

| S.No | File/Letter No. | Subject | From whom Received | Received Date | Sent to | Sent Date | Remarks |
|------|-----------------|--|--------------------|---------------|--|-----------|--------------|
| 1 | 5906R | VC RESIDENCE MAINTENANCE WORK | R | 13.06.16 | EE | 27.06.16 | |
| 2 | 7235R | ASHOK PURUSH CHATRAVASH..... | R | 14.06.16 | VC | 27.06.16 | |
| 3 | 3067R | M.S. Railing from Gate no.1 to Gate no.3 | R | 14.06.16 | SA/ARF/F O/ARF/SO I/SA/ARF/ SO/SA | 27.06.16 | |
| 4 | 7510R | Purchase of GIGI | SPORTS | 14.06.16 | ASSIT-DIR- PHYSICAL | 27.06.16 | |
| 5 | 6027R | DST- Start up young Scientist | R | 15.06.16 | SA/arf/FO /ARF | 27.06.16 | |
| 6 | 8191R | BARBED WIRE FENCING ON ANGLE | R | 15.06.16 | EE | 27.06.16 | |
| 7 | 7931R | PAYMENT OF SANITATION AGENCY | EO | 15.06.16 | SOI/SA/A RF | 27.06.16 | |
| 8 | 5173R | DEM-FIST | str | 17.06.16 | H-DEM | 27.06.16 | |
| 9 | 3567R | Purchasing of plumbing goods | R | 20.06.16 | CASHier | 27.06.16 | disposed off |
| 10 | 8649R | PROPOSAL FOR SPORTS POLICY & DPORTS BUDGET-2016-17 | R | 20.06.16 | FO/ARF/S O/ARF | 27.06.16 | |
| 11 | | PURCHASE OF EQUIPMENTS | vc | 20.06.16 | fo/ARF/S OI/ARF | 27.06.16 | |
| 12 | 6768R | Maintenance of Instruments | vc | 20.06.16 | arf/SOI/S A | 27.06.16 | |
| 13 | 3181R | ALUMINIUM PARTITION WORK IN C.L. FOR SOE | R | 21.06.16 | SA/ARF | 27.06.16 | |

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| 14 | 8118r | medical (teaching) | R | 21.06.16 | STENO/ARF/FO/ARF | 27.06.16 | |
| 15 | 8589R | MEDICAL REMBURSEMENT FILE REGISTRAR & FO & COE | R | 21.06.16 | R | 27.06.16 | |
| 16 | 8642R | T.C. PURCHASE OF RACK ETC FOR ELECTRICAL STORE | R | 21.06.16 | EE | 27.06.16 | |
| 17 | 3922R | construction of shelter shed along road side /maintenance | R | 21.06.16 | EE | 27.06.16 | |
| 18 | 8558R | PURCHASE OF ELECTRICAL CABLE | R | 21.06.16 | EE | 27.06.16 | |
| 19 | 6772R | supply of electical goods P-3 | R | 21.06.16 | EE | 27.06.16 | |
| 20 | 8587R | SUMERSIBBLE/TUBWELL PUMP REPAIRING WORK | R | 21.06.16 | EE | 27.06.16 | |
| 21 | 8686R | REPAIRING MULTIMEDIA PROJECTORS | R | 22.06.16 | SA/ARF | 27.06.16 | |
| 22 | 6964r | fellowship Mr. Siddhartha kumar 2012-13 | VC | 22.06.16 | ARF/SOII/STENO/ar f | 27.06.16 | |
| 23 | 8693R | REFUND OF FEE- KAMAL K.RAWAT,SATISH K.,GOVIND TREVEDI | R | 22.06.16 | FO/ARF/SOII/STENO/ar f | 27.06.16 | |
| 24 | 6630R | FOR FEE REFUND TO TOPPER | R | 22.06.16 | FO/ARF/SOII/STENO/ar f | 27.06.16 | |
| 25 | 4393R | RN BHARGAVA(MANPOWER RECRUITMENT - DST-SERB PROJ) | dem | 23.06.16 | sa/ARF | 27.06.16 | |
| 26 | 7971R | VICTORIA LED LIGHTING | VC | 23.06.16 | FO/ARF | 27.06.16 | |
| 27 | 6475R | MAINTENACE WORK OF STREET LIGHT &AREA LIGHT | R | 23.06.16 | SA/ARF | 27.06.16 | |
| 28 | | PURCHASE OF AC'S FOR HEALTH CENTRE | STR | 23.06.16 | VC | 27.06.16 | |
| 29 | 8019R | फोटोकापी मशीन मरम्मत के संबंध में | STR | 23.06.16 | VC | 27.06.16 | |

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| 30 | 8098R | STEVIOSIDE STANDARD KIT FOR RESEARCH WORK | STR | 23.06.16 | VC | 27.06.16 | |
| 31 | 6781R | DR. SHIV KUMER- CONTINGENCY | DES | 23.06.16 | SA/ARF | 27.06.16 | |
| 32 | 7695R | CASH ADVANCE P-3 | EE | 23.06.16 | AE(E) | 27.06.16 | |
| 33 | 8325R | T/C PF SHRI SATYGURU DAYAL LTC | R | 24.06.16 | R | 27.06.16 | |
| 34 | 7475R | केन्द्रीय पुस्तकालय में सीपित दोनों लिप्टों का वार्षिक अनु० | R | 24.06.16 | FO/ARF | 27.06.16 | |
| 35 | 3545R | Plantation work P-ii | R | 24.06.16 | ARF | 27.06.16 | |
| 36 | 5889R | proposal for rotavapor Dr, Jyoti pandey | VC | 27.06.16 | FO | 27.06.16 | discussion |
| 37 | | FEES REIMBURESEMENT OF MR. SHAISHAV | DES | 27.06.16 | STENO | 27.06.16 | |
| 38 | | requirement of chemicals/glasswares/plasticwares(2016-17) | dac | 27.06.16 | sa | 27.06.16 | |
| 39 | 7667R | UGC-SAP-UC & PRGRESS REPORT | SOCI | 27.06.16 | FO | 27.06.16 | |
| 40 | | FREESHIP TO RCA STUDENT | RCA | 27.06.16 | FO | 27.06.16 | |
| 41 | | IMPREST | DBT | 27.06.16 | STENO | 27.06.16 | |
| 42 | | PURCHASE OF AC'S FOR HEALTH CENTRE | vc | 27.06.16 | fo | 27.06.16 | |
| 43 | 8019R | फोटोकापी मशीन मरम्मत के संबंध में | vc | 27.06.16 | fo | 27.06.16 | |
| 44 | 8098R | STEVIOSIDE STANDARD KIT FOR RESEARCH WORK | vc | 27.06.16 | arf | 27.06.16 | |
| 45 | 7235R | ASHOK PURUSH CHATRAVASH..... | vc | 27.06.16 | arf | 27.06.16 | |
| 46 | 7440R | ADVANCE FOR 103RD ISC-2016 | vc | 27.06.16 | fo | 27.06.16 | |
| 47 | | फेलोशिप से संबंधित पत्राचार वित्त विभाग | fw | 27.06.16 | arf | 27.06.16 | |