARF/SOI	15.06.16	
23	7502R	REMOTE ACCESS OF E-RESOURCES	VC	13.06.16	FO/arf/SOI	15.06.16	
24	7076R	12वे योजना के अन्तर्गत के 0लो0नि0वि0 द्वारा सम्पादित कराये जा रहे निर्माण कार्यो का भुगतान	ee	14.06.16	FO/arf/SOI/SA	15.06.16	
25	3067R	M.S. Railing from Gate no.1 to Gate no.3	R	14.06.16	SA/ARF	15.06.16	
26	5058R	PROPOSAL FOR GRANT FROM THE VC'S DESCRETIONARY FUND+1 FILE ATTACHED	vc	14.06.16	R	15.06.16	
27		UGC (NON-NET) 2015-16	fw	14.06.16	VC	15.06.16	
28	6630R	FOR FEE REFUND TO TOPPER	R	14.06.16	R	15.06.16	
29	8224R	REQUEST FOR COMPUTER, PRINTER AND AC	vc	15.06.16	AR(S&P)	15.06.16	
30	5205R	PURCHASE OF EQUIPMENTS	VC	15.06.16	fo	15.06.16	
31	7440R	ADVANCE FOR 103RD ISC-2016	des	15.06.16	fo	15.06.16	
32	8657r	TRAVEL GRANT- DST-START- UP- PROJ DR.RIMA KUMARI	DES	15.06.16	SA	15.06.16	
33	6027R	DST- Start up young Scientist	R	15.06.16	SA	15.06.16	
34	7923R	UNIVERITY TOLL-FREE NO.	R	15.06.16	LDC	15.06.16	
35	3385R	Training programme	R	15.06.16	LDC	15.06.16	

36	3919R	landline bill payment	TELE	15.06.16	LDC	15.06.16	
37	3920R	landline/fwll bill payment of VCS&Camp office	TELE	15.06.16	LDC	15.06.16	
38	3675R	GUNNER FOR HON'BLE VC	SECURITY	15.06.16	FO	15.06.16	
39	5889R	proposal for rotavapor Dr, Jyoti pandey	STR	15.06.16	SA	15.06.16	
40	8537R	MECHANICS LAB	STR	15.06.16	FO	15.06.16	
41		PURCHASE OF EQUIPMENTS	STR	15.06.16	FO	15.06.16	
42		PURCHASE OF TABLE FOR THE USE OF PS TO FO	STR	15.06.16	FO	15.06.16	
43	8181R	REQUIREMENT JOF COMPUTER SET, DR. DR MODI	STR	15.06.16	FO	15.06.16	
44		PURCHASE OF ALMIRAH REMETIAL LANGUAGE-ENG.	STR	15.06.16	FO	15.06.16	
45	6655r	Printing of diary &calender for y-2016	str	15.06.16	SOI/SA	15.06.16	
46	7948R	PHOTOCOPIER MACHINE	STR	15.06.16	SA	15.06.16	
47	8560R	OPEN PARKING FOR AUDITORIUM	R	15.06.16	SOI/ARF	15.06.16	
48	8191R	BARBED WIRE FENCING ON ANGLE	R	15.06.16	SA	15.06.16	
49	7931R	PAYMENT OF SANITATION AGENCY	EO	15.06.16	SOI/SA	15.06.16	
50	4393R	RN BHARGAVA(MANPOWER RECRUITMENT -DST-SERB PROJ)	R	15.06.16	SA	15.06.16	
51	6964r	fellowship Mr. Siddhartha kumar 2012-13	R	15.06.16	STENO	15.06.16	
52		NATIONAL SEMINAR ON 18.06.16 DR. RIPU SUDAN SINGH	VC	15.06.16	ARF	15.06.16	
53		ADVANCE MULTIPURPOSE TABLE		15.06.16	FO	15.06.16	
54		TA FOR CONFERENCE AT CHANDIGARH PROF. RS SINGH		15.06.16	FO	15.06.16	
55		TA FOR BOM MEETING		15.06.16	FO	15.06.16	

56	5750R	INTERNATIONA SEMINAR ON DR. AMBEDKAR GLOBAL VISION		15.06.16	FO	15.06.16	
57	7367R	PURCHASE OF SONICATOR	VC	15.06.16	FO	15.06.16	discussion
58	6392r	UGC-JRF-MR. SHAMSHAD AHMED	R	15.06.16	FO	15.06.16	
59		TA ,HONARARIUM PROF. SK DWIVEDI	DES	15.06.16	LDC	15.06.16	
60		PROVIDING & FIXING OF FOCUS LIGHT	EO	15.06.16	FO	15.06.16	