

S.No.	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	4232R	Dr.RN Bhargava Contingency-DST-SERB Proj	R	27.05.16	arf/FO/ARF/SA/arf	07.06.16	
2	6217R	Awareness programe	HOD	31.05.16	FO/ARF/STENO/arf	07.06.16	
3	7631R	Civil Maintenance work P-2	Reg	03.06.16	sa/arf	07.06.16	
4	8096R	estate maintenance works P-2	eo	03.06.16	sa/arf	07.06.16	
5	4252R	up32 DQ6038	reg	03.06.16	ldc/ARF	07.06.16	
6	4491R	ADVANCE ADJUSTMENT	Reg	03.06.16	ldc/ARF	07.06.16	
7	8511R	ACP/MACP SCHEME FOR N/T STAFF.	reg	03.06.16	f0/soi/LDC/arf	07.06.16	
8	8480R	PURCHASE OF ANTIVIRUS+1FILE ATTACHED	DAS	03.06.16	SA/arf	07.06.16	
9	8614R	PRINT JOURNALS AND MAGAZINES	R	06.06.16	SA/arf	07.06.16	
10	8615R	MAINTENANCE OF 1.5HP SUBMERSIABLE PUMP	R	06.06.16	LDC/arf	07.06.16	
11	5283R	PROJECT FUND UTILISATION DST PROJ	R	06.06.16	SA/arf	07.06.16	
12	8523R	PURCHASE OF RACKS ETC. FOR ELECTRICAL STORE	STR	06.06.16	SA/arf	07.06.16	
13	7966R	WI-FI PCI LAN CARDS	STR	06.06.16	SA/arf	07.06.16	
14		ICSSR FELLOWSHIP P-II	DE	06.06.16	STENO/arf	07.06.16	
15	6927R	IMPREST	SPORTS	06.06.16	STENO/arf	07.06.16	
16	3534r	jrf fellowship	dps	06.06.16	steno/arf	07.06.16	
17	8088R	Dr. Rima kumari DST-start up research grant	VC	06.06.16	sa/arf	07.06.16	
18		UGC-MRP-PREETI SHUKLA	DES	06.06.16	sa/arf	07.06.16	
19	3575r	Dr. Rima kumari -pdf overhead charges	des	06.06.16	sa/arf	07.06.16	
20	7268R	PAYMENT FOR NEWSPAPER&MAGAZINE	LIB	07.06.16	ldc/arf	07.06.16	
21	8011R	REFUND OF BALANCE FEE	fw	07.06.16	arf	07.06.16	
22	4584R	PURCHASE OF PRINTER CARTRIDGE	uiet	07.06.16	ldc	07.06.16	
23	8211R	REFUND OF CAUTION MONEY	pharma	07.06.16	steno	07.06.16	
24		Remuneration	R	07.06.16	LDC	07.06.16	
25	3400R	REPAIRING & PAINTING OF ADMINISTRATIVE BUILDING PHASE-1	R	07.06.16	SA	07.06.16	

26	8381R	REQUEST FOR PARTICIPATION/PRESENTATION OF PAPER (ISKCOM-2016)	R	07.06.16	ldc	07.06.16	
27	8620R	A NEW GAS CONNECTION FOR LAB	R	07.06.16	sa	07.06.16	
28	3194r	tender security empanalment of security agency	R	07.06.16	fo	07.06.16	
29	8273R	credit basis per petrol bharwaye jane ke	R	07.06.16	fo	07.06.16	
30	4117R	Payment of Vc's Mobile bill	R	07.06.16	ldc	07.06.16	
31	8236R	VC MOBILE BILL PAYMENT	R	07.06.16	ldc	07.06.16	
32	7404r	Institutional ethics committee	R	07.06.16	ldc	07.06.16	
33		TA BILL for Tour Prof.NMP Verma		07.06.16	soi/LDC	07.06.16	
34	8346R	YOGA FESTIVAL	SPORTS	07.06.16	steno	07.06.16	
35		;k=k HkRrk izkflr gsrq dk;ksZRrj Lohdz`fr gsrw }kjk izks0lqn`kZu oekZ	dhr	07.06.16	ldc	07.06.16	