

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	6878R	consultancy proj:G water Dr. venkatesh dutta	R	19.05.16	FO/ARF/SOI/CAS HIER	29.06.16	disposed off
2	6025r	dr. gaurav kaithwas-DST Proj-UC	pharma	20.06.16	SA/ARF/FO	29.06.16	
3	6768R	Maintenance of Instruments	vc	20.06.16	arf/SOI/SA/FO	29.06.16	
4	5974r	FUND U.C & AUDIT+9FILES ATTAACHED	DST	22.06.16	H-DES	29.06.16	
5	8620R	A NEW GAS CONNECTION FOR LAB	DES	23.06.16	ARF/SOI/SA/ARF	29.06.16	
6	8628R	THESIS REIMBUSEMENT OF PH.D STUDENT	R	23.06.16	STENO/arf	29.06.16	
7	624F	M.sc Imprest	dap	23.06.16	CO-DAP	29.06.16	
8	8515R	T/C PF OF SHRE BHARAT LAL (LTC)	R	24.06.16	STENO/ARF/FO	29.06.16	
9	8084R	UGC START-UP GRANT	DAS	24.06.16	SA/ARF/FO	29.06.16	
10		PURCHASE OF TONER FOR COLOR PHOTOCOPIER	STR	24.06.16	LDC/arf	29.06.16	
11	12(A)	IMPREST MONEY	SGH	24.06.16	STENO/ARF/FO	29.06.16	
12	102	IMPREST MONEY MBA (RM)	DRM	24.06.16	STENO/ARF/FO	29.06.16	
13		JRF TO SRF CHANDRA SHEKHAR SAHAI	HISTORY	24.06.16	STENO/ARF/FO	29.06.16	
14		FEES REIMBURESEMENT OF MR. SHAISHAV	DES	27.06.16	AR(A)	29.06.16	

15		requirement of chemicals/glasswares/plasticwares(2016-17)	dac	27.06.16	H-DAC	29.06.16	
16	7667R	UGC-SAP-UC & PRGRESS REPORT	SOCI	27.06.16	FO/sa/ARF	29.06.16	
17		IMPREST	DBT	27.06.16	STENO/ARF/FO	29.06.16	
18		PURCHASE OF BOXES STEEL FOR SC/ST CELL	STR	28.06.16	LDC/arf	29.06.16	
19	8708R	DISSERTATION WORK & STUDY TOUR WORK FEE REIMBURSEMENT FOR MSC.....	R	28.06.16	STENO/ARF/FO	29.06.16	
20	3304R	माननीय कुलपति महोदय मोबाइल बीजक भुगतान पत्रावली	R	28.06.16	LDC/arf	29.06.16	
21	4491R	ADVANCE ADJUSTMENT	R	28.06.16	LDC/arf	29.06.16	
22	8360R	YOGA INTERNATIONAL DAY	R	28.06.16	STENO/arf	29.06.16	
23	4798R	राजभाषा संगोष्ठी का आयोजन	hindi	28.06.16	LDC/arf	29.06.16	
24		JAMUNA GURUNG	ARF	28.06.16	LAW-PROF. SUDARS HAN VERMA	29.06.16	
25		IMPREST	DES	27.06.16	STENO/ARF/FO	29.06.16	
26	3675R	GUNNER FOR HON'BLE VC	EO	28.06.16	LDC/ARF	29.06.16	
27		REQUIREMENT OF TALLY SOFTWARE ERP 9.2 GOLD EDITION	CC	28.06.16	FO/LDC	29.06.16	
28	5647R	IMPREST+1 FILE		28.06.16	ARF/FO	29.06.16	
29	8721R	REFUND OF FEE- KELVIN KAMAL, ATIF AZAJ, MS. SHIVANGI---BBA LLB	R	29.06.16	steno	29.06.16	

30	4703R	Advance/imprest	lib	29.06.16	STENO	29.06.16	
31	6607R	DISSERTATION WORK	R	29.06.16	STENO	29.06.16	
32	6475R	MAINTENACE WORK OF STREET LIGHT &AREA LIGHT		29.06.16	ARF	29.06.16	
33	8651R	ELECTRICAL MAINTENACE WORK OF GH		29.06.16	ARF	29.06.16	
34		Imprest	dam	29.06.16	steno	29.06.16	
35		यात्रा भत्ता एवं पारिश्रमिक की प्रतिपूर्ति के संबंध में प्रो०सुदर्शन वर्मा	LAW	29.06.16	LDC	29.06.16	
36	8617R	T/C REPLY OF AUDIT ATN(MHRD)+3files attached	R	29.06.16	R	29.06.16	
37	4393R	RN BHARGAVA(MANPOWER RECRUITMENT -DST-SERB PROJ)	DEM	29.06.16	SA	29.06.16	
38		SPORTS GROUND LABELING	SPORTS	29.06.16	SA	29.06.16	
39		DR. SHIV KUMER- CONTINGENCY	DES	29.06.16	ARF	29.06.16	
40	7073R	Purchase of Cemented Sofa Set	EE	29.06.16	FO	29.06.16	
41		दिनांक 31.05.16, 02.06.16 एवं 03.06.16 को आनलाइन एंटेस टेस्ट केंद्र में प्रेक्षक के रूप में प्रो० प्रीती सक्सेना अपनी गाडी यूपी० -25जे-5654 से जाने आने में यात्रा भत्ता एवं पारिश्रमिक के भुगतान के संबंध में	law	29.06.16	ldc	29.06.16	
42	8617R	T/C REPLY OF AUDIT ATN(MHRD)+3files attached	R	29.06.16	R	29.06.16	
43	8617R	T/C REPLY OF AUDIT ATN(MHRD)+3files attached	R	29.06.16	R	29.06.16	
44	6024r	door closer & door sttopper		29.06.16	ARF	29.06.16	
45	8617R	T/C REPLY OF AUDIT ATN(MHRD)+3files attached	R	29.06.16	FO	29.06.16	
46	8191R	BARBED WIRE FENCING ON ANGLE		29.06.16	EE	29.06.16	