

S.No.	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	7105R	PUCHASE OF EPBX	VC	4/27/2016	AR(S&P)	09.06.16	
2		FEE REFUND	fw	5/4/2016	STENO/A RF/fo	09.06.16	
3		Transportation and accommodation for ambedkar jayanti-2016	uier	11.05.16	Cashier	09.06.16	
4	8441R	JRF-MEGA ARORA	ACAD	24.05.16	AR(A)	09.06.16	
5	7440R	ADVANCE FOR 103RD ISC-2016	vc	25.05.16	Prof.RP Singh	09.06.16	
6	8022r	Pay fixation of 41 teachers	R	02.06.16	VC	09.06.16	
7	6987R	PRINTING OF UNI. NAME ENVELOPES (ADVANCE	Reg	03.06.16	fo/soi/LD C/ARF/fo	09.06.16	
8	8028R	partition works admin block II nd floor	Reg	03.06.16	sa/ARF	09.06.16	
9	5162R	pharmacy council of inda	Reg	03.06.16	SOI/SA/A RF	09.06.16	
10	5104R	INSPIRE FELLOWSHIP	R	06.06.16	H-HDFS	09.06.16	
11	5355R	UPCST Project Regarding Annual Report	R	06.06.16	DAAS- DR.ABHA MISHRA	09.06.16	
12	5058R	PROPOSAL FOR GRANT FROM THE VC'S DESCRETIONARY FUND+1 FILE ATTACHED	dsw	06.06.16	fo/arf	09.06.16	
13	4831R	TA BILL OF REGISTRAR	VC	06.06.16	Cashier	09.06.16	disposed off
14	6980R	JRF- MR. AMIT SINGH	VC	06.06.16	AR(A)	09.06.16	
15		SYMPOSIUM KIT COMMITTEE FOR AMBEDKAR JAYANTI	vc	06.06.16	fo/ARF/so /steno	09.06.16	
16	8211R	REFUND OF CAUTION MONEY	pharma	07.06.16	steno/AR F/fo	09.06.16	
17	7404r	Institutional ethics committee	R	07.06.16	ldc/ARF/F O	09.06.16	
18	8346R	YOGA FESTIVAL	SPORTS	07.06.16	steno/AR F/fo	09.06.16	
19		IMPREST	RCA	08.06.16	STENO/A RF/FO	09.06.16	

20	3023R	VEHICLE ENTRY PASS	STR	08.06.16	LDC/ARF/ FO	09.06.16	
21		एयर कन्डीशन लगाने के संबंध में	SH	08.06.16	ARF/soi/s a	09.06.16	
22	7153R	CHEMICAL PURCHASE	vc	08.06.16	arf/SOI/S A	09.06.16	
23	4232R	Dr.RN Bhargava Contingency-DST-SERB Proj	vc	08.06.16	arf/SOI/S A	09.06.16	
24	7897R	T/C PF PAYMENT OF DPW-2	vc	08.06.16	fo/ARF	09.06.16	
25	3968R	medical reimbursement (non- Teaching)+REGISTER AND 1 FILE ATTACHED	R	09.06.16	fo	09.06.16	
26	4252R	up32 DQ6038	R	09.06.16	ARF/FO	09.06.16	
27	8617R	REPLY OF AUDIT ATN (MHRD)	ESTT	08.06.16	FO	09.06.16	
28	8315R	BUDGET REQUIREMENT-2016-19	lib	09.06.16	fo	09.06.16	
29	8224R	REQUEST FOR COMPUTER, PRINTER AND AC	vc	09.06.16	fo	09.06.16	
30		IMPREST	GH	09.06.16	STENO	09.06.16	
31	4798R	राजभाषा संगोष्ठी का आयोजन	hindi	09.06.16	FO	09.06.16	
32	6992R	Medical reimbursement(Retired Employee)	R	09.06.16	FO	09.06.16	
33	7105R	PUCHASE OF EPBX	STR	09.06.16	FO	09.06.16	
34		TA FOR CONFERENCE AT CHANDIGARH PROF. RS SINGH	DPS	09.06.16	FO	09.06.16	
35		TA FOR BOM MEETING	DPS	09.06.16	FO	09.06.16	
36	5750R	INTERNATIONA SEMINAR ON DR. AMBEDKAR GLOBAL VISION	DPS	09.06.16	FO	09.06.16	
37	2864F	ADVANCE FOR END SEMESTER EXAM-14	COE	09.06.16	LDC	09.06.16	